



HOLT TOWN COUNCIL VISION COMMITTEE

COMMITTEE BRIEF

Exit Strategy of the Vision Board will require the setting up of a Committee under the management of Holt Town Council. The Committee will aim to have a membership made up from the elected council and from the stakeholders who have been represented on the Vision Board. The Committee would be governed by the Standing Orders and Financial Regulations of the Town Council. The cost of administering the Committee would be a responsibility of the Town Council. All meetings will be advertised, and open to the public and have a public question time. Minutes of the meetings would be agreed at the following committee meeting, but would need to be approved by a full Council meeting.

The brief of the Committee is reviewed annually by the Town Council.

COMMITTEE NAME:

Vision Strategy Committee

COMMITTEE MAKE UP:

Mayor of Holt Town Council

Vice-Chairman of Holt Town Council

Up to 3 other Town Council Members (taken from those members who represent groups in the town i.e. HAP, Community Centre; Holt Chamber of Trade, Holt Youth Project; Holt PPG)

Cllr D Baker, Cllr M Prior, Cllr A Turner

Ex-officios – 4 members appointed by their organizations in the town including the Chamber of Trade, Greshams, The Holt Society

District Councillors, County Councillor

All members of the Committee would have a voting right.

The Committee would have the power to set up Advisory Groups who would make recommendations back to the Committee.

The Committee members will be appointed each year at the Annual Town Council Meeting, otherwise membership must be approved by a full Council Meeting.

MEETINGS:

Meet at least quarterly.

May 2012

BUDGET:

The Committee will put forward its budget estimates to the Town Council by September of each year.

COMMITTEE OBJECTIVES:

- To embrace the concepts within the Holt Vision
- To progress and implement delivery of the projects identified by the Holt Vision
- To reconcile competing interests, steer collective partnership working and harness community support for these concepts through community consultation and engagement of the wider community and the harder to reach groups.
- To oversee and monitor the delivery and progress of identified projects
- To oversee the performance of identified projects
- To ensure risk management is undertaken for identified projects
- To seek specialist advice whenever appropriate
- To refer recommendations which require decision making back to the Town Council
- To identify funding opportunities and take advantage of their potential to support the concepts of the Holt Vision
- To work within any budget, as agreed by the Town Council
- To regularly communicate progress with the Holt Vision to the community and wider public
- To provide information to the Reference Panel as required