



HOLT TOWN COUNCIL

Town Council Office, Holt Community Centre, Kerridge Way, HOLT
Norfolk, NR25 6DN
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(Office hours: 9.00 – 12.00 Monday / Wednesday/ Friday)

NOTICE OF MEETING

**THE ANNUAL TOWN COUNCIL MEETING WILL BE HELD ON 8TH
MAY 2017
AT HOLT COMMUNITY CENTRE, KERRIDGE WAY, HOLT NR25 6DN
PUBLIC & PRESS ARE WARMLY WELCOMED TO ATTEND.**

Elaine Oliver
Town Clerk

AGENDA

1	TO RECEIVE PROPOSALS FOR THE ELECTION OF MAYOR	
2	TO RECEIVE PROPOSALS FOR THE ELECTION OF VICE-MAYOR	
3	APOLOGIES FOR ABSENCE	
4	TO CONSIDER REQUESTS FOR DISPENSATIONS ON A MATTER IN WHICH A MEMBER HAS A DISCLOSABLE PECUNIARY INTEREST (note that requests for dispensation should be received by the Clerk in writing by midday on 8 th May).	
5	TO RECEIVE A REPORT FROM THE SAFER NEIGHBOURHOOD TEAM MEMBER	
6	ANNOUNCEMENTS BY THE MAYOR	
7	AGREE THE FOLLOWING MINUTES 7.1 Town Council Meeting held on 10 th April 2017 7.2 Annual Towns Meeting held on 27 th March 2017	
8	MATTERS ARISING if any (for information and not included on the main council agenda).	
9	APPOINTMENT OF MEMBERS TO SERVE AS TOWN COUNCIL REPRESENTATIVES ON LOCAL ORGANISATIONS AND COMMITTEES	
10	REVIEW TERMS OF REFERENCE FOR 10.1 NEIGHBOURHOOD PLAN STEERING COMMITTEE 10.2 SPOUTS COMMON 10.3 CAR PARK WORKING COMMITTEE	
11	REPORTS - 11.1 Norfolk County Council 11.2 North Norfolk District Council 11.3 Holt Chamber of Trade	
	PUBLIC QUESTION TIME – Limited to 15 minutes (Three minutes per person)	
12	CORRESPONDENCE 12.1 NNDC Boundary Review Emailed 12.2 NCC Temp road closure in Thornage Emailed 12.3 NNDC Electoral review – Final recommendations Emailed	
13	ITEMS FOR INFORMATION 13.1 M Hill Bonfires On record 13.2 Resident No turning sign on Gravel Hill Lane On record 13.3 Resident Grass cutting On record	
14	TO CONSIDER HOLT IN BLOOM COMPETITION	
15	TO CONSIDER STREET LIGHTING AT NEW ROUNDABOUT	
16	TO DISCUSS REFURBISHMENT OF THE UNDERPASS	
17	TO CONSIDER NEW STREET NAMING	
18	TO CONFIRM PENSION RATES	
19	TO CONFIRM GENERAL POWER OF COMPETENCE	
20	REVIEW OF 20.1 STANDING ORDERS 20.2 FINANCIAL REGULATIONS 20.3 COMPLAINTS PROCEDURE	

	20.4 PRESS & MEDIA POLICY	
	20.5 FOI & DATA PROTECTION	
21	APPOINTMENT OF INTERNAL AUDITOR	
22	REVIEW ASSET REGISTER	
23	FINANCIAL MATTERS 23.1 Approve Payment of Invoices as attached 23.2 Approve Accounts and Annual Return for 2015/16 23.3 Annual Governance Statement 23.4 To consider insurance cover	
24	PLANNING MATTERS To consider planning matters – applications and decisions and receive correspondence	
25	TO CONSIDER ALL MEETING DATES FOR THE FORTHCOMING YEAR Town Council Meeting Monday 12 th June 2017	