



HOLT TOWN COUNCIL

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Minutes of the Town Council meeting held on Monday 12 February 2018 at Holt Community Centre.

	PRESENT Cllrs Prior (Chair), Allison, Hipperson, Moore, Neech, Payne, Reed, Singleton, Smith, Traynier & Wright Elaine Oliver Town Clerk Cllr S Butikofer NCC 35 members of the public	ACTION
1	WELCOME	
2	APOLOGIES FOR ABSENCE Cllrs Baker and Batey PC Graham Gower-Smith	
3	TO CONSIDER REQUESTS FOR DISPENSATIONS FROM THE RESTRICTION ON PARTICIPATING IN THE DISCUSSION OR VOTING ON A MATTER IN WHICH A MEMBER HAS A DISCLOSABLE PECUNIARY INTEREST The following declarations were made:- Cllr Singleton declared an interest in planning application no 18/0061	
4	POLICE MATTERS A report had been sent in, details as follows: 9 crimes recorded in Holt since the last meeting. - These include 2 x dangerous dog incidents 2 x criminal damage and 1x Burglary (Library) All these are under investigation. SNAP meeting will be on 22 nd Feb at Holt Youth project, at 19.00 with a public engagement meeting before at 18.30 if anyone wishes to raise any issues. Speed watch on Letheringsett hill has been raised and Pete Davison's will follow this up. There have been reports of a suspicious white van with the occupants seeming to be interested in insecure sheds. This was mentioned to Veronica Pearson, as secretary to the allotment committee.	
5	HELEN BACZKOWSKA, NORFOLK WILDLIFE TRUST Helen gave a brief resume of her role in NWT - Not a Govt body or part of NCC - Voluntary not a statutory body - Manage nature reserves such as Cley - Helen works across Norfolk with 1300 CWS sites which are under private ownership, - Work with landowners to bring areas into good management - CWS is a way of listing sites that have high value for wildlife - No control but a source of advice - There is always scope for compromise Why bother with CWS? - Lots of outside areas are wonderful for wildlife and this helps bring recognition - It is not a restriction on what you do but opens doors for advice and support - It can tap into extra funding and carry out free surveys - She would be willing to walk through Spouts and come up with a management plan - NWT can be useful in the development process even on sites nearby. - Help support local councils to protect bio diversity Q and A Cllr Hipperson stated as a trustee of Holt Lowes he can confirm there is no interference from NWT and they supply volunteers, graze cattle working very well together. - Helen reported that this is a slightly different case. Cllr Neech asked if they work with developers for planning issues. - Sometimes they will discuss with developers and look at plans for green infrastructure etc	

Commented [O1]:

	Cllr Allison reported that work is doing well on Spouts and they receive lots of congratulations for the work done, however they are sadly lacking in volunteer numbers. The volunteers meet on the last Saturday of the month. It was in an unruly state but has worked out well. Cllr Allison stated he represents the recreation side and works in with the conservation side. This is a marvellous facility for the people of Holt. Cllr Singleton felt it would be worthwhile to have some fresh eyes to look at the area. Fiona Jolliffe felt it would be good to discuss this at the next Spouts subcommittee in March. Cllr Prior felt we could use this a spring board, think about the free survey, get the conversation moving and decide to meet up with the team before getting back to Helen.	
6	ANNOUNCEMENTS BY THE MAYOR Cllr Prior reported she had attended two important meetings, the NP Consultation in the Church Hall, which was well attended lots of interesting with lots of constructive comments and the Chamber consultation event held on the Friday night, for anyone who could not attend on the Saturday.	
7	7.1 AGREE THE MINUTES OF THE TOWN COUNCIL MEETING 11 DECEMBER 2017 On a proposal from Cllr Hipperson, seconded by Cllr Payne, the minutes were agreed as a true record of the meeting of 11 December 2017. 7.2 BUDGET MEETING 22 JANUARY 2018 On a proposal from Cllr Hipperson, seconded by Cllr Traynier the minutes were agreed as a true record of the meeting 22 January 2018 7.3 PLANNING MEETING 8 JANUARY 2018 On a proposal from Cllr Hipperson seconded by Cllr Smith the minutes were agreed as a true record of the meeting 8 January 2018 7.4 ACCEPT NOTES OF MEETING WITH POLICE & CRIME COMMISSIONER 8 JANUARY 2018 The notes were accepted by the meeting.	
8	MATTERS ARISING for information and not included on the main council agenda). No further comments were made.	
9	9.1 Norfolk County Council Cllr Butikofer reported the following:- • Apologized for being late as she had been at NCC who agreed their budget today • A lot of cuts are coming in about Children's centres • It is getting worse not better • Lorne Green announced as part of his budget precept he will be increasing the number of police by 17, Sarah is trying to find out where they will be put • P & C Commissioner has been consulting about taking the fire service under his remit but at the moment it is under NCC, which gives it more protection. • There was unanimous agreement at NCC that the Fire service is better maintained within NCC rather than outside. • After petitions the bus subsidies are not going to be cut. • The coast hopper may come under threat. Cllr Strong has secured the coast hopper but is now waiting for confirmation of timetable in summer • Mobile libraries will be looked at in next year's budget • Possibility of parking survey, that would look at problems areas that have parking build up. • Cllr Prior will discuss this with the members and come back to Sarah. • SB agreed she needed to speak to HTC because she will put some of the budget behind that consultation • Cllr Hipperson asked about the cutting of the laurel hedge on underpass. Cllr Butikofer will chase it up as half term would be an ideal time to do it. • Cllr Reed felt the parking survey should be urgently requested as businesses are suffering badly. • Cllr Butikofer confirmed every aspect of car parking will be looked at including speeding, rat runs etc • No further forward with the primary school, Cllr Prior has met with Governors, still only seen an extraction of the mins • Decisions have been made but we are not being told. • Basically, we need to get going on any kind of protest	

	9.2 NNDC Cllr Baker not present and Cllr Prior had nothing to add 9.3 Holt Chamber of Trade Cllr Smith made the following points:- • Appreciation for the Friday evening NP consultation • Report from the meeting with Lorne Green was duly noted. • Change of use at Shirehall Plain was duly noted • There are 12 properties empty in town, some are newly occupied in Bull Street • Lights night accepted by all traders as worthwhile • Next meeting will be in the Community Centre and will be an informal meeting for all traders with bar facilities. • An invitation may be extended to all Holt traders	
	PUBLIC QUESTION TIME Limited to 15 mins (3 minutes per person) The meeting was adjourned and the following points were made by members of the public:- • Is there any update on the hub situation, after reading comments in NNDC minutes and EDP they would like to hear what the TC's position is? Cllr Prior stated there is nothing more to add since last meeting. ➢ It appeared that members of the public had come with a common cause and the answers are no different to last time. ➢ There is nothing to pass onto the public that has not been said. • You have spent some of our money already and are you proposing to spend any more money on this venture ref G Collins survey and plans. Cllr Moore stated that at the last meeting we said we would have a public meeting when there is something to disclose • We can find out what is happening reading NNDC mins. ➢ Cllr Prior reported these minutes only show what has gone on in NNDC and the TIC has not been contracted out • What was the proposal put forward in October can we know about it? Cllr Prior reiterated that no one in business would discuss that openly and the members of the public were trying to prove that we are trying to hide something and be deceitful, which is not true. Cllr Moore stated the problem that has arisen is the TIC may go and we are looking for the best solution to save that and when more details are known • A question was asked about the situation on the Cley Road car park. ➢ It was reported there was no change we are still waiting for a final signature. • Thank you for putting the chippings down at Little Hills, however the horses trod it in within half an hour.	
10	TO CONSIDER NEW STREET NAME FOR NEW DEVELOPMENT After much debate it was agreed to name this new road Castle Close	
11	TO CONSIDER EXCEPTION HOUSING SITES IN HOLT After explanation of exception sites, it was felt that the sites would be highlighted in the LDF Although the members felt strongly that affordable housing for the young people was very important and maybe we could borrow money to look at this. It was agreed that Cllr Prior would see if there would be more information on the LDF so that we can make an informed decision.	MP
12	TO CONFIRM GRASS CUTTING OF VERGES 2018/19 On a proposal by Cllr Hipperson seconded by Cllr Wright it was agreed that the cutting of verges would be undertaken by our maintenance team.	
13	TO CONSIDER & AGREE POLICY ON UNREASONABLE, PERSISTENT & UNACCEPTABLE COMPLAINTS. VEXATIOUS COMPLAINTS After some discussion and questions from Cllr Allison who was concerned that decisions would be made by the Chair, Vice and Clerk and implications for future councils. Cllr Prior responded to some of the questions from Cllr Allison and said it was fair to say many people have said something isn't working with the old scheme and that is why it had to be looked at. It was stated that referring things to the DC has nothing to do with this. On a proposal by Cllr Smith, seconded by Cllr Hipperson, the policy, as attached, was adopted.	
14	14.1 CORRESPONDENCE 14.2 NALC 14.3 NNDC Newsletter Exception sites	

	14.4 NCC 14.5 NCC 14.6 M Hill 14.7 Late Correspondence 14.7.1 Holt Bowls 14.7.2 I Furniss 14.7.3 Christmas Lights	Hempstead Rd closure Norwich Western Link Email with questions Thank you Twining event Accounts	
15	FINANCIAL MATTERS 15.1. APPROVE PAYMENTS OF INVOICES AS ATTACHED On a proposal by Cllr Traynier seconded by Cllr Payne these were duly approved, unanimously agreed. 15.2 TO RECEIVE INTERNAL AUDIT (INTERIM REPORT) & REPORT FROM INTERNAL CONTROL OFFICER The internal auditor had sent in his interim report and there were no discrepancies in the accounts. Cllr Moore as internal control officer reported he had tested a sample of receipts and payments, which all checked out well.		
16	PLANNING MATTERS PF/18/0083 Demolition of detached single storey dwelling and garage and erection and replacement of two storey detached dwelling 5 Peacock Lane. NO OBJECTION PF/18/0124 Erection of two storey detached dwelling 3 Coronation Rd. NO OBJECTION PF/18/0098 Erection of single storey extensions 1A Eccles Road NO OBJECTION PO/18/0061 Erection of single storey dwelling outline (details of access only Highgate, Norwich road NO OBJECTIONS PF/18/0078 Erection of first floor extension to rear elevation 2 Town Close. NO OBJECTION PF/17/1948 33 Coronation Road, change of use from domestic garage to vehicle repair NO OBJECTION PO/18/0018 Land rear 6A Norwich Road demolition of detached garage and erection of dwelling NO OBJECTION but would like to confirm Highways have input into this as they have made comments about access onto Norwich Road in the past. PO/18/0004 Erection of a bungalow Victoria House, 83 Cromer Road Not enough information to make a decision PF/18/0201 Erection of porch extension Greenbanks, Peacock Lane NO OBJECTION		
17	TO CONSIDER A RESOLUTION (UNDER THE PUBLIC BODIES ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC AND PRESS On a proposal by Cllr Hipperson and seconded by Cllr Traynier, unanimously agreed.		
18	CONFIDENTIAL MATTERS 18.1. CORRESPONDENCE & PERSONNEL MATTERS The issue of vexatious complainers was discussed at length, as it is influencing the running of the council. It was agreed to discuss this with a lawyer.		
	Next meeting 12 March 2018		

M Prior (Mayor).....Date.....