



HOLT TOWN COUNCIL

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Minutes of the Town Council meeting held on Monday 9 October 2017 at Holt Community Centre.

	PRESENT Cllrs Prior (Chair), Baker, Batey, Hipperson, Moore, Neech, Payne, Reed, Smith, Traynier & Wright Elaine Oliver Town Clerk Cllr S Butikofer NCC 6 members of the public	ACTION
1	APOLOGIES FOR ABSENCE Cllr Singleton – holiday	
2	TO CONSIDER REQUESTS FOR DISPENSATIONS FROM THE RESTRICTION ON PARTICIPATING IN THE DISCUSSION OR VOTING ON A MATTER IN WHICH A MEMBER HAS A DISCLOSABLE PECUNIARY INTEREST The following declarations were made: - Cllr Baker and Cllr Moore declared interests, payments made to C T Baker/Holt Chronicle, agenda item 15.1	
3	POLICE MATTERS A report had been received from the Police reporting the crimes in Holt for the last month as follows: - 1) Theft of a purse. 2) Theft of a garden bench 3) Theft of a flag during the 1940's w/e 4) Theft of items from a motor vehicle 5) Theft of fuel from a petrol station 6) Criminal damage at Budgens 7) Criminal damage to flowerpots 8) Criminal damage to a motor vehicle 9) Common assault 10) Common assault 11) To 14) Domestic related crimes (no further details) It was reported that Lorne Green will attend our January Town Council meeting. Cllr Baker recorded thanks to the police with regard to the 1940s road closure	
4	ANNOUNCEMENTS OF FRONT GARDEN COMPETITION WINNERS Cllr Prior announced the winners, as follows 1. Gold to Mrs Coe at 19 Lodge Close. Very beautiful and pretty with a good mix of colours and plants. A good degree of planting knowledge was shown 2. Silver to Mr Warmington at 8 Town Close. This was a very pretty garden with a lot to look at and a good use of grasses. 3. Bronze to the garden at 19 Swann Grove. The judges were impressed with this garden as it was orderly and made a good use of space. Informal but with a good range of colour even in September. Cups and prizes were duly awarded.	
5	ANNOUNCEMENTS BY THE MAYOR Cllr Prior reported the following: - • After a huge amount of work, we have now signed the contract and we await completion signatures on the Cley Road car park. • Go Go hares – it has been agreed in principle we will have one in Holt Country park. The hares are a project across North Norfolk and this will hopefully stimulate footfall,	

	encouraging people into Holt. Cllr Reed was disappointed that it wouldn't be sited in town and Cllr Prior explained that they are wanting to encourage us to put on some events with the children. With the right signage encouragement can be given to visit Holt. Cllr Traynier thought it would have been good if the children had been allowed to decorate Them. • Cllr Prior thought it was a positive project, that encourages visitors to Holt • Cllr Prior also attended a meeting, as an observer, with Sheringham and Cromer Chamber • She reported it was interesting to hear questions that were asked. • The panel consisted of the Chair of 2 town councils, a rep from LEP and 2 from DC. • The panel would be happy to go elsewhere. • Sheringham and Cromer put a lot of work into the event and have very active chambers Cllr Neech enquired what sort questions were asked • Housing, planning, possibility of pedestrianisation Cllr Prior mentioned other items as follows • Election will be held on 26.10.17 at the Church hall, 10 people triggered wrote in to call for an election which will cost HTC around £2000-£2500. • The appeal for the barrows outside Barclays has been won by the applicant because the original decision wasn't made for planning reasons. • This shows the importance of adhering to planning reasons. • 1940s weekend was fantastic for the town, Cllr Prior attended and watched people going from Bull St to High Street with people were buying things. • She mentioned it was tremendously stressful leading up to the event and is concerned that actions of some people will influence any future events, which will have a ripple effect and is very sad. • Cllr Baker and the Clerk attended the Anglian in Bloom presentation event. We won a silver gilt and a silver for the cemetery. The 1940s raised £2,300 mainly for Walking with the Wounded and for the Scouts and Wi fy. The Town Council B B Q raised just over £200	
6	AGREE THE MINUTES OF THE TOWN COUNCIL MEETING 11th SEPTEMBER 2017 On a proposal from Cllr Batey, seconded by Cllr Hipperson the minutes were agreed as a true record of the meeting of 11 September 2017.	
7	MATTERS ARISING for information and not included on the main council agenda). No matters arising	
8	8.1 Norfolk County Council Cllr Butikofer reported the following: - • NCC need to save £25,000 this year and £100,000 over the next few years. • Extra chevrons will be put on the "Lovells" roundabout at the end of month, but awaiting confirmation regarding the lighting. • At a recent meeting with the Chief Constable and PCC it was stated that the Police are no longer able to get to our meetings. This has to do with budget cuts not a reflection on their service, • It was asked if this could be communicated better to Parish Council's and a letter should be sent to explain this. • Now they have been awarded a pay rise, the finances mean that it will mean less bobbies on the beat and some Police are asking for the increase not to be paid so this doesn't happen. • Lorne Green is going to ask if there is something in the budget to cover that. • Attended Holt Chamber meeting which was good and hopes to join them again as and when. • A lot of people have been in contact about parking around town. • Looking at the county fund to help with a A148 project • Looking at libraries in deeper detail, as part of a budget cut, to see if maybe libraries could be merged with Children's Centres to use buildings better.	

	• There will be a meeting about the Holt Primary school at the end of the month. Cllr Moore asked what stage the school is at. • Cllr Butikofer is having a briefing about the project but she is very clear on the direction HTC wants to take. Cllr Hipperson reported that all roundabouts have a sign with a roundabout and reduce speed now signs. • Reported these are coming. Cllr Butikofer had some early information regarding a mobile booster aerial on the piece of land near Gresham's that goes to a point. Cllr Payne stated that the road signs on the Felbrigg roundabout were put up by contractors rather than Highways. Cllr Neech asked further questions about the budget cuts amounting to £100,000,000 • Cllr Butikofer explained that this figure is due to an accumulative effect, and this will see cuts to services people use. Cllr Baker reported that this council over the last 12 months has invested in a maintenance Team and in our own infrastructure, as we have to look after ourselves. The 25% precept increase was investing in the future and we had foresight to look after the town ourselves. It was a brave decision taken at the right time. Cllr Moore pointed out the 25% increase was on the precept not on council tax. • Cllr Butikofer confirmed that the costs of the shelter moving from High Kelling to opposite Holt station was down to NCC 8.2 NNDC Cllr Baker reported the following • The £1,000,000 rate relief that has been back dated is hugely beneficial to business owners. • Lots of interest in the story about Itteringham parish village shop. This is an example of NNDC trying to get into asset commercialization that creates a return and makes them not completely reliant on central Govt funding. Cllr Moore asked if anything is known about the Thaxter's site. • Cllr Prior reported the site has permission only for a supermarket, until the time runs out. If that changes it would then have to get planning permission. • We have no further information at the moment. Cllr Payne reported the old mast has to go before building can start. Cllr Moore enquired if anything is happening on the industrial side and was concerned that planners are allowing just house building and not industrial. Any decisions about what we think Holt needs, anything that provides employment. It was agreed to have a meeting to see if we can get something moving and maybe try and get a business meeting. The Council need to lead on this as no one will do it for us. 8.3 Holt Chamber of Trade Cllr Smith reported the following • The 1940s event • A run down on events for the Lights night. • Hoping for a £1500 grant from HTC, the costs have been reduced but is still hard to raise. Cllr Moore asked about the scaffolding next door to The Red Dot Gallery which has been there for the last 6 months, and scaffolding at the old Holt Carpet shop and asked if there was a time limit for his on the planning, Cllr Prior will ask. In response to a question from Cllr Hipperson, it was confirmed that Paul Sanders is the best contact for parking at Kelling Road Sports Centre.	
	PUBLIC QUESTION TIME Comments as follows: - When will the yellow lines be painted on Cley road. ➤ We believe the NCC order is in place and could be actioned anytime. We hope they will try and leave this to be done once the car park is operational.	
9	TO CONSIDER RESPONSES/POLICIES TO ARTICLES OR PUBLISHED LETTERS	

	This will be moved to part 2	
10	TO FINALISE DETAILS OF THE OWL TRAIL Cllr Baker reported the following • The Owl trail is viable • Lots of liaising and discussion with HTC has taken place. • On the 4.12., 24 bronze cast plaques will be installed, each plaque costing £404 each. • There will be a brochure produced at the same time as a mobile optimised app • This will be handled by a reasonably local print company • Want to make it historic not commercial. • Want to make sure that this there is no liability to HTC. • A document has been produced by the Clerk protecting the interests of the Town Council etc, this was read out and proposed by Cllr Traynier, seconded by Cllr Smith. This will be • This will be signed by the Mayor and reps from the Holt Owl trail committee. Cllr Prior was pleased to see the Chronicle had a letter complementing the disabled route and we are continuing to enable and facilitate this.	
11	TO CONSIDER FURTHER MAINTENANCE OF NEW ROUNDABOUT It was explained that after many conversations with NCC they are asking if HTC would take over the maintenance of the roundabout in about 4 years when Lovells have left the site. It appears that HTC would have to take this over although the sponsorship money would go to NCC, which seems unfair. This raised the whole question of roundabout sponsorship. Cllr Butikofer agreed to take this back to NCC.	Cllr Butikofer
12	TO CONSIDER TYPE OF BUS SHELTER REQUIRED UNDER HOPKINS AGREEMENT OBLIGATIONS After much discussion, it was proposed by Cllr Hipperson, seconded by Cllr Traynier to ask for a standard shelter but that it be lit. It was also asked if we could ask the developer to light the shelter that had been repositioned by the station and the one at the new stop.	Clerk
13	TO CONFIRM ITEMS FOR NEWSLETTER The following items were confirmed for the newsletter • Owl trail • Front garden competition • Christmas lights • 1940s photo's	
14	CORRESPONDENCE 14.1 Visitor Car parking in town 14.2 Norfolk ALC Newsletter 14.3 Cluster 5 Newsletter 14.4 ITEMS FOR INFORMATION 14.5 Library Copy of letter re new parking restrictions 14.6 Resident Verge cutting on Cley Road/Pereers Road 14.7 LATE CORRESPONDENCE 14.7.1 Resident Bus Stops 14.7.2 Resident Parking/traffic issues Swann Grove The meeting was reminded that part of the S106 agreement for a supermarket was to double yellow line this area. Cllr Wright asked as the traffic had increased a lot at Hempstead road could the road access be brought forward as it was just boarded with a gate, so that it was part of phase 2 rather than 4b Cllr Payne felt that this would be a safety issue to the site that they are working on and partly due to money. 14.7.3. Landlord Request to move planter from outside S Ryder This has been actioned. 14.7.4 Resident Underpass and bin 14.7.5 Railway David B	

15	FINANCIAL MATTERS 15.1. APPROVE PAYMENTS OF INVOICES AS ATTACHED On a proposal by Cllr Hipperson, seconded by Cllr Baker these were duly approved. Unanimously agreed	
16	PLANNING APPLICATIONS ADV/17/1374 Installation of advertisement awning at 3 Franklyn's Yard, Holt. NO OBJECTIONS PF/17/1190 Erection of 9 single storey dwellings at Rear of Seven Acres, 61 Hempstead Road, Holt NO OBJECTIONS but it was agreed if S106 contributions are required we would ask for money towards a play area that end of town and hopper bus LA/17/1579 Demolition of first floor extension to rear of no23 and internal and external works to facilitate erection of pitched roof over existing single storey rear extensions to both properties at 25 New Street, Holt. NO OBJECTIONS PF/17/1578 Demolition of first floor extension to rear of no23 and associated alterations to rear elevation; erection of pitched roof over existing single storey extensions to no's 23 and 25 at 25 New Street, Holt. NO OBJECTIONS PF/17/1423 Erection of single storey front extension and first floor side extension over existing garage, installation of air source heat pump to rear at 6 Kelling Road, Holt. NO OBJECTIONS DECISIONS RECEIVED SINCE LAST MEETING PF/17/1654 Insertion of dormer window to rear, to facilitate loft conversion at 2 White Lion Coach House, White Lion St, DISMISSED LA/17/1675 Internal and external works alterations to facilitate loft conversion at 2 White Lion Coach House, White Lion Street, Holt. DISMISSED APPEALS PF/14/1669 Installation of single wind turbine with a maximum hub height to tip of 78m, a new access track, hardstanding, a small substation building, a temporary meteoritical mast and associated infrastructure at Selbrigg Farm, Hempstead. PF/14/0925 Erection of a wind turbine with a hub height of 40m and blade tip height of 66m with associated substation buildings, access tracks and crane hardstanding at Land at Pond Farm, New Road, Bodham. PF/16/1740 Removal of planters, relocation of benches and provision of new trading barrows in front of the existing bank shopfront APPEAL UPHELD	
17	TO CONSIDER A RESOLUTION (UNDER THE PUBLIC BODIES ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC AND PRESS On a proposal by Cllr Traynier and seconded by Cllr Payne this was agreed	
18	CONFIDENTIAL MATTER 18.1 Holt Hub Progress on this project was noted. 18.2 Confidentiality The following was agreed • Emails to be sent to Clerk not all Cllrs • Do not reply to individual • Need to have a strong stance about articles on T C Cllrs or work • The need for strict confidence on items under confidential Cllr Prior stated she was going to write a letter to the North Norfolk News correcting factual points of the recent article.	Clerk
	Next meeting 13th November 2017	

M Prior (Mayor).....Date.....