



HOLT TOWN COUNCIL

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Minutes of the Town Council meeting held on Monday 11th July 2016 at Holt Community Centre.

PRESENT: Cllrs Baker (Chair), Allison, Chapman, Hill, Hipperson, Moore, Payne, Percival, Prior, Reed, Smith, & Traynier

Elaine Oliver Town Clerk

Cllr P High NNDC

Sgt Graham Gower-Smith - Police

6 members of the public

The public and town councillors were made aware that the meeting was being recorded.

1. APOLOGIES FOR ABSENCE

Cllr M Batey

Cllr M Baker N C C

2. TO CONSIDER REQUESTS FOR DISPENSATIONS FROM THE RESTRICTION ON PARTICIPATING IN THE DISCUSSION OR VOTING ON A MATTER IN WHICH A MEMBER HAS A DISCLOSABLE PECUNIARY INTEREST

The following declarations were made:-

Agenda item 1.5 Cllr Hill knows the applicant

Agenda item 15.1 Cllr Traynier and Cllr Allison mentioned in accounts

Agenda item 7 Cllr Reed is related to Donna

3. POLICE MATTERS

PC Graham Gower-Smith attended the meeting and gave a crime report.

- 42 calls have been made and 7 crimes recorded.
- Metal detecting has been taking place on the Spouts Hill and it has been confirmed that Holt Town Council need to give permission for this.
- There has been a couple of issues with tiles broken on toilets in Church St and the scaffolding at the back of the library is being used by youths out of hours.
- Residents were encouraged to phone 101 but 999 if a crime is taking place
- It would appear that these children are the siblings of children who were committing these sorts of crimes a few years ago.
- Police now have keys for Spouts hill and will use a 4 x 4 vehicle to patrol this area.
- The three priorities have been noted as
 1. Speeding
 2. Patrolling the youth
 3. Parking

Cllr Moore was concerned that calls to 101 are classed as a premium call

Cllr Baker reported he used 101 to report an incident in the underpass and was concerned about the response

Cllr Baker reported that he had been accosted by a resident who was complaining about the parents from the school parking outside her drive.

Parking is increasingly getting worse and people are ignoring double yellow lines in Valley Lane.

- PC Gower-Smith reported that lorries parking on zig zag is unacceptable even if they are delivering, he noted the comments about the parking by the school as well.

4. ANNOUNCEMENTS BY THE MAYOR

Cllr Baker reported the following:-

- The RNS was held on 29th and 30th June and went well
- The Holt in Bloom judging was held this afternoon.
- He felt as a community and a town we should be proud of this event
- People have embraced the idea and done an incredible job.
- It has achieved something positive and great

Cllr Smith reported that his new business neighbours drove from Acle to hang baskets outside their premises.

Cllr Payne reported that the town looks good but was disappointed that 60 traders haven't contributed to the Holt in Bloom project.

Cllr Chapman commented that the refurbished town sign looked marvellous and how good the banners were outside the Holt marquee at the Norfolk show that everybody was talking about and looking at it.

Cllr Hill reported that Structurereflex did not charge for these and thanks should go to them and Len Casey.

Cllr Hill reported the concept of the Norfolk Show and the "This is Holt" marquee is to promote the whole town.

5. AGREE THE MINUTES OF THE TOWN COUNCIL MEETING 13th JUNE 2016

After the agreed amendments, it was **PROPOSED** by Cllr Hipperson, **SECONDED** by Cllr Traynier to adopt the minutes, these were **AGREED**.

6. MATTERS ARISING if any (for information and not included on the main council agenda).

Cllr Prior had some points for clarification

- She asked if the tug of war for the 1940s weekend tug of war had been organised
 - Cllr Smith reported it is in the process of being organised the idea being Holt Town Council against Sheringham, Larners against Blyth and Wright and P & S Butchers against Graves
- She was concerned about the costs for the Town Council participating in the 1940s weekend. The fish and chips cost a lot and she felt if we give a grant for the 1940s weekend we should not also supply the food..
 - It was confirmed that there is no cost to the tug of war. There will be a dummy run on the Tuesday before the weekend, for the press and the real tug will be on the Friday evening, at Gresham's sport ground
- She felt that before the grant is awarded it should be looked at what is needed.
- Cllr Prior reported she had emailed Ian Furniss about the chamber planting up Chapel Yard planters. She has received no reply from Ian, although in the minutes Cllr Smith states the reason for the Chamber not planting these up is it would be unfair on the other yards.
 - Cllr Smith reiterated it was felt to be unfair on other yards, as the yards are in private ownership.
 - Lindsay Furniss was going to approach the owner of the yard.
- Cllr Baker stated he was disappointed by the Chamber who was asked to put in an effort, and this point needs to be made at a Chamber meeting.
- Cllr Hipperson felt the non planting at Chapel Yard was a lost opportunity for the shops and traders.
 - Cllr Hill reported the Chamber felt it was their role to encourage traders but not do it for them.

7. PRESENTATION FROM THE CARNIVAL COMMITTEE

Three people were present to report on the progress of the Carnival Committee. Main points as follows:-

- They want to bring the carnival back to town.
- Cromer and Sheringham get the whole town involved including businesses and they would like it to be as it used to be.
- They feel there is nothing for children to get involved with and they need something in the holidays..
- They would like to see the community spirit return to Holt
- Their intention is to make the event grow year on year.
- This Saturday they are planning a family fun day with lots of activities and each

- year they hope to add an extra day, such as this..
- They are looking at getting sponsorship
- This year if there is any money left they will donate it to Holt Scouts and Holt First Responders
- Future plans include treasure hunts which Philip and Julie High have agreed to do, street races, quiz nights and soap box racing.
- There will be a fun day on 14th August 12.00 – 4.00 and HPFA have donated the field FOC.
- The school is on board
- They would like the council to be on board, as they want to make Holt a place people want to visit and they feel they do not have help from anyone

Cllr Prior stated the will of this group is very strong and they are well organised but looking at the Sheringham carnival programme, it appeared there was a number of people financially supporting the event. She felt people may not give money but may sponsor an advert in the programme

- They reported they have tried to get financial support by sending letters and using social media but people think they are going to fail.

Cllr Traynier stated it doesn't matter if the committee is small, if they are all working together. Cllr High reported when the carnival stopped in 2003 there was only 5 on the committee.

He was concerned that dogs are not allowed on playing fields, and agreed to see if he could get that ban lifted for the special events..

Cllr Hill asked if the Youth Project was on board. The Committee stated they do not want to be involved

Cllr Baker felt we should have a calendar peppered with mixed activities throughout the year and he endorsed and supported the event. He agreed to open the event.

Cllr Payne advised on not giving all the profits away but to keep some back for next year.

It was agreed on a **PROPOSAL** from Cllr Baker, **SECONDED** by Cllr Prior, unanimously agreed, to grant £350 to the carnival committee. It was agreed this could not be paid until they had set up a bank account.

8. PRESENTATION ON HOLT OWL HERITAGE TRAIL

Cllrs High & Hill gave a presentation on the trail, main points as follows:-

- The idea of the Holt Owl Heritage trail (HOHT) had started at a meeting with NNDC held to discuss signage.
- The purpose of this presentation was for Holt Town Council to ratify this plan so it could hopefully be completed in the Spring in readiness for next year's RNS.
- Cllr Hill gave a resume of the purpose of the trail and how it would be promoted.
- It could have links to mobile devices via QR codes on noticeboards.
- Bronze plaques are to be installed to show the way
- 8" appeared too small so they are now suggesting 24 12" plaques.
- These will be numbered to make it easy to follow a trail
- The designated circular trail will encompass the town, showing areas that may be forgotten
- Loops into various yards, will be made off the main trail.
- Hopefully there will be a brochure describing the trail
- Cost of each plaque will cost £330, £136 per plaque to install
- There will be information boards and literature to accompany the trail
- Additional signboards could be installed at NN Railway and Holt County park car park
- Wall mounted noticeboard will cost approx £480 and hold 9 sheets of A4.
- Pocket sized guide to accompany maybe free of charge which would encourage greater circulation
- Approx the whole trail will cost £21,008
- It could be promoted at major events, but remain a permanent feature in town
- The Big Society could pay up to £15,000 initially
- Cllr High thanked Cllr Hill for his work
- Roger Howe has stated that the S106 Aldi money could be used for this if

required.

- If we run short of funds, HTC can make that decision.

Questions

Cllr Payne enquired if the guide could be amalgamated with town guide

Cllr Hill felt that would require a huge volume of advertising to be added in.

Cllr Payne reported at the first meetings, Nicola Baker emphasised we should go for a Heritage Initiative because that is where the grants are available i.e. among others Heritage lottery grant. He felt it would be important to mention heritage in the brochure

Cllr Moore asked if it was envisaged to have advertising to support the scheme financially.

Cllr High stated if we get grant funding to produce a free leaflet then advertising revenue could be looked at on the second wave.

Cllr Prior felt it would be worthwhile to use the town guide and not at all detrimental, she supported Cllr Payne about calling it a heritage trail and that Heritage funding should be looked at soon.

Cllr Allison was enthusiastic about the scheme but thought we could go for a regeneration grant On a **PROPOSAL** by Cllr Reed, **SECONDED** by Cllr Percival it was unanimously agreed to ratify the scheme and continue with the work.

9. REPORTS

9.1 Norfolk County Council

Cllr Baker not present

9.2 North Norfolk District Council

Cllr Prior reported the following:-

- H01 is still problematic, the planner in charge is trying hard to get the water course issues resolved.
- NNDC are doing everything they can.
- NNDC has confirmed that Holt is classed as a resort so the information Cllrs Prior and High originally gave was incorrect and parking will go up but not as much as the coastal resorts and there is nothing that can be done about this
- There will be no relenting on the £30,000 loan because they will not set a precedent
- School issues are still ongoing but it is very positive and NCC are very aware of the necessity for a new primary school. .
- Awaiting call of sites to be completed and then NCC will be in touch.
- The LDF SWOT Workshop documents have been distributed

Cllr High gave the following report

- He concurred with Cllr Prior that there was no movement from NNDC on the loan and car park charges.
- He had recently received an email from T Harper regarding the water course and it appears that things are beginning to get ironed out. NNDC are contacting the LFA and hopefully will have a result by the end of the week.
- Problems about subsidence in Lodge Close were discussed. The company that did the work has gone bust and the residents are very concerned and unhappy about having to pay rent when they are not in the properties.
- A leaflet has been produced for people in Lodge Close
- In response to a question from Cllr Traynier about Aldi, Cllr High confirmed the plans are due to get it approved any day now.

Cllr Payne enquired about H09.

Cllr High reported that outline planning is due to be approved and they will put reserved matters straight after.

There may be the possibility of some more land for Sanders

Cllr Prior had a letter from NNDC regarding H01, and felt that it may be a longer time frame than Cllr High had stated.. Cllr High felt that his information was more up to date and stood by his comments.

Cllr Moore felt it was unfair of NNDC to consider a Holt a resort when it comes to parking.

Cllr Hill stated that people enquiring about properties at the H01 site, are being told that no building will commence for 2 years

Cllr Allison asked why surface water is being mentioned with regard to H01 when it is a natural spring.

9.3 Holt Chamber of Trade

Cllr Smith reported the following:-

- The Corporate Funding Manager of Tapping House had given a presentation to the Chamber, which proposed a fun shopping evening at Holt on 8.12.16?
- Tapping House team would publicise the event which would last from 5.30 – 9.00
- Main point is to have a great time and shop until they drop
- The shops will stay open late
- They would have an outside broadcast and road closure
- The hope would be that it would drive footfall to local businesses
- It was reported that the PO no longer wants to continue but still wants to run the record shop
- The PO will go into Budgens which has car parking and same opening times but with the addition of Sunday.
- The Chamber has written to ask if the PO could stay as an information unit.
- There is some thought that the TIC could be moved to a yard.
- Thanked Cllr Hill for the banners at RNS, which saw a footfall of 90,000 people.
- This was a hugely successful event
- Thanked the Cllrs who promoted the town at the RNS
- The combined stall with Town Council, Holt Society and the Festival was in prominent position at the entrance.
- 1940s weekend is taking shape with road closures and insurance being sorted out.
- The tug of war between Holt Town Council and Sheringham Town Council is now a reality
- The question over Chamber of Trade not prepared to help in Chapel Yard will be taken back, as Cllr Prior still has not received an answer.

Questions

Cllr Percival stated the pictures on the side of marquee were the highlight of the show

Cllr Payne asked if the TIC is moving as he wasn't aware anything had been brought to Council.

Cllr Baker reported the funding runs out soon and different solutions are being looked at.

Cllr High stated the sorting office may move out of town.

- Cllr Baker reported he is the new Postmaster in Holt, but the sorting office remains part of PO building, it is only the Post Office which is being franchised. In October the PO will move into Budgens

PUBLIC QUESTION TIME – Limited to 15 minutes

(Three minutes per person)

Questions as follows

Good to see the grass has been cut but the contractors are pathetic

Underpass is a disgrace branches over the top

Metal detecting has been taking place on Letheringsett Hill

It was confirmed that the Police have stated that permission must be obtained from Holt Town Council.

30MPH speed limit up Letheringsett is not being kept to.

Cllr Chapman stated the EDP reported that because of wet weather NCC are going to cut a lot more, starting next week.

10. TO RECEIVE UPDATES ON

10.1 Town Sign

Cllr Baker reported the project is now complete. It has been, rebuilt and relined and the planter straps painted black. The rot has been cut out and brickwork repointed.

Norfolk lavender has been placed in the planter but the sign is now sitting above the soil line. Cllr Hill

sanded the Holt part and the border.

Cllr Allison asked about the repositioning. It was reported this would be part of a longer term project in the future when a new sign can be looked at.

Cllr Prior was concerned that this cost was not agreed in our budget.

Cllr Baker reported that our contribution will be under £500 as the WI and Holt Society are contributing.

In response to Cllr Percival's question the benches outside Barclays have been repositioned after staining..

10.2 Neighbourhood Plan

This was deferred to a later meeting.

10.3 Cley Road car park

There appears to be no movement on the loan of £30,000

11. TO CONSIDER STREET LIGHTING AT HOPKINS HOMES – CROMER ROAD

There was some confusion about this so it was deferred until the next meeting.

12. TO CONFIRM NEXT THREE ITEMS FOR NEWSLETTER

This will need to be reviewed in the next couple of months.

Items to be covered in the next newsletter

- Holt in Bloom
- Refurbished Town Sign
- Proposed Carnival
- The Owl Trail
- Reports of the Festival
- Post Office move

13. CORRESPONDENCE

13.1	M Baker	re H01	Emailed
13.2	NNDC/M Baker	Re Car park charges	Emailed
13.3	NNDC	Workshop info (for attendees)	Emailed

Cllr Percival commented about the emails regarding the 30MPH road traffic order in Grove Lane. It was explained the order covered the whole section which included parts that are already 30MPH because it made it easier..

Cllr Percival felt Grove Lane was a natural case for a 20MPH.

Cllr Payne felt that the pinch points would ensure a lower speed limit

14. ITEMS FOR INFORMATION

14.1	The Friday Club	Thank you letter	
14.2	Norfolk Coast Partnership	Conference	
14.3	Late Correspondence		
14.3.1	Confirmed change to definitive map. Thornage road/Riverside Road to field boundary.		
14.3.2	H01 delay/drainage issues		
14.3.1	Electoral review of N Norfolk		Emailed
14.3.2	Invited to festival service 24.7.16		Emailed
14.3.3	Pop up concert in Memorial garden 20.8.16 12.15pm		
14.3.4	Thank you letter from HPFA		

15. FINANCIAL MATTERS

15.1 Approve payments of invoices as attached

ON a **PROPOSAL** by Cllr Prior **SECONDED** by Cllr Hipperson, these were approved for payment.

Cllr Chapman enquired about the deposit for the Kybota which had been agreed at last meeting. The deposit was required to guarantee the price as it was an ex demonstrator.

16. PLANNING MATTERS (Appendix enclosed)**16.1 Planning applications to consider**

LA/16/0729 & PF/16/0726 Renovation of 13 sash windows, replacing existing sashes with wooden sashes incorporating slimlite sealed unit double glazing , fit replacement hardwood sills, repair surrounding stiles & fascias where necessary at 9, 11 & 13 Market Place, Holt.

NO OBJECTION

ADV/15/1787 Installation of new fascia sign at 23 Market Place, Holt.

NO OBJECTION

PF/16/0803 Erection of a 4 bed dwelling at 37 Hempstead Road, Holt.

NO OBJECTION

LA/16/0887 Erection of extension and installation of air conditioning unit to shop at 8 Old Stable Yard, High Street, Holt. **NO OBJECTION**

PF/16/0903 Variation condition 2 of planning permission PF/15/0889 – Addition of render 2 Franklyn's Yard Holt. **NO OBJECTION**

PF/16/0886 Erection of extension and installation of air conditioning unit to shop 8 Old Stable Yard, High Street, Holt **NO OBJECTION**

PF/16/0923 Erection of 3 dwellings with access off The Fairstead, Garden Land Adjacent to Numbers 8 & 9 The Fairstead, Cley Road, Holt.

It was agreed to visit this site on Wednesday 13/7/16 and the meeting delegated the decision to the Cllrs who met. **NO OBJECTION**

16.2 Decisions received since last meeting

PF/15/1381 Demolition of existing central section of Oakley Boarding House and erection of 2 storey boarding house at Gresham's School. **PERMIT**

PF/15/1215 Variation of condition 22 of planning permission ref: PF/14/1373 to allow extended delivery hours at Aldi Stores Ltd. **PERMIT**

17. NEXT MEETING DATE

Town Council meeting Monday 8th August 2016

D Baker(Mayor).....Date