



HOLT TOWN COUNCIL

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Minutes of the Town Council meeting held on Monday 6th February 2017 at Holt Community Centre.

PRESENT: Cllrs Baker (Chair), Batey, Chapman, Hipperson, Moore, Payne, Prior, Reed, Smith, & Traynier

Elaine Oliver Town Clerk

Cllr P High NNDC

9 members of the public

The public and town councillors were made aware that the meeting was being recorded.

1. APOLOGIES FOR ABSENCE

Cllr M Baker

2. TO CONSIDER REQUESTS FOR DISPENSATIONS FROM THE RESTRICTION ON PARTICIPATING IN THE DISCUSSION OR VOTING ON A MATTER IN WHICH A MEMBER HAS A DISCLOSABLE PECUNIARY INTEREST

No declarations were made.

3. POLICE MATTERS

Graham Gower-Smith had sent in a report, main points as follows:-

- In total 45 calls to police
- 1 x Criminal damage
- 4 x theft
- 1 x attempted burglary
- 2 x other
- The slightly lower figures may possibly be due to this meeting being a week earlier.
- The two youths already reported (December report) for causing damage in the town have now been charged and will be attending court in the near future. Since the arrest they are under bail condition, not to enter Holt town centre.
- SNAP meeting is on 9.2.17 with public engagement meeting at 18.30 both at HYP
- The issue of the toilets being block deliberately has been reported and is being monitored.

4. ANNOUNCEMENTS BY THE MAYOR

Cllr Baker reported on events in the last month, main points as follows:-

- The car park in Cley Road is waiting for return of quotes and the signed lease, hopefully this will be built and in use just after Easter.
- The lease is available for Councillors to view by appointment in the office.
- Cllr Baker attended a meeting at NNDC to discuss asset commercialisation.
- 4 towns had been identified as having assets surplus to requirements
- With pressure on funding from central Govt level, they need to look at how all assets are being used.
- One asset was identified in Holt, the old NCC works building at bottom of Grove Lane which would be too expensive to redevelop
- Options available would be to build 5 detached properties or a high density settlement of 8, which could then be rented.
- Some proposals in Wells and Cromer were met with disagreement.
- All proposals are now under public consultation.

Cllr Prior felt that it would be worth considering rental properties, in Holt, for smaller younger

families. This could be a win, win situation, bringing in revenue to District and serving Holt. Cllr Payne felt it was a shame we are losing another employment site, as only one agent marketed it.

Cllr Prior said the site did not enough land outside the building and it would be better to concentrate on the main commercial industrial site in Holt.

The Council said they would welcome any more commercial opportunities to boost employment opportunities and tourism. Cllr Prior reported she has brought this to cabinet.

Cllr High reported that Steve Blatch contacted Royal Mail about using this site, but they didn't want to know.

- Cllr Baker reported Cllrs Percival, Hill and Allison had resigned from the Town Council since the last meeting.
- He publicly thanked them for all their hard work and contributions to the Town Council over varying periods of time.
- He felt the Town Council are at a point where they have great responsibility to deliver a significant set of exciting projects, such as Holt in Bloom, the Owl Trail, Cley Road car park, continuing the maintenance team's great work, the hub project and the Neighbourhood plan which should be delivered later this year.
- A lot of these projects started when Cllr Payne was Mayor and Cllr Baker felt we are now going forward and taking a strong grip on our destiny, which included, cautiously raising the precept and pushing on forward at a very exciting time.

5. TO ELECT DEPUTY MAYOR

Cllr Chapman **PROPOSED** Cllr Batey to stand as Deputy Mayor, but Cllr Batey was not willing to stand and on a **PROPOSAL** by Cllr Batey, **SECONDED** by Cllr Hipperson, Cllr Maggie Prior was elected as Deputy Mayor.

9 Votes for this proposal and one vote, from Cllr Chapman against.

6. AGREE THE MINUTES OF THE TOWN COUNCIL MEETING 9th JANUARY 2017

On a **PROPOSAL** by Cllr Hipperson, **SECONDED** by Cllr Traynier, the minutes were **AGREED**.

7. AGREE THE MINUTES OF THE BUDGET MEETING 11TH JANUARY 2017

On a **PROPOSAL** by Cllr Moore, **SECONDED** by Cllr Payne the minutes were agreed

8. MATTERS ARISING if any (for information and not included on the main council agenda).

In response to Cllr Payne question about lighting on the new roundabout, we are now hopeful that a scheme may be worked out as a letter has been sent explaining that the developer is going to put forward a scheme.

Cllr Hipperson was concerned about the roundabout at Felbrigg which is on the same road. On this stretch of road there has been many accidents.

9. PRESENTATION FROM ANASTASIA TWIG -Youth Advisory Board

Anastasia Twig gave a presentation about the Youth Advisory Board (YAB)

Contact had been made with the Town Council after the newspaper article highlighting Grace's talk and presentation to the Town Council.

Main points of the presentation were as follows:-

- The importance of engaging youth.
- Delighted to see Grace's article and hear of a young person wanting to engage in their area.
- YAB totally support this sort of action
- There are 7 YAB's each aligned to District Council's across Norfolk
- YAB has been running since 2012, as a consequence of the loss of the Youth service.
- YAB are partnership projects between young people, members of the public and people interested in young people
- YAB need to know what services are available and needed and use this to develop a plan leading to commissioning relevant services for young people
- Last lot of funding that was approved was for £100,000 per District Council area, ½ that amount ring fenced for certain areas risk i.e. going into care or not attending school
- Another £45,000 was allocated to projects recommended by the board.
- The young people are then involved in identifying needs and commissioning services.

- They recently appointed a young person as Vice Chair of the board in a apprenticeship role
- NNDC projects have included a mental health project by YMCA and anti bullying project,
- Tended to be upper school age range that was affected by this.
- YAB commissioned Carers Trust Norfolk to develop and deliver an anti bullying along with other new commissions including domestic abuse which is becoming a greater issue across NNorfolk.
- They offer funding to community voluntary groups working with young people with grants up to £1000
- Groups must work in partnership with young people who must be fully involved.
- It looks as though NCC and NNDC are continuing to make a commitment to YAB
- Young people will be more involved in commission for projects across the whole of Norfolk
- There is a reduced pot for commissioning
- Most HABS work with young people between 15 and 30.

Cllr Prior asked if any help with mental health was for primary school children.

- Don't deal with primary school age, the standard age range is 11 -25 with additional needs.

Cllr Payne asked if YAB work with HYP.

- Work closely with HYP closely, holding ever other board meeting at HYP in Holt.
- HYP are hosting a lot of YAB projects and trying to build relationship with smaller youth projects.

10. REPORTS

10.1 Norfolk County Council

Cllr Baker not present

10.2 North Norfolk District Council

Cllr High gave the following report

- He has called the planning application, for barrows outside Barclays Bank, in. He received comments from worried traders.
- Benbows are not happy with it.

Cllr Prior had nothing more to add

Cllr Chapman enquired about the archery school whether it is in the Holt boundary and does it have planning permission

Cllr Prior is still researching it.

10.3 Holt Chamber of Trade

Cllr Smith reported the following:-

- 15.11.17 Christmas light switch on.
- No further report but the next meeting is on 1.3.17, then alternate months.

Cllr Hipperson asked if there was any news on empty shops being occupied as there is still a number of shops empty.

PUBLIC QUESTION TIME – Limited to 15 minutes (Three minutes per person)

Questions as follows

Still enquiring about the upkeep of the underpass.

Not the remit of Town Council, will ask NCC, our maintenance man did clean some graffiti

Trees on Hempstead Road need cutting

Spouts Common is very muddy and dangerous.

Preventative action has taken place

Mole hills in cemetery

Traps have been laid.

Pot hole in main driveway.

11. TO DISCUSS HOLT IN BLOOM 2017

Cllr Baker made the following comments

- It was a real achievement to win two awards in the first year
- Approx £4000 has been budgeted and we will continue in the same way.

- Planters are needed on the bypass and the roundabout needs attention.
- Anyone interested in being involved needs to contact Elaine.

Cllr Moore was very concerned that on the outskirts of town the grass can become very long and this is a bad first impression for HIB

Although at the moment grass cutting is not under the remit of the Town Council Cllr Reed felt that we should take it on.

Cllr Baker felt if we got funding to take it in house we could grow our maintenance team and invest in the right machinery.

Cllr Chapman would like to receive an update on the maintenance team's activities.

It was agreed to put the grass cutting on the next agenda.

12. TO DISCUSS ELECTRONIC SUBMISSION OF PLANNING APPLICATIONS

From April all planning applications will only be sent electronically.

The time frame will be hard and fast and any comments must be received in plenty of time.

All comments must have planning reasons given

It was agreed to see how the process works and deal with it as it comes.

Cllr Batey was concerned about downloading large files without fast internet speeds.

13 UPDATE ON NEIGHBOURHOOD PLAN

It was agreed that the Annual Town Meeting would be on 27th March 2017 and that we would try to get Shaun from Abzag to talk along with someone from the Heritage lottery fund

14. TO CONFIRM NEXT THREE ITEMS FOR NEWSLETTER

The following items were agreed

- Holt in Bloom
- 3 vacancies on our council
- Royal Mail replacement post box.

15 CORRESPONDENCE

15.1	C Jones	Lighting H09	Emailed
15.2	NCC	Road closures/traffic lights	Emailed
15.3	Late Correspondence		
15.3.1	NNDC	Dog protection orders	
15.3.2	Resident	Spouts condition	

Preventative action has been taken for the winter months.

16. ITEMS FOR INFORMATION

- 16.1 Replacement post box
- 16.2 Further road closures at Thornage Road and A148
- 16.3 Hornsea Project 3 offshore wind farm consultation summary report
- 16.4 Cromer T C Re reps available to talk about the second homes council tax issue

It was mentioned that no final decision had ever been taken on a residents letter regarding the change of gate position to the side of Peacocks Play field.

The Council agreed that there had been no issues with the gate in its original position but will continue to monitor this.

17. FINANCIAL MATTERS

17.4 Approve payments of invoices as attached, On a PROPOSAL by Cllr Hipperson, SECONDED by Cllr Batey the payments were approved, unanimously agreed

17.2 To discuss Bank Mandate

On a **PROPOSAL** by Cllr Moore it was agreed to include Cllr Batey on the mandate and cancel John Allison as a signatory, duly **SECONDED** by Cllr Reed. Unanimously agreed.

18.1 PLANNING MATTERS

PF/17/0044 Demolition of existing dwelling and replacement with a pair of semi-detached dwellings at 59 Hempstead Road. NO OBJECTIONS

PF/17/0124 Erection of single storey side and rear extension and removal of detached garage at North Lodge , 8 Eccles Road, Holt. NO OBJECTIONS

PF/17/0113 Installations of replacement windows at Greshams School, Cromer Road, Holt. NO OBJECTIONS
 PF/17/0094 Insertion of doors, windows and erection of boundary fence at Unit 4, Holt antiques and Interiors Centre, Thornage Road. NO OBJECTIONS

DECISIONS RECEIVED SINCE LAST MEETING

PF/16/1264 Change of use from woodland to outdoor activity facilities including the construction of a bunk house, a climbing tower providing access to a zip line and high ropes course and a twenty element assault course at Greshams School. **PERMITTED**

PU/16/1696 Notification for prior approval for change of use from storage (B8) to dwelling house (C3) at Unit 4, Holt Antiques Centre, Thornage Road.

FURTHER APPROVAL IS NOT REQUIRED

LA/16/1675 Internal and external alterations to facilitate loft conversion at 2 White Lion Coach House, White Lion St, Holt. **REFUSED**

2.4 PF/16/1654 Insertion of dormer window to rear, to facilitate loft conversion at White Lion Coach House, White Lion St. **REFUSED**

TPO's

TPO/16/0926 Land at 16 Kings Road, Holt

19. TO CONSIDER A RESULTION (UNDER THE PUBLIC BODIES ADMISSTION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC

On a **PROPOSAL** from Cllr Hipperson, **SECONDED** by Cllr Traynier members of the public and press were excluded.

20. CONFIDENTIAL MATTERS

20.1 Personnel issues

Cllr Baker reported on the recent resignations.
 It was agreed to come back about the pond at the next meeting.

20.2 Update on Holt Hub – future vision

It was agreed to continue to research this and look into all options.
 On a **PROPOSAL** by Cllr Hipperson, **SECONDED** by Cllr Traynier it was agreed to go ahead with the first stage proposal by the architects.

D Baker(Mayor).....Date