



HOLT TOWN COUNCIL

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Minutes of the Town Council meeting held on Monday 11th January 2016 at Holt Community Centre.

PRESENT: Cllrs Baker (Chair), Allison, Batey, Chapman, Hill, Hipperson, Moore, Percival, Prior, Reed, Smith, & Traynier

Elaine Oliver Town Clerk

Cllr P High NNDC

10 members of the public

The public and town councillors were made aware that the meeting was being recorded.

1. APOLOGIES FOR ABSENCE

Cllr B Payne

2. TO CONSIDER REQUESTS FOR DISPENSATIONS FROM THE RESTRICTION ON PARTICIPATING IN THE DISCUSSION OR VOTING ON A MATTER IN WHICH A MEMBER HAS A DISCLOSABLE PECUNIARY INTEREST

The following declarations were made:-

Agenda item 14.1.1 Cllr Percival - Family member owns the property.

Agenda item re car parking (correspondence) - Cllr Chapman owns the proposed Thornage Road car parking site.

Agenda item 14.1.6 Cllr Baker Director of Bakers and Larners – conflict of interests

3. POLICE MATTERS

PCSO Clarke reported the following

- 69 calls have been made to the police.
- 15 crimes recorded including 5 assaults, 2 burglaries, 2 thefts from unlocked cars
- Small items from cars are being stolen such as sat navs, this should be a simple thing to stop
- Incidents of children on bikes and scooters playing around the war memorial have been reported, there is a potential danger of a child being knocked over in this hazardous part of town.
- Our PCSO reported it is often younger children doing this, so they are visiting parents to warn them of the danger and instil some responsibility into them.
- In response to comments at the last meeting PCSO Clarke reported that they have started the processes needed to follow a more robust route with the older children that have been causing trouble in the town.
- PCSO Clarke felt that the children needed a ramp or skate park to play on and reported that the children are going to write and request it.

Cllr Prior was pleased to hear a more robust stance is being taken.

Cllr Smith was surprised that there had not been an unfortunate incident already in the war memorial area.

Cllr Baker advised the children to write to the Youth Project.

Cllr High reported that Neil Ave is having a problem with parking on the pavements which is obstructing pedestrian's thoroughfare.

- PCSO Clarke agreed this is an issue and will start to ticket cars.

Cllr Hipperson thought that when the new development, alongside the bypass, progresses the developer may help to provide it.

Cllr High reported some years ago HTC in conjunction with the play fields installed a skate park but it was burnt down.

Cllr Moore agreed the skate ramp, which was a wooden construction, was subjected to vandalism but felt it was done by children outside of Holt.

- PCSO Clarke felt a skate park would benefit the town and the youngsters.

Cllr Allison reported there had been a big problem with syringes on the site. Cllr High confirmed it had been removed and gone to Aylsham.

Cllr Allison agreed to take it to the HYP meeting.

4. ANNOUNCEMENTS BY THE MAYOR

Cllr D Baker reported the following:-

- Wished a Happy New Year to all
- Reported that a meeting had been held to discuss the heritageTown trail, this is being led by Cllr High.
- Thanked Cllr Allison for arranging a site visit to Letheringsett Meadows.
- Reported that several members had attended the Cabinet meeting at NNDC on 5.1.16 to discuss NNDC's response on investing in car parking in town.

5. MINUTES OF THE TOWN COUNCIL MEETING HELD ON 14th DECEMBER 2015

On a **PROPOSAL** by Cllr Hipperson, **SECONDED** by Cllr Allison the minutes were **AGREED**.

6. MINUTES OF THE TOWN COUNCIL BUDGET MEETING HELD ON 9TH NOVEMBER 2015

On a **PROPOSAL** by Cllr Prior **SECONDED** by Cllr Smith the minutes were **AGREED**

Cllr Allison was concerned that this week we had been informed that the Cemetery should be subjected to business rates. It is hoped that this will not be back dated.

The Council felt that the budget should be kept as the meeting already agreed and any future payment should come from reserves.

7. MATTERS ARISING (For information and not included on the main council agenda).

Cllr Allison reported that he had spoken to a senior solicitor about the issues at Letheringsett Meadows.

Cllr Allison duly read out the report from the Solicitor. Copy on file.

Cllr Baker reported his immediate concern is the dangerous trees on that stretch of the riverbank.

Cllr Allison reported that if they fell it could be a safety concern as they are near to power lines.

Cllrs Allison and Moore reported the landowner has erected a proper post and rail fence to protect the adjoining land.

Cllr Allison felt it is important that the information is kept on file for any future council to consider.

It was agreed to ask the tree officer to come and inspect the trees and let us have a report.

8 REPORTS

8.1 Norfolk County Council

Cllr Baker not present. However it was reported that an email had been received from Cllr M Baker regarding a letter he received from a parishioner about supporting, maybe through Parish Partnership money, a FP by the bypass. After much discussion the council agreed not to support this as they felt it was important to be responsible and encourage use of the underpass.

8.2 North Norfolk District Council

It was agreed that Cllrs High and Prior would discuss the car parking issue under correspondence.

8.3 Holt Chamber of Trade

Cllr Smith made the following comments:-

He had no report but promised, in response to the last minutes, to bring feedback about the Christmas lights, to the Town Council as soon as the information is available

PUBLIC QUESTION TIME – Limited to 15 minutes

(Three minutes per person)

Residents commented as follows:-

- Car parking bottom of Coronation Rd and Hempstead Road is a big problem.

People park at the bottom regularly and it is an ongoing problem.

- Cllr Hipperson reported that the police have occasionally put tickets on windows particularly on cars opposite Coronation Road. This parking will stop once Aldi is built as this area will be yellow lined. He reported that buses also have problems, but when they knock on the residents doors they find the cars don't even belong to residents.
- A resident was very concerned about speeding on Thornage Rd, get something done. It was reported that Police had registered speeds of 92mph. He said that the bad times for speeding are between 8.00-8.30 and 4.00-5.00.
- It was agreed to report this to the Police

9. CORRESPONDENCE

9.1	NCC	Road closure	Emailed 21/12/15
9.2	NNDC	Car parking	Emailed 21/11/15
9.3	Various	Re car parking report	Emailed over Christmas
9.4	R Percival	Newsletter	Emailed 01/01/15
9.5	To receive later correspondence		
9.5.1	M & L L'Anson	Car parking	Emailed 11/01/2015
9.5.2	B Payne	Car parking	Emailed 11/01/2015
9.5.3	W Masters	Holt	Emailed 11/01/2016

Car parking

Discussion was had over the car parking report from NNDC. Cllr Baker summarised the report which discussed the options of Thornage Road and gave details about a double deck car park option at Station Road. Although it was regarded that Thornage Rd would recognise a slightly better return the conclusion of the report was that the already planned car parks would dilute the investment and so NNDC wouldn't be able to invest at the present time.

Cllr Baker reported that he along with other Cllrs attended the Cabinet meeting 5.1., listened and spoke in the debate.

He felt it was important the local press can raise the profile of the issue.

Cllr Allison felt a lot of work had been put into the Cley Road project and he didn't like it being called a fantasy. He explained the background of this project and felt that it wasn't dead in the water.

Cllr Baker expressed gratitude to all who put the work into this to try and get a car park for the town.

Cllr Prior supported Cllr Allison and reminded the meeting it was a Town Council project and whatever the doubts and uncertainties were it should have been supported and it should not have been dismissed.

Cllr Baker was concerned that we were waiting on unrealistic issues

Cllr Moore felt if we had answers to all the issues at Cley Road we could either go ahead or look for an alternative.

Cllr High reported that the S106 of £30,000 will be paid to NNDC when the planning application has been approved, he reported there is still issues with the water course.

Cllr Baker reported he didn't care where the car park was he just wanted a car park and a realistic target.

Cllr Hill asked if the Cley Road car park was successful in the past, it was reported that a lack of lighting had been an issue then.

Cllr Percival felt rather than looking at the whole picture we were going into specifics. He thanked NNDC for the report and comprehensive survey although he doesn't agree with it. He felt it would have been better if the officers had spoken to the TC before the report. He felt that the issues with the Cley road car park would be access to it, signposting, negotiating the Barclays bank corner, in general it is not an ideal place for a car park. Cllr Percival went onto say that Aldi will produce 82 spaces which they would want for their customers most of the time, Gresham's, if you look at the plan in the report, is incorrect because it doesn't have the church extension marked on it. It will be for 50 spaces but then we will lose parking off Church Street as well. He felt the 150 quoted extra spaces are a dubious figure that we should have had a chance to debate. The report agreed we are short of parking and that we need parking, the double decker and Thornage Rd are possibilities but what are probabilities.

Cllr Hipperson reported that 12 years ago car parking spaces were looked at and a lot found but they were all turned down.

Cllr Allison reported that Cley Road could be considered a brownfield site so it could now be worth considerably more but it has not been logged on the brownfield register. Cllr Allison reported a lease

of 10 years had been sought for Cley Road and it was hoped by that time the car park proposal from Cllr Chapman would have come to fruition.

It was agreed an up to date report on the Cley Road site and the negotiations with the owners needs to be presented to TC in March, with an initial update in February.

It was felt important to know what stage the Cley Road car park is at as in the NNDC report it clearly uses the figures for this car park to dilute the need for Thornage Road.

On a **PROPOSAL** by Cllr Smith **SECONDED** by Cllr Hipperson it was agreed to use the Freedom of Information act to request the confidential financial information from the report to cabinet 5.1.15 and the emails relating to the decision from Officers/Members so that we can scrutinise the facts.

Cllr High reported he was led to believe that NNDC were looking at it favourably in the summer, and was disappointed with the decision after all the work in the last 4/5 years. He felt the three speakers from the Town Council spoke well and he endorsed everything that was said. In his view they were all completely ignored over an issue that was so important for all of Holt, and it fell on deaf ears and he was embarrassed and it hurt him when Holt was treated like that. He now realises Holt gets nothing and has to do everything for itself.

Cllr Rest had made comments that the proposal doesn't offer value for money, but no one questioned the figures on either Thornage Road or the double decker on Station Road.

Cllr Prior reported Cllr Wrest followed up after he listened to you speak, he commented on the speeches. She said the reality is that Holt needs car parking, the reality is that 13 years ago others were refused, and in 2007 only one car park was allowed to be considered and that was Thornage Road and we knew little about this for a long time as it was private. We as a council then decided we needed to look for other sites, then Gresham's became interested and Cley Road and Aldi all happened at the same time.

Cllr Prior was surprised at the claim that the spaces at Gresham's would only be available at holiday time, as this is not the case. They are only using the spaces for the first year because it will take this long to get a traffic order.

Cllr Prior went onto say that NNDC aren't saying that Holt is not going to have any more car parks.

The meeting was to discuss 2 proposals that have been put forward, it wasn't a discussion about car parking in general in Holt. She said we have a duty to be fair and honest about it. She explained that the purpose of insisting on 3 hours free parking at Aldi was to bring people into Holt in a positive way. Cllr Smith felt no reference should have been made to the parking in Aldi.

Cllr Baker reported that a majority of the TC disagree with the findings of the report, he asked Cllr Prior if she agrees Holt need car parking why did she say there were two sides of the picture. She replied not everybody is saying we need this car park.

Cllr Baker expressed concern how Cllr High believed the DC were going to support the Thornage Road car park and why it changed and the report comes out that is totally at odds to what had been said. Cllr Baker asked Cllr Prior if this was a political message and the Cabinet failed to address the impact of what is going to happen next.. He stated that NNDC has held up this decision with the understanding a deal would be made. He found it incredible to cite Aldi as part of the solution as it will be so minuscule against the whole problem.

Cllr High reported that Gresham's application is for spaces 1-19 and 48-83 = 54, then a second application will be received for the extra spaces

Aldi and Gresham's car parks will not stop on street parking, a long stay car park is needed for this. It was agreed by NNDC once Cllr Chapman got the go ahead to go across the railway line they would get into discussion with him and take it before cabinet in September and this never happened.

Cllr Prior said that this wasn't their task at the time. She knew nothing about an email sent to Cllr Chapman or High saying it was going to be looked at favourably. It should have also come to her and she would have then been aware of the expectation of success. She also said she objected for public money being used for private enterprise.

It was agreed to pick up all these points and send a corporate response to NNDC, within the next two weeks.

Cllr Allison was concerned that a cabinet system meant only 8 people had a say on this decision.

Cllr Reed asked if we should chase up progress on H01, Cllr High reported that Cllr M Baker is

chasing this up with NCC.

Newsletter

Data protection issues with regard to the newsletter were discussed. As agreed at the last meeting three themes were decided on for the first newsletter.

1. Holt in Bloom
2. Queens 90th Birthday
3. Heritage Trail

Cllr Percival would like to see the newsletter go out at the same time as the agendas are published for the next meeting.

10. ITEMS FOR INFORMATION

- | | | | |
|------|-----------------------|--|---------|
| 10.1 | Holt Community Centre | Re heating | On file |
| 10.2 | NCC | FP along bypass to primary school underpass | |
| | | Already discussed under agenda item 8.1 | |
| 10.3 | Bruno Peek | 20.4.16 birthday celebrations | |
| | | It was agreed to put this on next month's agenda. | |
| 10.4 | Wells Town Council | Meeting 22.2.16, Cllr Baker agreed to try and attend | |

11. TO DISCUSS NCC CONSULTATION TO REDUCE SPEED LIMIT CROMER ROAD/GROVE LANE

It was agreed that Holt Town Council are in support of this idea.

12. TO DISCUSS IMPLEMENTATION OF FIRST EMAILED NEWSLETTER

Cllr Prior asked for clarification that Cllr Percival was only using his personal address for purposes of a trial newsletter. She was concerned about the data protection issues. This was confirmed by Cllr Percival

13. FINANCIAL MATTERS

- 13.1 Approve attached list of invoices
On a **PROPOSAL** by Cllr Batey **SECONDED** by Cllr Hipperson the invoices were agreed.
- 13.2 To discuss donation to 1960 Club
On a **PROPOSAL** by Cllr Reed, **SECONDED** by Cllr Traynier, it was agreed to donate £500
- 13.3 To discuss audit procedure
On a **PROPOSAL** by Cllr Moore **SECONDED** by Cllr Batey it was agreed not to opt out of the audit regime and employ our own external auditor but to go with the auditors advised by NALC.

14. PLANNING MATTERS (Appendix enclosed)

- 14.1 To consider planning matters – applications and decisions
- 14.1.1 PF/15/0578** Installation of French Doors at 3 Bull Street, Holt. **NO OBJECTIONS**
- 14.1.2 LA/15/1765** Display of fascia signs at 4 Fish Hill, Holt. **NO OBJECTIONS**
- 14.1.3 LA/15/1877** External and internal alterations to facilitate erection of extension to shop at 8 Old Stable Yard, High Street, Holt. **NO OBJECTIONS & STRONGLY SUPPORT**
- 14.1.4 PF/15/1828** Erection of extension to shop at 8 Old Stable Yard, Holt. **NO OBJECTIONS**
- 14.1.5 LA/15/1843** External and internal works, including raising of chimney, removal of partition walls, refurbishment of windows, re-instatement of lime render, two external vents, replacement roof light, new and replacement dormer windows Hanworth Cottage, 43A Bull Street, Holt, NR25 6HP.
On a **PROPOSAL** by Cllr Smith **SECONDED** by Cllr Hipperson the above decisions were agreed.

On a **PROPOSAL** by Cllr Smith **SECONDED** by Cllr Hipperson, it was agreed that Cllr Allison would Chair this item, Cllr Allison duly took the chair.

- 14.1.6** PU/15/1880 Prior notification for change of use from shops (A1) to restaurants and

cafes (A3) Cenos Bistro, 26A High Street
 Discussion was had over the noise of air conditioning.
 Cllr Prior was surprised that planning permission was even required for this. She went onto explain that prior notification is asking if planning permission is needed on this building as a change of use.
 Cllr Prior explained that this is a half way house asking for permitted development, as this is a listed building.
 On A **PROPOSAL** by Cllr Reed **SECONDED** by Cllr Hlpperson it was agreed there was no objection to this.

15. DECISIONS RECEIVED SINCE LAST MEETING

- | | | |
|-------------|--|----------------|
| 15.1 | AL/15/1465 Display of various illuminated and non-illuminated signage at Vauxhall 33-35 Cromer Road. | CONSENT |
| 15.2 | AN/15/1602 Installation of 2 replacement fascia signs at 4 Fish Hill, Holt. | CONSENT |
| 15.3 | PF/15/1456 Erection of two-storey rear extension and detached single garage at Hanworth House, 23 Cromer Road, Holt. | PERMIT |
| 15.4 | PF/15/1607 Installation of 8 solar PV panels on roof of existing single storey rear extension at 30 Cromer Road, Holt. | PERMIT |
| 15.5 | NMA1/15/1395 Non material amendment request to permit addition of 2 roof lights to proposed extension, window at ground floor level within south elevation and window to first floor level within matrons flat. | APPROVE |

15. NEXT MEETING DATE

Town Council meeting Monday 8th February 2016

.....D Baker(Mayor).....Date