



HOLT TOWN COUNCIL

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Minutes of the Town Council meeting held on Monday 14th November 2016 at Holt Community Centre.

PRESENT: Cllrs Baker (Chair), Allison, Batey, Chapman, Hill, Hipperson, Moore, Payne Percival, Prior, Reed, Smith, & Traynier

Elaine Oliver Town Clerk

PC Gower-Smith Norfolk Constabulary

9 members of the public

The public and town councillors were made aware that the meeting was being recorded.

1. APOLOGIES FOR ABSENCE

Cllr High NNDC

Cllr Baker NCC

2. TO CONSIDER REQUESTS FOR DISPENSATIONS FROM THE RESTRICTION ON PARTICIPATING IN THE DISCUSSION OR VOTING ON A MATTER IN WHICH A MEMBER HAS A DISCLOSABLE PECUNIARY INTEREST

The following declarations were made:-

Agenda item 11, Cllr Chapman an interest in land

Agenda item 22.1, Cllr D Baker payments to Bakers and Larners

3. POLICE MATTERS

PC Gower-Smith gave the following report

- 65 calls to Police were made
- 18 incidents which comprised of 4 burglaries, 3 criminal damage, 3 thefts, 1 public order and other incidents.
- Money from the box at St Andrews Church has been stolen.
- There has been damage to the graveyard wall in Holt
- More minor criminal damage in and around town
- Theft from Bakers
- Theft of cycles from the Primary school
- Car theft
- There have been incidents outside Holt Primary school with regard to parking.
- The Police has advised people to move on which seems to happen if there is a police presence.
- SNAP priorities are about to change and new priorities will be set at the SNAP meeting on 17.11.16.
- Would like more people to attend SNAP.
- The Police are ready for the Christmas light event
- Switch on is on 4.30/5.00 to 7.00 and there will be a visible Police presence from 5.30
- On the face of it petty damage is occurring in the town but the Police are looking at other incidents including hanging baskets incidents and broken wing mirrors.

Cllr Chapman asked the Police to give a brief account of what happened at the cemetery.

- Cllr Baker replied that this was not necessary and we have sorted out any issues together and this is not a Police matter.

Cllr Colin asked how cycles were stolen if the school gates were locked,

It was reported that the culprits climb the gates but it may help if the cycles were locked.

- PC Gower-Smith repeated that although a lot of the incidents are petty on the face of it,

incident after incident does add up.

Cllr Prior felt it wasn't petty as all the incidents cost somebody money

Cllr Hill asked if the Police had got any further with the shoplifters with the suitcase.

- The Police have got no further with this but are now experiencing trolley dash crime.

Cllr Payne asked if the Police were aware of the incidents in the Feathers Hotel.

Cllr Smith reported being very concerned about the road between the war memorial and the Filling Station, which appears to be used as a speed track. This involves cars and motorised scooters.

- The Police are aware of this and 2 sets of parents have taken keys off their children.

Cllr Prior reported motorised scooters up and down the end of Peacock Lane. This happened twice last week. Speed and noise are the issues along with kicking up muck.

With agreement from the meeting the public question time was brought forward.

PUBLIC QUESTION TIME

Parents of local youths attended the meeting and requested more things for the children to do.

The Police come and move them on from the bus shelter and they need the children in one place so they know what they are doing.

They agreed that most of the problems in the town are caused from the children of the town

Cllr Baker stated that this is a current theme and we don't have facilities that children have in smaller villages although we have tried and invested in Peacocks but he is aware there is still not enough for them to do.

The parents present felt it would be better if Holt Youth Project was open more times in the week and in the school holidays.

They felt money had been spent on Peacocks but because this is surrounded by bungalows the children can't make any noise because of complaints.

They asked for Peacocks to be lit up and requested a park in the middle of nowhere

The facilities are needed for the 12-16 age group.

The parents would be prepared to help in projects such as taking bikes apart and building go carts.

Cllr Prior reported that a project has to be sustainable and viable and would need enough children and parents to be interested, but agreed to see what could be done via NNDC. She understands that the HYP has never been a Youth Club.

Cllr Hipperson enquired why the Youth Centre was only open 2 nights a week.

- As it relies on donations, the other evenings are available as a venue, but the gym and health hut can only be used if there is someone qualified on site.

Cllr Prior felt the Holt Community Hub might be able to be used as there is an enormous amount of room there and they are looking to hire it out to other groups.

Cllrs Allison and Baker, who are trustees of the Centre reported that Ormiston won't fund the Tuesday and Thursday evenings and additional evenings would come out of HYC funds.

Cllr Allison stated that there is outside adult gym equipment at Emcy and this is also provided in some of the villages.

There were no further questions from the public.

4. ANNOUNCEMENTS BY THE MAYOR

Cllr D Baker reported the following

- Attended the Remembrance parade this was a fantastic event and it was pleasing to see two members of our staff in the parade.
- Attended the tour of the LDF sites last Wednesday.
- Attended a meeting and presentation about H09 and the roundabout

- Work will start on 1.12.16, the roundabout has moved far onto Browns land.
- Orbit housing association will provide 25% affordable homes.
- There is an area designated for allotments on this land.
- A strip will be built through Hempstead Road ind estate and start from the Hempstead Rd side
- 30.11.16 is the Christmas lights switch on event.
- Received a letter from Norman Lamb congratulating the Town Council on the Environmental quality award

The meeting observed a minutes silence in memory of Margaret Jean Roberts who served on the Town Council for 2 full year terms from June 1979 to May 1987.

5. AGREE THE MINUTES OF TOWN COUNCIL MEETING 10th OCTOBER 2016

On a **PROPOSAL** by Cllr Hipperson, **SECONDED** by Cllr Batey the minutes were **AGREED**.

6. MATTERS ARISING (For information and not included on the main council agenda
Cllr Moore stated that work on the roundabout at H09 will be serviced from Hempstead Road, and then after the building on the link road all construction traffic will be from Hempstead Road. This will have an effect on businesses such as Sanders coaches.

It was reported that when the link road is being built they will put down hardcore strips so Sanders can pass either side to alleviate the parking problems

Cllr Baker reported he had laboured the point that there is someone willing to buy the piece of land adjacent to Sanders, the representative from Strutt and Parker took this away with them but it is not really their decision.

Everyone agreed that Sanders, being the third largest employer in the town, must not leave the town as the main losers will be the town.

It was reported that we are trying to open dialogue between Browns and Sanders.

Cllr Payne reported that there was a discussion at some point about going out the back and across the heath and then onto the land.

It was agreed the Town Council would continue to emphasise to NNDC that our industrial land is sitting empty for 25 years.

Cllr Baker reported the bottom line is the deal between Carter group, Sanders and Browns and we can only support Sanders in their aim.

Cllr Allison was concerned that Carters are not going to move on this land.

Cllr Baker did raise the point with Lovells that they could not put the houses there without the industrial use as, but commercial land will not come forward before the houses.

It was questioned what would happen with the left side hand of the road.

Cllr Payne felt that Carters are going to sit on their land, and the industrial land on H09 site has nothing to do with Bullens

It was agreed to go back to Lovells and ask when the commercial side will be used

Cllr Prior reported that the problem is the location of the roundabout. NCC insisted on a spur rather than a second roundabout and that block of land will be ruined by that because it will be cut in half.

Cllr Prior agreed that we have an ideal site for the school leaving a good level of commercial land
It was agreed to put the school and industrial land on the next agenda

Cllr Percival stated that he thought it was going to be free car parking at Gresham's over the Christmas period but now it is going to be chargeable.

Cllr Baker reported during the month we had a conversation with James Stronach and Gresham's are willing to supply the land but they don't have the staff to man it. So it was agreed to ask charities to man in return for any profit made. The Town Council will ensure good signage.

It was also reported that NNDC has agreed to free car parking on the two Sundays before Christmas, as requested.

Cllr Percival in response to Cllr M Bakers comments at last meeting reported that the advice is now not to park within 10 yards from a junction.

Cllr Hill reported that after his comments at last meeting about signage from the new NNDR, Highways are now looking at the signage to Holt from this road.

7. REPORTS

7.1 Norfolk County Council

Cllr Baker not present

It was reported that the left hand side of Norwich Road had been tidied up along with the underpass.

7.2 North Norfolk District Council

Cllr Prior reported she had nothing that couldn't wait until the December meeting.

7.3 Holt Chamber of Trade

Cllr Smith reported the following

- Late night shopping evening is 8.12.16.
- This is in aid of the Hospice who is approaching NNDC to lift parking charges for that day.
- They are going to produce publicity material.
- Christmas light switch on is on 30.11.16, Cozens electrical are providing, for free, 4 feature lights, the live tree, lighting of the two churches and will be in attendance on the night.
- Entertainment will be from 4.30 approx to 7.00
- The panto horse race has 8 horses taking part and bets will be taken with the Owners enclosure at Fish Hill
- Helen Mcdermott will compere the event with Mustard TV covering it.
- Firework display post switch on at 6pm
- It was reported that Holt had not been shortlisted for the Great British High Street Awards, thanks were expressed to everyone who had supported this.
- The Car park group had met and there was a lot of suggestions to help car parking in town, which meant the group was split over which ideas to adopt
- Ideas included free Sunday parking but the Chamber felt they should support free parking after 3pm and supported the idea of Kerridge Way being made partly one way with free roadside parking along for 1 to 3 hours.
- Suggested that the Town Council should consider taking over the running of the car parks.

Cllr Payne reported being confused about the car park working party and enquired if there was another car park committee.

It was confirmed that there is only one but Cllr Payne confirmed this had not been split into two. It was agreed that car park working committee report would go on the next agenda.

8. TO CONFIRM NEXT THREE ITEMS FOR NEWSLETTER

The following items were agreed for the next newsletter

- Report on the play area in Peacock Lane stating its location.
- Report on the building work including the start of the roundabout on 4.12.16
- Free parking on the Sundays leading up to Christmas
- Interested to hear what young people would like in the town.

9. TO DISCUSS LIGHTING ARRANGEMENTS AT HEATH FARM

The letter was read out from NCC who have done a study and believe that lighting is not necessary on the H09 including the roundabout. The Town Council was very concerned about this and felt lighting would be required on the industrial areas.

It was asked to contact Cllr Baker to take this up with NCC.

10. TO DISCUSS TREE WORK AT LETHERINGSETT MEADOW

All councillors had a copy of the tree report, compiled by Simon Case from NNDC. This reports on all risks including acceptable and unacceptable. Acceptable risks include a one in 10,000 chance, higher risks that may be unacceptable become acceptable as accessing the site is so difficult i.e. going through water.

It was agreed that there is one tree that is unsafe and needs attention and some trees adjacent to the two cottages which need coppice management so they don't fall on the buildings. However this is not urgent and once Terry has his chain saw licence the ivy on the

trees can also be tackled.

11. TO DISCUSS CONTRIBUTION/OBLIGATIONS FOR GREEN INFRASTRUCTURE ON POTENTIAL PLANNING APPLICATION ADJACENT TO SPOUT COMMON.

Cllr Chapman left the room for this discussion.

A letter had been received from NCC requesting guidance on contributions/obligations for land adjacent to Spouts Common. This land is not up for planning permission but had been put into the LDF as potential development land and NCC were pre-empting this.

Cllr Payne was concerned about this land and felt that the surface water would go straight down onto Spouts and alter the ecology of that land. It was reported that in the past Highways have refused planning permission on this land.

Cllr Hill reported on the drainage details of this land

In conclusion the Town Council felt that if this land did receive planning permission it would be suitable to request a capital grant to help with maintenance of the land to preserve the landscape and land ecology of £25,000.

12 TO DISCUSS NAMING OF NEW ESTATE

After much discussion of Owl names and Gresham Alumni it was agreed to recommend ex Headmasters for the road names. It was agreed to check what the best names would be with the current head.

13 TO RECEIVE AN UPDATE OF THE HOLT OWL HERITAGE TRAIL.

Cllr Hill reported grant applications have been made to Victory Housing and the Big Society.

The bid from Victory Housing has been unsuccessful.

The funding is still being considered and it is hoped that an Easter launch will be possible but this is all subject to funding.

14 TO DISCUSS GIFTING OF DOMESDAY STONE

On a PROPOSAL by Cllr Traynier, SECONDED by Cllr Smith it was agreed that the Domesday Slate would be held in the ownership of the Town Council in perpetuity, on behalf of the people in Holt. Agreed unanimously

15. TO DISCUSS MEMORIAL GARDEN LEASE

On a PROPOSAL by Cllr Prior SECONDED by Cllr Hipperson it was agreed to increase the lease to £45 per annum for 10 years, from 2017.

16. TO DISCUSS HOLT FESTIVAL PERFORMANCES IN THE TOWN

The Town Council unanimously agreed to the Holt Festival having acts in the town and felt that Star plain/Fish Hill would be most suitable. It was agreed they could use Peacocks play field for performances as well.

17 TO DISCUSS THE POSITION OF BUS SHELTER IN HIGH KELLING

It was PROPOSED by Cllr Moore to go with the proposal from NCC, who understands road safety, this was duly agreed.

18 TO DISCUSS BROADBAND PROVISION IN THE OFFICE

On a PROPOSAL by Cllr Batey SECONDED by Cllr Hipperson it was agreed to change our telephone and broadband to one provider for £37 a month for everything. It was agreed this could be paid by direct debit.

19 TO RECEIVE UPDATE ON CEMETERY

Cllr Baker recorded his thanks to the Clerk and the maintenance team for the work that has got the cemetery in a safe and good looking site

It showed how useful it was to have our own maintenance team.

He felt the recent news of an inquest of a boy who was killed by a headstone showed how dangerous headstones could be and that do happen.

Work has been ongoing to work with distressed people and communicate the cemetery issues to them.

Cllr Batey felt that staking had been successful and Cllr Prior thanked the Clerk for standing

by the decision to stake.

Cllr Percival felt as an elected Councillor he should be able to discuss the issues directly with the public and didn't think they would want to get in touch with the Clerk.

Cllr Baker felt that it was important to have one port of call that had a clear concise message.

Cllr Chapman agreed with Cllr Percival and felt he should have been informed better.

The Clerk felt that this was personal and all Councillors had been informed at the HTC meeting and then in subsequent emails and meetings.

20.1	NNDC	Tree report on Letheringsett Meadow	Emailed
20.2	NCC	Bus Stop – High Kelling	Emailed
20.3	Resident	Re Parking near school	Emailed
20.4	Tim Vincent	Holt A148 roundabout presentation 9.11.16	Emailed
20.5	Hornsea off shore wind	Scoping and Reg 9 consultation	
20.6	Resident	Holt Hall music	Emailed
20.7	Late correspondence		Emailed

21. ITEMS FOR INFORMATION

21.1 P O Confirmation of relocation to Budgens

22. FINANCIAL MATTERS

22.1 Approve payments of invoices as attached

On a **PROPOSAL** by Cllr Payne **SECONDED** by Cllr Hipperson the invoices, as attached, were agreed.

Cllr Baker reported that the town sign has still not been repointed and we haven't received a bill yet anyway.

Cllr Hill reported on the receipts it should be W I not Garver.

23. PLANNING MATTERS (Appendix enclosed)

On a **PROPOSAL** by Cllr Hipperson, **SECONDED** by Cllr Allison there was no objections to the following planning applications

23.1 Planning applications to be considered

PF/16/1484 To erect a conservatory to the rear of the property at 24 Cley Road, Holt.

PF/16/1451 Removal of conservatory and erection of 2 storey and single storey

Rear extension at 7 The Fairstead, Holt.

LA/16/1502 Installation of solid room heater and associated flues at 2 Queen Adelaide Court, 33 New Street Holt.

PF/16/1493 Single storey extension to side to provide car port at Cedar House, 1 Greenways, Holt.

PF/16/1526 Two storey extension to side following demolition of existing car port at 6 Kelling Road, Holt.

PF/16/1522 Erection of 2 storey side extension, increase the roof pitch and height to allow for conversion of roof space and erection of garage/wood store at The Hollies, 12 Cromer Road, Holt.

23.2 Decisions received since last meeting

23.1 PF/16/0923 Erection of 3 dwellings with access off the Fairstead in garden Land adjacent to Nos. 8 & 9 The Fairstead, Holt. **PERMIT**

23.2 ADV/16/1183 Installation of advertisement lettering onto the shop front at 9 Cromer Road, Holt. **CONSENT**

23.3 PF/16/1015 Provision of new roundabout and associated works at Land at Cromer Road, Holt. **PERMIT**

TPO/16/0924 Land at Garden House, Peacock Lane, Holt.

24. NEXT MEETING DATE

Town Council meeting Monday 12th December 2016

Also budget meeting date 11th January 2016 5.00pm

.....D Baker(Mayor).....Date