



HOLT TOWN COUNCIL

SPOUT HILLS COMMITTEE TERMS OF REFERENCE

(Note that the standing orders of the Town Council govern procedures in respect of committees.)

1. COMMITTEE OBJECTIVES

The committee has responsibility for the management of the site, the overall objective of which is to secure a balanced management of the site, and a long term integrated vision for all users. (The committee also includes Little Hills in its management role).

2. FUNCTIONS OF THE COMMITTEE

2.1 Management –

To ensure management of the site is maintained

2.1.1 To meet the requirements of the Countryside Stewardship Scheme

2.1.2 For the quiet and safe enjoyment of local people

2.1.3 For the environmental benefit of the site

2.1.4 To look into matters regarding LNR status.

2.2 Meetings -

To meet at least twice per year on site (end March/early October)

2.3 Securing interest within the community -

To arrange events and activities to generate the interest of the community in the site and to increase knowledge and understanding of the site.

2.4 Financial –

To set a budget for the maintenance of the site, to submit to Council for approval in the Autumn and to pursue grants which might become available. The committee will have the power to act within budget, and to make recommendations to council for matters which it sees as securing the overall site objectives.

3. COMMITTEE MEMBERSHIP

This would include the Town Council Mayor and Deputy Mayor and at least 2 other appointed members from the Town Council. The Committee Chairman and Vice-Chairman would be appointed annually at the first committee meeting of the year. It would also include four ex-officio members who are representatives from the community, town organisations and District Council with specific responsibilities or interests in the site. All members of the committee will have voting rights.

February 2013

