



HOLT TOWN COUNCIL

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Minutes of the Town Council meeting held on Monday 11th April 2016 at Holt Community Centre.

PRESENT: Cllrs Baker (Chair), Allison, Batey, Chapman, Hill, Hipperson, Moore, Payne, Percival, Prior, Reed, Smith, & Traynier

Elaine Oliver Town Clerk

6 members of the public

The public and town councillors were made aware that the meeting was being recorded.

1. APOLOGIES FOR ABSENCE

Cllr M Baker NCC
Cllr P High NNDC

2. TO CONSIDER REQUESTS FOR DISPENSATIONS FROM THE RESTRICTION ON PARTICIPATING IN THE DISCUSSION OR VOTING ON A MATTER IN WHICH A MEMBER HAS A DISCLOSABLE PECUNIARY INTEREST

The following declarations were made:-

Agenda item 19.1 Cllr Percival personal planning application to be considered.

Agenda item 11, Cllr Baker, parking in Kerridge Way potentially a conflict with Budgens.

3. POLICE MATTERS

PCSO Clarke reported the following

- Since the last meeting there have been 55 calls to the police.
- From these calls there have been 10 recorded crimes.
- Three crimes, of vehicle interference, have been reported and the offenders have been caught.
- One crime of criminal damage to a motor vehicle was as a result of a police car being rammed following a routine stop.
- The Police are trying to get youngsters off the street by getting 2 ramps in Neil Avenue play area. This will be targeted at ages of 10-13, trying to get them off the streets.

Cllr Allison enquired about the funding of this.

- PCSO Clarke reported that NNDC has funding available for small projects

Cllr Payne reported youngsters are kicking footballs around the town and this initiative may help this problem. He also reported the lock has been pulled off the bus shelter and Cllr Hipperson felt that something had been rammed into the lock.

Cllr Chapman asked for an update on the blue van left in Shirehall Plain

- PCSO Clarke reported they know the owner of the vehicle and are going through official channels to try and locate him.

Cllr Hipperson reported that the parking on Coronation Road and Hempstead Road is causing problems and making the bus go on the grass, he felt these vehicles need ticketing so the message gets through.

- PCSO Clarke will raise it with his colleagues.

Cllr Prior reported a noisy bright yellow bike doing laps around Holt about 5.00pm

She also enquired if there was an update on the money scam that had occurred in the town.

- PCSO Clarke was not aware that these criminals have returned, but confirmed they now have a photo of them.

4. ANNOUNCEMENTS BY THE MAYOR

Cllr Baker reported the following activities he has taken part in:-

- He attended the Caring Society AGM. He felt that this service is a lifeline to many people
- He reported that NNDC are still trying to secure a meeting with Bullens
- The Holt Dementia Friendly launch is on Thursday at 6.30, this was proceeded by a radio interview.

Cllr Baker also reported that the Town Council are considering entering the Anglia in Bloom competition. There is a meeting of the Anglia in Bloom in Bressingham tomorrow which the Clerk and Cllr Prior are attending.

This will be further discussed at the next meeting.

5. AGREE THE MINUTES OF TOWN COUNCIL MEETING 14TH MARCH 2016

On a **PROPOSAL** by Cllr Hipperson, **SECONDED** by Cllr Traynier, the minutes were **AGREED**.

6. MATTERS ARISING if any (for information and not included on the main council agenda).

The Clerk reported that Fields in Trust have written and suggested that we wait for the official safety report on the fence at Peacock Lane. The Council agreed they could see no immediate safety issue.

7. REPORTS

7.1 Norfolk County Council

Cllr Baker not present

Cllr Chapman reported that there were several issues around Holt such as lights out and pot holes. It was stated that all issues need to be reported immediately. The concerns can also be pointed out to the Ranger on his next visit.

7.2 North Norfolk District Council

Cllr Prior reported the following

- She confirmed the number of car park spaces Gresham's are planning to provide.
- They are aiming to give Holt as many spaces as they can.
- They hope to cover all the peak times
- She has been discussing with Ray how it appears NNDC do not spend money equally in all areas.
- Cllr Prior commented that this is a long standing problem and she can't answer it very quickly
- She commented that NNDC are keen to invest in community led facilities
- This has led to grants for village halls and kitchen areas which can be used for all sorts of community groups.
- Cllr Prior will keep looking at this and asking questions, but did point out that towns are different to villages
- Cllr Prior, referring to a letter in late correspondence, reported that H01 should have planning permission very soon.
- She also reported that despite all the rumours Aldi has every intention of coming to Holt.
- There has been a hold up with Vodafone.

Cllr Baker reiterated the rumour is false and this is not going to be a garden centre site.

We must all commit to dismissing all the rumours.

Cllr Hipperson asked when the Gresham car park will be ready

- There should be some free spaces in the summer while awaiting the road traffic order.

Cllr Moore asked for time scales on car parking and Aldi.

- Cllr Prior reported that once started Aldi will take only 9 months.

7.3 Holt Chamber of Trade

No report, next meeting is Wednesday 13th April 2016

PUBLIC QUESTION TIME – Limited to 15 minutes (Three minutes per person)

No questions

8. CORRESPONDENCE

8.1	NCC	Holt Quarry	Emailed
8.2	NALC	Planning changes	Emailed
It was commented that the value of the NP puts us in a good position in relation to planning.			
8.3	NNDC	FOI internal review	Emailed

8.4	NNDC	Consultation on HELAAs	Emailed
8.5	NCC	Scheme at Pearsons Road	Emailed
8.6	NCC	Minerals response	Emailed
8.7	NCC	Road closure	Emailed
8.1.1	Late Correspondence		
8.1.2	Ian Cook	Re yellow lines	Emailed
The Clerk reported she has passed the comments on to NCC and NNDC. Cllr Prior has followed this up and confirmed that yellow lining is the responsibility of NCC. The resident has been replied to.			
8.1.3	NALC	Response to planning changes	Emailed

9. ITEMS FOR INFORMATION

- 9.1 Friday Club Thank you letter
- 9.2 Com pay back Request for work

Cllr Hipperson reported that Blind Sam is in need of painting. It was thought this was a specialised job.

- 9.3 Norfolk Homes Ref H09
- 9.4 N C C List for validation of Planning apps
- 9.5 NNDC Responses to planning applications

It was explained that NNDC are consulting on only providing planning applications electronically.

NCC is already planning to do this.

- 9.6 Resident Re Skateboard park
- 9.7 Resident Re Peacock Lane Playfield rubbish and fence

Over Easter this was an issue, that will be monitored and hopefully the position will be improved when we employ maintenance personnel later this year.

Cllr Baker thought we should consider if we are doing enough to deal with the litter. On the whole it was thought that one bin it is adequate with monitoring.

Cllr Payne reported it is an issue at bank holiday weekends, as people do drop litter.

- 9.8 Resident Rubbish in Peacock Lane
- 9.9 Resident Re Woodrow Avenue

Cllr Moore was concerned about a letter regarding the primary school which stated NNDC haven't decided the preferred site for a school

Cllr Prior confirmed that no final decision has been made about this.

Cllr Hipperson felt strongly that any school site must be in an accessible location.

After much discussion it was agreed to have call for sites on the next agenda.

Cllrs Baker and Payne reported that the fence at the Peacock field, seems reasonably safe, with no immediate danger and adequate for the time being. Cllr Payne reported that the resident should reinstate his boundary fence which he has taken down.

If the issue continues Cllr Baker will speak to the resident.

10. TO DISCUSS WORK ON FP FROM PEACOCK LANE (REF Cllr M Baker email)

THE MEETING WAS CLOSED FOR PUBLIC PARTICIPATION

The meeting was closed for residents to discuss the Peacock Lane Footpath which connects Kelling Road to Cley Road. The section between The Peacocks and Peacock Lane is in a bad state This used to be a good clear surface but it is dangerous and not cleared well enough.

They felt that some extra gravel would help. They are concerned about doing anything personally in case there is an insurance liability.

They have been trying to find out whose responsibility it is and Cllr M Baker suggested they take it to the Town Council

THE MEETING WAS RECOVERED

The Clerk reported that registered FP's are the responsibility of NCC who has a duty to keep them passable.

Cllr Prior reported that this stretch of path appeared to be ownerless.

It was reported the path was registered as a FP when they developed Hendrie Road

It was agreed Cllr D Baker would approach Cllr M Baker and request that this lane be improved via the manager's scheme at NCC.

11. TO DISCUSS PARKING PROPOSAL IN KERRIDGE WAY

Cllr Moore put forward an idea for parking in Kerridge Way. He suggested making the road one way from Budgens and allowing parking on one side only. He felt this would gain about 50 car parking spaces and Budgen's wouldn't be affected.

Cllr Payne reminded the meeting that NNDC would have to police this.

Cllr Moore thought that there may be other ideas forthcoming if people looked outside the box.

It was agreed that the car parking working group would look at this on their first meeting.

12. TO CONSIDER ELECTION OF CAR PARKING COMMITTEE MEMBERS

On a **PROPOSAL** by Cllr Hipperson, **SECONDED** by Cllr Prior, Cllrs Batey and Payne were elected to this committee to represent residents.

13. TO CONSIDER UPDATE OF NEIGHBOURHOOD PLAN

Cllr Baker reported that the NP group are finalising the character assessment.

They are meeting with a specialist NP consultant to see if he can offer us any help

14. CLEY ROAD

Cllr Baker reported the following

- A conference call has been held with Carl Ingram, as representative of the landowners, who is in favour of progressing with the car park.
- A draft lease will be submitted soon.
- This should be straight forward but there is a joint ownership issue.
- Most issues were agreed, they were concerns over access.
- The lease would be for 7 years with a break of 5 years.
- Discussed the issue of reinstatement provision at the end of the lease.
- Given them a deadline of middle of May for the draft lease.
- It was agreed the update of this project will be a regular agenda item.

15. TO DISCUSS UPDATE ON BEACON LIGHTING AND FURTHER QUEENS CELEBRATIONS

- It was reported that on 21.4.16 the beacon will be lit at 7.00pm. Cllrs Hipperson and Allison to man the beacon
- The official Birthday on 12th June will be marked by a special bell ringing service, along with the following activities
- A bring and share afternoon tea on Church Street, which will be closed from 2.00 -4.00pm
- This event will host the best cake competition, entertainment for children, and a special celebration for residents of Holt celebrating their 90th birthday this year.
- The lit beacon will be at the top of Church Street as a road block along with bunting
- This will be moved onto the church patio later for people to enjoy with a glass of bubbly
- On a **PROPOSAL** from Cllr Traynier **SECONDED** by Cllr Percival, Cllr Prior abstained, it was agreed that the Town Council will provide the beacon and pay for children's entertainment and road closure up to a limit of £250.
- The Clerk stated that input and help would be needed from Councillors to make this event happen.
- A suggestion to plant a tree on Spouts Hill will be considered at the next meeting.

16. TO DISCUSS MATERIAL AND COVER FOR ROYAL NORFOLK SHOW

It was agreed that Cllrs Allison, Percival, Baker will attend the show

Cllr Percival and the Clerk will work on a postcard to hand out at the show.

17. CONFIRM NEXT THREE ITEMS FOR NEWSLETTERS

The following items were confirmed for the newsletter

- Holt Honours Award
- Celebrations for the Queen's Birthday on 12th June
- The grants scheme.
- The Norfolk Show
- Reason for Aldi delay
- Holt in Bloom competition
- Cllr Smith thought it would be a good idea to put information in such as any public bin can be used for dog waste

18 FINANCIAL MATTERS

18.1 Approve attached list of invoices

On a **PROPOSAL** by Cllr Prior, **SECONDED** by Cllr Batey payment of the invoices was agreed.

19.1 PLANNING MATTERS

LA/16/0268 Demolition, internal and external alterations to facilitate conversion of garage and erection of first floor extension to create ancillary accommodation and insertion of garden gate to wall at 11 New Street, Holt. **NO OBJECTION**

PF/16/0306 Erection of roof extension and insertion of window to create first floor accommodation at 11 Town Close, Holt. **NO OBJECTION**

PF/16/0168 Change of use from offices and first floor extension to provide 3 residential units, and external alterations at Morston House, Jacobs Place, High Street, Holt NR25 6BH. **After much discussion it was agreed to object to this application as the roofing material is not in keeping with the conservation area of Holt**

PO/16/0253 Erection of up to 215 dwellings, employment land, public open space and provision of roundabout and vehicular link road from Cromer Road to Heath Drive with associated landscaping and infrastructure at Land north of Hempstead Road, Heath Farm, **NO OBJECTION**

PF/16/0342 Conversion of garage to ancillary accommodation with extension link to join to dwelling at 2 Bryony Court, Holt. **NO OBJECTION**

PF/16/0314 Erection of replacement dwelling and associated access at 6 Grove Lane, Holt.

C/1/2016/1004 Variation of condition 1 (duration) of PP C/1/2012/1009 to retain portaloo and building until 29 July 2030: Cemex UK Operations Ltd~Kirsten Hannaford-Hill at Holt Quarry, Hunworth Road, Holt. **NO OBJECTION**

C/1/2016/1006 Retrospective permission to retain inert recycling facility for duration of mineral extraction (29/07/2030) at Holt Quarry, Hunworth Road, Holt : Cemex UK Operations Ltd. **NO OBJECTION**

C/1/2016/1003 Variation of conditions 1(duration) and 2 (planning reference of existing area) of PP C/1/2010/1003 to retain washing plant until 29 July 2030: Cemex UK Operations Ltd ~ Kirsten Hannaford-Hill, at Holt Quarry , Hunworth Road, Holt

NO OBJECTION

19.2 DECISIONS RECEIVED SINCE LAST MEETING

PF/16/0009 Erection of a single storey side, front and rear extensions at 52 Charles Rd **PERMITTED**

PF/16/0020 Erection of a single storey front extension at 53 Cromer Road. **PERMITTED**

PF/15/1883 Erection of porch to front, alterations and conversion of one garage to form habitable room and creation of new access at 27 Pearsons Road, Holt. **PERMITTED**

PF/15/1525 Extension and alteration to existing car park and associated works at Land off Church Street, Holt. **PERMITTED**

PF/16/0082 Change of use of first floor and second floors from Chiropractic clinic (D1) to residential dwelling at 5 Lyles Court, Holt. **PERMITTED**

20. **NEXT MEETING DATE**
Town Council Meeting 9th May 2016

.....D Baker(Mayor).....Date