



HOLT TOWN COUNCIL

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Minutes of the Town Council meeting held on Monday 13th November 2017 at Holt Community Centre.

	PRESENT Cllrs Prior (Chair), Allison, Baker, Batey, Hipperson, Moore, Neech, Payne, Reed, Singleton, Smith, Traynier & Wright Elaine Oliver Town Clerk Cllr S Butikofer NCC 3 members of the public	ACTION
1	WELCOME AND SIGNING OF DECLARATION OF OFFICE Cllr Prior opened the meeting and welcomed John Allison back to the Council, he duly signed the Declaration of Office. Cllr Allison thanked the people who voted for him and reported he will want to be constructive rather than destructive.	
2	APOLOGIES FOR ABSENCE	
3	TO CONSIDER REQUESTS FOR DISPENSATIONS FROM THE RESTRICTION ON PARTICIPATING IN THE DISCUSSION OR VOTING ON A MATTER IN WHICH A MEMBER HAS A DISCLOSABLE PECUNIARY INTEREST The following declarations were made:- • Cllr Traynier has a family member involved with WhyFi • Cllr Baker declared an interest, as payments are being made to C T Baker,	
4	POLICE MATTERS PC Gower-Smith attended the meeting and gave a report, main points as follows:- • Not a good month for Holt in terms of crimes • Several thefts have taken place, including an attempted burglary • Some burglaries were of high value items but some of the shop thefts were more minor • Some Domestic issues and assaults have been reported. • Attempted theft of motor vehicle • Urged people to report any suspicious activity. Rather come and check it out even if it turns out to be nothing. • Next SNAP meeting Thursday 23.11.17 • Holt Christmas lights will be well policed and in good hands. Inspector Ed Brown who has responsibility for Holt, Wells and Fakenham gave the following report • Even with the loss of PCSOs they will attempt to deliver a good a service • He has been around for 7 years and been a PC for 14 years • Norfolk is a nice place to police and the crime demands are not the same as elsewhere in the county • There are less recorded crimes in Holt but still cases of ASB and there is a perception of crime • Part of his role is to deliver a service • We have a changing demand profile, fewer crimes reported but more cases of child sexual exploitation • The money saved from employing 140 PCSO's money will be reinvested into Police officers. • The PCSO will leave a void. • There is a changing mind set and we are going back to community policing and accessibility of Police officers. • PCSO's will be here until April and hopefully redeployed. • The Remembrance parade will be staffed by specials and PCSO's	

	• Graham is a beat manager but he gets extracted to cover emergency calls, because front line has been stretched but a police officer will fill this gap. • The savings on PCSO's will be reinvested in roles at the control room which will get better at call handling. • Can email instead of 101 enquiries@norfolk.ppn.police.uk Cllr Payne was concerned that as Holt police station covers a huge area it would surely be impossible for Graham to cover the area and it is good that the Police Station is there for people to attend with their issues. • There will still be 25 PC and 5 Sgts who must be involved with community policing. • There are about 9 events a day in this area to respond to Cllr Batey felt we should be very concerned about the loss of PCSO's and although valuable to the Police force they are extremely valuable to us. Cllr Butikofer asked about Police attendance at T C meetings and asked if the announcements about PCSO's might mean police attendance at more meetings. • This is not a priority if we can get to PC we will but it is unrealistic to expect PC Gower-Smith to always attend as with his shift pattern it would be impossible. Cllr Prior reported that everywhere is different and we liaise well with Graham throughout the month. Cllr Neech asked if, in terms of communication, was there phone numbers where people could talk to people. • There is a scheme in Holt where 4 of the major businesses now communicate amongst themselves sharing information. • Never too old to be a police support officer. brownej@norfolk.pnn.police.uk Cllr Batey asked if we will we retain our police station. The actual Police station will go and an office built on the Fire Station next door.	
5	PRESENTATION ON COMMUNITY LED HOUSING (CLH) AND COMMUNITY HOUSING FUND – Graham Connelly – NNDC Main points as follows:- • Holt has a community led housing group in the form of Holt Housing Society • Holt is the first to be given funds from the community fund and is one of 4 parishes in the District developing a NP • He will be interested to see if there are links between CLH and NP • Community Land Trust (CLT) might come from CLH and there may be some employment opportunities • Govt has given £2,400 000 from the community housing fund to NNDC, this reflects the high proportion of second homes in the area. • Holt is typical of a town in this area. • There is an inability to meet Holt's need for affordable housing in the general market place. • Local definition means this parish or an adjoining parish with a link by residence, employment or close family. • Housing supply will be generated through S106 but will not be enough to meet all the need, • Provision might not meet types of need maybe disability. • Employment and filling gaps not met by other Questions were as follows:- Cllr Batey reported that affordable housing not such a thing in this part of NN, social housing is a different thing and that is what we need. • GC affordable is what used to be social housing, the new definition of social housing is rents are about 80% of market rent. Cllr Baker reiterated that work recently done on the NP, clearly shows Holt is out of kilter with housing too expensive to afford on the average earnings of this part of Norfolk.	

	It was reported that we did try to get some exception sites in Holt but NNDC didn't want to know about it, although we identified about 5 sites. • GC sorry to hear that an exception site is outside the development boundary • GC indicated that community housing might have some money. If T C was interested in looking at this again we could have a look at that. • CH reported that affordables should account for 45% but this is not happening. Latest one on the Hopkins site was 10%. • GC target is 45% but developers say it makes it unviable. Cllr Prior reported that this topic concerns Holt very dearly and for the NP we are not doing site selection rather just looking at type design How can we get more affordable housing as Holt is a niche specialist town but we want a Town for everyone. Cllr Traynier stressed that Holt has large areas of deprivation and we need to be aware of and people are not aware that Holt is in the top 10% of deprivation in the country. • Pleased to see that HTC has the Holt Housing society, but this is just a small housing association contributing to the housing supply in a small-scale way, but the town needs large scale and not just a chunk on the outskirts. Cllr Payne asked if there would be support from NNDC for exception housing. • GC said yes and that he would explore this further. • Most groups/developers use Housing Associations(HA). The Community land housing model gives a freehold interest in the site • Lots of models where HA is manager but the PC is part of the development process Cllr Prior felt that HASTO was impressive in their previous talks, she is also concerned that social housing is not stuck at the back end of a development like H01 • Exception sites might only bring 10 or 15 houses but that will be a help to Holt. • GC will do some research on this and include employment.	
6	ANNOUNCEMENTS BY THE MAYOR Cllr Prior reported the following. • Attended the Remembrance parade as Mayor and it was an excellent very moving event.	
7	AGREE THE MINUTES OF THE TOWN COUNCIL MEETING 9TH OCTOBER 2017 On a proposal from Cllr Hipperson, seconded by Cllr Smith the minutes were agreed as a true record of the meeting of 9th October 2017.	
8	MATTERS ARISING for information and not included on the main council agenda). Cllr Prior enquired if the paper has been signed by the Owl Trail. Cllr Baker will arrange this asap.	
9	9.1 Norfolk County Council Cllr Butikofer reported the following:- • Concerned about the Policing proposal, although can understand why it is being done financially • Holt will lose the police station but as there is no front desk now this will not be a great miss. • Big concern is that there is no desk in N Norfolk where one can see a Police officer, to do this you will need to Norwich, G Yarmouth or King's Lynn. • She has asked Simon Bailey about the 1% pay award increase recently given which has meant a real impact • There would have been more officers if that increase not given • Keep warm keep well campaign has started but HTC has not received the letter. • A reminder about Eon register if you are vulnerable. This has been covered in our newsletter. • Elaine Duncan and Maggie went to meeting about the school. The Highways report shows their concerns are about the residential amenities. • There are two proposed sites at Gladman's and on the industrial land. • Boundary and screening would be needed on Gladman's site.	

	• There are problems with the Gladman's site that needs to be looked at. • Both options remain on the table. • Employment land would be retained. • Need to think about the time frame for building. If there was a lot of objection that could slow the process down a lot of built housing and no school to support that. • In the future, some of the village schools might come under threat. Cllr Butikofer will report the laurel hedge hanging over the highway near the school. 9.2 NNDC Cllr Baker reported the following:- • The Cromer Road property, due to be developed by Fleur, was allowed at NNDC • The Valley Lane development has been shrunk down to three properties and now has permission • Next meeting full Council is this coming Wednesday night. Cllr Moore asked about the £12,500,000 being spent on sport all around the District but not coming into Holt, and hopes that NNDC would look favourably on funding for extra facilities for the town. • Cllr Prior reported that the money is coming from LTA directly from not NNDC • Splash will be cost neutral because of introduction of hotel on the site. So, it is not coming from a pot of money for N Norfolk. • There are available pots and people who could help us. As the Playing fields are owned by Fields in trust this can be an obstacle. The Charity Commission will not let the fields use this it is held in Trust and can't be used for capital expenditure. • When Big Society came back, the reaction from the Committee was because there was money available from FIT this was an obstacle. It was reiterated only the interest can be used but not for capital expenditure. Cllr Prior still needs to know what is required at the playing fields so she can start the process. She confirmed that NNDC is under no obligation to provide play areas Cllr Baker felt that with investment into splash, Cromer Pier and potential projects at the Shannock hotel it was time to look at Holt. In response to a question from Cllr Payne, Cllr Prior reported that the Cromer centre of excellence for tennis club is part of something that already exists. Wells also getting help getting from LTA but Holt doesn't have the high school for this to be built on. 9.3 Holt Chamber of Trade Cllr Smith reported the following • Preparations are being made for the Christmas light switch on, 15.11.17 • Pleased to hear the Police will be present • Road will be closed at 4.00 reopened at 8.00pm • Activities start at 5.00 when stage is set up • 5.30-6.00 there will be a panto horse race and parade of lights. • There will be various activities in the Town that night.	
	PUBLIC QUESTION TIME The meeting was adjourned and the following points made:- What is happening to the Aldi site? ➤ No official update, so as the previous meeting, land has permission for a Supermarket until that time is up the owners aren't not obliged to do anything. Any news on Cley Road ➤ Waiting for a final signature for the lease before going ahead.	
10	TO REVIEW AND AGREE 10.1 Grievance and Discipline Policy On a proposal from Cllr Batey and seconded by Cllr Baker this was duly approved and signed.	

	10.2 Equal opportunities Policy On a proposal from Cllr Batey and seconded by Cllr Baker this was duly approved and signed.	
11	TO AMEND STANDING ORDER NO. 3.v, MEETING TIMES FROM 4 HOURS TO 2 After much discussion and on a proposal from Cllr Batey, seconded by Cllr Neech it was agreed to keep the status quo and make no amendments.	
12	TO CONSIDER DATES OF FREE NND CHRISTMAS CAR PARKING On a proposal by Cllr Baker, seconded by Cllr Reed it was agreed to take advantage of the NNDC free car parking on Sunday 10 th and 17 th .	
13	TO CONSIDER CEMETERY ISSUES AND PURCHASE OF PLOT MARKER On a proposal by Cllr Traynier and seconded by Cllr Hipperson it was agreed to purchase cemetery markers.	
14	TO CONFIRM ITEMS FOR NEWSLETTER The following items were confirmed for the newsletter No newsletter for January • Free car parks • Review of Christmas lights • Remembrance Day • Happy Christmas	
15	CORRESPONDENCE 15.1 Police PCSO's 15.2 Hornsea Windfarm Newsletter etc 15.3 Cromer T C Update on Forum 15.4 R Percival Questions on election 15.5 ITEMS FOR INFORMATION 15.6 Resident Re moles Late Correspondence 15.7 Railway Update 15.8 FOI 15.9 Hopkins NCC Road closure for sewerage works. 15.10 Lights in new estates It was confirmed that the TC had agreed not to future maintain street lights at the Hopkin and Lovells site. Future lights and conversion into LED will be discussed at the budget meeting. Cllr Hipperson felt that it would be a good idea to have a reduction of speed limit from 40mph to 30mph outside Gresham's.	
16	FINANCIAL MATTERS 16.1. APPROVE PAYMENTS OF INVOICES AS ATTACHED On a proposal by Cllr Batey, seconded by Cllr Traynier these were duly approved, Unanimously agreed.	
17	PLANNING MATTERS PF/17/1679 Erection of two storey detached dwelling at 3 Coronation Road, Holt. Cllr Baker proposed objecting due to the space too tight and over crowded, no seconder. On a Proposal by Cllr Hipperson, seconded by Cllr Wright it was agreed to offer no objection PF/17/1685 Alterations to detached garage and store, including first floor extension, to form	

	single dwelling at Birchwood House, Town Close, Holt. On a Proposal by Cllr Baker, seconded it was agreed to object to this application, overcrowded, out of character and over development HN/17/1731 Notification of intention to erect single storey extension which projects from the original dwelling to the rear by 5.5m, and which would have a maximum height of 3.48m and an eaves height of 2.1m at 16 Newell Close, Holt. No Objections or observations PF/17/1876 Erection of car port and porch to front and single storey extension to rear of property at 10 St Andrews Close. NO OBJECTION TPO/17/0936 Land at Woodland adjacent to Cromer Road/Grove Lane Holt.	
18	TO CONSIDER A RESOLUTION (UNDER THE PUBLIC BODIES ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC AND PRESS On a proposal by Cllr Batey and seconded by Cllr Moore this was agreed	
19	CONFIDENTIAL MATTER 17.1 Personnel issues including training for new employees This did not need further comment as it has been ascertained that Luke can drive the trailer In response to a question from Cllr Wright it was agreed there has been an agreement and a solution to a problem that has now been put into place, so that Councillors will not give directions to the Maintenance team. It was reported that it has been ascertained the work involved by the maintenance team is mainly cleaning up need to And the team need to be careful about the Kabuto making a mess of the grass. 17.2 Update on Holt Hub including purchase No further update 17.3 Relocation of T I This was discussed and negotiations will follow with NNDC 17.4 Delegated powers re above Proposed by Cllr Seconded by Hipperson Cllr Batey the Clerk will negotiate terms with NNDC It was agreed these matters are very confidential	Clerk
	Next meeting 11th December 2017 22nd January 2017m- Budget meeting 20th January NP public consultation	

M Prior (Mayor).....Date.....