



HOLT TOWN COUNCIL

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Minutes of the Town Council meeting held on Monday 9th January 2017 at Holt Community Centre.

PRESENT: Cllrs Baker (Chair), Allison, Batey, Hill, Hipperson, Moore, Payne, Percival, Prior, Reed, Smith, & Traynier

Elaine Oliver Town Clerk

Philip High NNDC
PC Gower-Smith Norfolk Constabulary

4 members of the public

The public and town councillors were made aware that the meeting was being recorded.

1. APOLOGIES FOR ABSENCE

Cllr Smith

Cllr Batey will attend the meeting later due to a medical appointment

Cllr M Baker NCC

PC Graham Gower-Smith

2. TO CONSIDER REQUESTS FOR DISPENSATIONS FROM THE RESTRICTION ON PARTICIPATING IN THE DISCUSSION OR VOTING ON A MATTER IN WHICH A MEMBER HAS A DISCLOSABLE PECUNIARY INTEREST

The following declarations were made:-

Agenda item 12.1, Cllr Moore (Holt Chronicle), mentioned in accounts

Agenda item 12.1, Cllr Baker is a Director of Bakers and Larners which is also mentioned in accounts.

3. POLICE MATTERS

The Police were not present but the Clerk reported that the CCTV cameras were attacked during the Christmas period and one of the lads was aggressive to Terry. PC Gower-Smith is aware of this.

4. ANNOUNCEMENTS BY THE MAYOR

Cllr D Baker reported the following:-

- Budget meeting on 11.1.17 and this will commence at 5.00pm
- Another exciting year ahead for the Town Council with the Town trial, car parks imminent, the Neighbourhood Plan is kicking into action and hopefully Holt in Bloom, the Maintenance team will be in full swing this year.
- Cley Road car park, the S106 is imminent meaning we can get on with this scheme. We are still aiming for the lease to be returned by the end of January.
- It may be that our Maintenance team could help with this.
- The charity car parking at Gresham's, over the Christmas period, raised a £1000 for 3 local charities, the HYP, Bodham FC and the Community cafe.

5. AGREE THE MINUTES OF TOWN COUNCIL MEETING 12TH DECEMBER 2017

On a **PROPOSAL** by Cllr Hipperson, **SECONDED** by Cllr Traynier the minutes were **AGREED**.

6. MATTERS ARISING (For information and not included on the main council agenda)

The Clerk reported that Cllr Traynier and the Clerk will meet with the Youth Advisory Board this week. Cllr Traynier agreed to act as the conduit for this.

The Clerk reported that the grant the Council agreed to the Mother and baby club will be made

payable to Holt Methodist Church. This was unanimously agreed.

7.REPORTS

7.1 Norfolk County Council

Cllr Baker not present, various correspondence has been received over the Christmas period which has been duly distributed.

It was also agreed that in response to a further email from NCC, the Town Council are happy to take the lead from NCC on the High Kelling bus shelter

It was reported that we had heard from NCC re the lighting on H09, they are trying to facilitate a meeting.

7.2 North Norfolk District Council

Cllr Prior reported the following

- She has been made a cabinet member at NNDC with various portfolios
- Hard copies of planning applications will cease on the 1.4.17 and all Councils will need to go electronic.

Cllr Baker reported we are gearing up for this but it will need to be on a future agenda. to the way we deal with this, as there are some issues. It was agreed that Cllr Prior and the Clerk will meet to discuss this before putting it on the agenda.

- Major applications may have the option of seeing a pre-app but whatever hard copies are supplied we will be charged for.
- NNDC are working on a new communication plan which the Clerk will be involved with.
- The eight dwellings on Grove Lane, Cllr Prior will not be calling this in as the drainage issues have now been resolved and see no reason to hold this up.
- Replacement Meadow Close road signs are well under way, it is now the policy to have only one sign on a road not two.
- If anyone has any issues for the Police Commissioner, email them to Cllr Prior in summary form as he is coming to NNDC and she will pass any issues on.

Cllr D Baker offered his congratulations to Cllr Prior on her promotion to cabinet and reported it was a long while since we had a Holt person representing Holt on the cabinet.

Cllr High reported the following.

- With regard the S106 payment, Cllr High noticed the playing fields had not been mentioned so he emailed Terry Harper who wanted Mark Ashwell to request this. This has duly been done and this will go through.
- We will need to request our contribution via Mark Ashwell and get maybe a lump sum, 2 lump sums or so much at a time.
- John Hubbard has now got his gas gun back and he is happy but he can't use it on the land he used it on before and if he does the gun will be taken away.
- Thanked the maintenance team for the work on Roly High's seat.

Cllr Prior reported that she had spoken to John Hubbard who told him he and his family had a visit from the person who had been altering his gun and apologised for this.

Cllr High agreed with this but has told the resident that as holder/owner of the gun this is his responsibility.

Cllr Hill asked Cllr Prior about the archery school in High Kelling, opposite Voewood, she was looking into what Parish this was in and whether planning permission had been granted. Cllr Prior will research this and report at the next meeting but this is her first day back after Christmas and illness.

Cllr Hipperson reported that there is a sign regarding air rifles at this location.

Cllr Moore believes all the necessary health and safety checks have taken place at this location and he believes High Kelling P C has already made enquiries about this.

Cllr Reed reported that he thinks the owner has a firearms licence on that property and if the Police were present they could have clarified this.

7.3 Holt Chamber of Trade

Cllr Smith not present, but the Chamber hasn't met since Christmas

***PUBLIC QUESTION TIME – Limited to 15 minutes
(Three minutes per person)***

Julie Allford with her husband, for 32 years, has been the Holt Youth Project manager and responsible for fantastic work that takes place there and she reported the following

- She wanted to come as she felt misrepresented by the press at the last Town Council meeting, which was not the Town Council's fault.
- The press reported they were only open 2 days a week and not in the holiday period.
- HYP have been working with the families who were present at the last meeting
- The report was not a fair reflection on HYP work
- Miles from EDP is going to visit the HYP and do an article on them
- Julie gave a resume of the HYP work including the ACT programme for children from 11-25, this is a positive life skills programme and they are now linked in with Gresham's. This takes place 4 days a week.
- She has visited London who are looking at this model which has succeeded where other schemes have failed.
- They provide a loving, caring, nurturing, supportive environment
- Also run NNorfolk young carers and have 39 at the moment, starting from the age of five to eighteen.
- They run 2 hub groups meeting on Tuesday, Thursday evenings, weekends and holiday times.
- This is youth led and has cookery, woodwork, inter generational projects, environmental projects, art, culture and sports programmes all with positive outcome.
- Won the Queens award.
- Have a state of the art gym
- Run a cycle challenge and endurance test
- Left literature for the Town Council.
- Online BBC documentary is still available
- Now have an allotment which is growing food and then cooking it.
- Launched a new programme called Mr Norm
- Wanted to put the record straight that they are one of England's most imaginative youth clubs
- It has to be used you can't however take a horse to water.
- She has also met with Grace and offered her the opportunity of working with the new youth community.
- This information is on the website www.holtyouthproject.org
- No point looking for another building as the only thing they don't do, because of the insurance, is mechanics

Cllr Payne felt that it was important that the Police are aware of these activities and have the packs.

- The Police are aware of the work of the HYP.

The Clerk asked about the gym opening as it was reported to the Town Council it isn't always open because they need qualified staff in attendance.

- This is not true it can be open whenever anybody wants it and they have 2 qualified people. The young people gave it back to the community so the Police, Fire Service, old people and young people use it. Have not got the money to have it open at all times.

Cllr Prior felt it was important to state, we didn't invite that press attention and we asked the people present to come back with ideas so we did not take them at face value. The parents have not come back to the Town Council, but it was reported they have come back to the HYP.

The Youth Club could be open more if they have the funding.

- You will not find a youth club open more than twice a week.
- There are things happening every single night if they want to tap into this service.
- They don't operate a drop in service

8. UPDATE ON NEIGHBOURHOOD PLAN

Cllr Baker reported we had a meeting on 14.12.17 to look at completing the NP and bring it to referendum. We have employed a consultancy to help with this and hope to bring the NP to fruition this year. The next steps are putting a schedule of meetings together and fulfilling the required key activities.

Abzag and the Clerk are meeting in January to look at the work that has been done and what needs to be done. The plan has to meet basic conditions, fall in line with NNDC and the referendum needs to be successful. Everyone was welcomed to participate in this, at the moment the group is fit for purpose. This will be reported on at each meeting.

Cllr Allison asked about completion dates. The Clerk reported that every NP is different but we are looking at it being completed and going to referendum by mid 2018.

Cllr Baker reported that the NP group and the Council have work to do.

Cllr Prior reported there was a rumour there was set dates that NP had to be finished by. She reiterated this is incorrect and it will take as long as it takes.

We do have to fit in with the core plan for District but as the NP is specifically Holt orientated the completed plan will sit next to the core plan and will have to be considered.

Cllr Batey entered the meeting.

9. TO CONFIRM ITEMS FOR NEWSLETTER

The following items were confirmed

- Funding in place for H01 funding and the Cley Road car park can commence.
- NP update
- Successful charity car park.
- Big society funding for Holt Owl Heritage trail
- The Youth project will be covered after the EDP runs its stories.

10. CORRESPONDENCE

10.2 Late Correspondence

- | | | |
|--------|---------|---|
| 10.2.1 | M Baker | New Signage |
| 10.2.2 | NCC | B1149 Norwich road resurfacing/road closure |

11. ITEMS FOR INFORMATION

11.1 Notification of submission for Silica sand.

11.2 Thank you letter from Holt United F C t

11.3 Re bus consultation on the bus services

Cllr Moore is covering this in the Holt Chronicle and if anyone has any comments to come back to the Clerk.

Cllr Percival reported the new Gresham's development at Oakley House off Barratt Road, appears very close to the bungalows and it may be worth looking at this as the windows are on the girls boarding house.

It was agreed that this must fall within the planning rules. Cllr Percival reported that the extent of this building can now be seen as the final truss has been put on.

12. FINANCIAL MATTERS

12.1 Approve payments of invoices as attached

On a **PROPOSAL** by Cllr Hipperson **SECONDED** by Cllr Batey the invoices, as attached, were agreed.

There were no receipts received as the bank statements were not received this will be shown along with any extra debits/standing orders at the next meeting.

12.2 To Receive internal auditors report

This has been received from the internal auditor who is completely satisfied.

13. PLANNING MATTERS (Appendix enclosed)

PF/16/1680 Erection of two storey rear extension at 55 New Street, Holt.

PU/16/1696 Notification for prior approval for change of use from storage (B8) to dwelling house (C3) at Unit 4 Holt Antiques Centre, Thornage Road.

PF/16/1739 Single storey extension to rear of bungalow at 11 Town Close, Holt.

PF/16/1735 New utility/boot room and porch to front at 42 Hempstead Road, Holt.

PF/16/1755 Single storey rear extension and replacement conservatory to side elevation Pippin Heath House, Hunworth Road, Holt

There was no objections to the above planning applications

PF/16/1740 Removal of planters, relocation of benches and provision of new trading barrows in front of existing bank shopfront at 16 The High St, Holt.

It was reported that there is a petition going round this against the proposal.

On a vote this proposal was objected to by the Town Council because of the traffic problems and causing an obstruction in this area. Also this area is not underused. Cllr Prior abstained from this vote.

14. TO CONSIDER A RESOLUTION (UNDER THE PUBLIC BODIES ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC.

On a **PROPOSAL** from Cllr Hipperson, **SECONDED** by Cllr Traynier members of the public and press were excluded.

15. CONFIDENTIAL MATTER

15.1 Bonfires

Cllr Baker reported that it is essential, the guidance from the insurance company regarding fires, is strictly adhered to. All fires must be out 30 mins before leaving the property. Cllr Allison stated that a lot of rubbish from the maintenance team is being dumped on Spout Hills, it was confirmed that a member of the maintenance team will have to be present at all times when they are having a bonfire. Cllr Allison felt it wasn't fair to expect volunteers to remove/burn rubbish that the maintenance team should be responsible for. The Clerk reported that the maintenance team is having a fire tomorrow,. They left rubbish on the fire as Bryan Thirkettle offered to burn it. Cllr Allison reiterated jobs should be going through the Clerk.

15.2 Holt Hub – future Vision

Cllr Baker updated the council on the proposed Holt hub. Nick Baker has been appraised of the situation. Cllr Baker and the Clerk have been researching premises and partners etc. by council it was agreed that Cllr Baker could research this and bring back to the Council.

16. NEXT MEETING DATE

Budget Meeting 11th January 2017, 5.00pm
Town Council meeting Monday 6th February 2017

.....D Baker(Mayor).....Date