



HOLT TOWN COUNCIL

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Minutes of the Town Council meeting held on Monday 11 July 2018 at Holt Community Centre.

	PRESENT Cllrs Prior (Chair), Allison, Baker, Batey, Hipperson, Moore, Neech, Payne, Reed, Smith, Traynier & Wright Elaine Oliver Town Clerk Cllr S Butikofer NCC 10 members of the public	ACTION
1	WELCOME	
2	APOLOGIES FOR ABSENCE Cllr G Singleton	
3	TO CONSIDER REQUESTS FOR DISPENSATIONS FROM THE RESTRICTION ON PARTICIPATING IN THE DISCUSSION OR VOTING ON A MATTER IN WHICH A MEMBER HAS A DISCLOSABLE PECUNIARY INTEREST The following declarations were made:- Agenda item 17 Cllr Baker, Larners mentioned in accounts agenda, Agenda item 15 Cllr Baker has a conflict of interest and a pecuniary interest and will leave the room when discussed Agenda item 13, Cllr Baker Chair of 1940s group Agenda item 13, Cllr Hipperson, Trustee of Friday Club Agenda item 13, Cllrs Moore and Wright, Chair and committee member respectively Phil Wright on Playing Fields Committee	
4	POLICE MATTERS Graham Gower Smith gave a report, main points as follows:- • 7 reported crimes reported mostly theft from shops and stores • Started a new system where all shops, both big and small can send in their CCTV footage. • Be aware of transient crimes and make sure windows and doors are locked. • PC Graham Gower-Smith has put together a simple package to help people troubled by scams of any sort. • He will come to speak to individual people or set up a little drop in centre for any group or club that meets where he can set up shop for 20 mins. • To make use of this either contact him direct or through the Town Clerk. • PC Gower-Smith reported he had just completed a speed survey, and was amazed to find that perception of speed can be difficult. Cllr Baker asked why there was a huge spike in shoplifting • PC Gower-Smith has been researching and looking back to see historically where we were before and where we are now. • There may be an answer in the coming month, but it might just be that Holt is busier than it was five years ago • PC Gower-Smith has a cardboard policeman that can stand in front of a shop, as a precaution. Cllr Smith mentioned that the speed of a lot of the vehicles in Cromer Road are seriously fast as they leave the High Street towards Thurlow Nunn, he was very concerned about modifications to silencers. Cllr Gower-Smith asked for reg plates to be taken.	
5	ANNOUNCEMENTS BY MAYOR Cllr Prior had nothing to add	
6	UPDATE ON COMMUNITY CAFÉ – CAROLYN BURN & BISHOP JOHN The following points were made • The Community café has operated for 3 years, working to ease social isolation • It has grown from 15 attendees to an excess of 70 • The Volunteers now number 25 plus • They hold an annual Christmas meal and is led by 120 volunteers	

	• Rely on attracting local support. • Just having a place to attend can be a vital link for people and the difference it makes to people can be seen many times over. • Volunteers are positive about their experience, seeing what a difference they make • It is a nurturing and mutually respectful operation • They have gained a good reputation as a place of safety, support and warmth which they are proud of. • They value their volunteers • Part of being a team and serving makes volunteers feel more linked and grounded in community, giving them a sense of accomplishment • They want to improve the well-being of vulnerable people • Now providing afternoon tea at the hub with support from the learning independence matters • A lot of people in Holt are living on inadequate meals • This service will mean there will be access to home cooked food and contact and support] • This will be based at the Holt Hub • Clients will train and work with them • There will be a structure of training and certification • 1 in 10 over 65 year olds are malnourished • A lot of people can't attend the café, so the aim is to provide fellowship and outreach by providing meals on wheels once a week • The menu will be nutritious, good value and easily transportable • Hoping to launch this outreach in Autumn this year • Have applied to HTC for last bit of funding to make this reality • It is obviously needed and will be vital to be sustained • They will only start when everything is in place • No room to be complacent, they want to support everyone Bishop John made the following points • The café has become an important place. • There is 5 on the committee • N Lamb(MP) is the Patron • Have input into supporting dementia sufferers and making Holt dementia friendly • The Little star group which consists of knitters and crafters is flourishing • They provide items for the homeless and emergency packs • They knit small jumpers for babies and children, and make beautiful gowns for early death babies • The Christmas day meal was very popular, a meal and 12 takeaways for people who couldn't get out. • They borrowed the Glaven Valley mini bus to collect disabled people • Help families suffering hardship • Donations enable this work to carry on • Been able to help people with funerals and have received donations from the mourners • The café is financially stable due to £1200 a year donation from a deceased donor. • A meal costs £1.63 and is usually covered by donations • Provisions are bought locally, and they spend £6000 on provisions from local shops and stores • Provide income to the Community Council of £5330pa • The average is 60 covers in the Holt Hub • To continue this, support is needed from the Town Council. • The Community centre room hire money goes back into the centre and there are no plans to change location. • Volunteers are dedicated and committed to the community • They offer a place for everyone Cllr Prior stated she had been at the first meeting of high tea at the Hub and been alongside the café since it started and it is tremendous boon to our community, it is noticed outside Holt and has a very good name. The atmosphere is welcoming and kind and no one ever feels left out which is not often come across	
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	Cllr Wright agreed this organisation does a fantastic job There was a round of applause in appreciation of the Holt Community Café and its work If anyone is interested in any future projects they were invited to come along to the café on Thursday and find out about it.	
7	AGREE MINUTES OF 6.1 Town Council Meeting 11 June 2018 On a proposal by Cllr Traynier, seconded by Cllr Batey these were agreed unanimously	
8	MATTERS ARISING IF ANY (for information and not included on the main council agenda) Cllr Batey reported that the cemetery is looking good, clean and tidy. Cllr Hipperson stated that special thanks should go to the grass cutting contractor, as the grass cutting is so greatly improved from last year The Clerk reported a letter from a resident supporting this is due to be in the Holt Chronicle soon.	
9	9.1 NORFOLK COUNTY COUNCIL Cllr Butikofer reported the following: • Gravel extraction has now gone out for consultation and we need to be registered on the Council web site to comment. • An announcement tomorrow is coming out about the Cromer Road • Continuing to push for the branches to be cut at Lodge Hill so the no 5 bus can travel there. • Has asked about the link road at Hempstead Road and the width restriction and explained that we are not happy for one to be done without the other. • Norman Lamb has a public meeting on Thursday, in Holt, to discuss with Orsted the planning application for the wind farm, 6.00pm at the Methodist church. • The petition about DIY waste charges at the dumps have 6000 signatures • Street lighting repairs have been reported • Traffic survey been requested to the traffic committee, awaiting a decision from them • Council have made £48,500,00 saving but £46,500,000 still needs to be found. Cllr Hipperson asked if the laurel hedge at the school but the underpass could be cut in summer holidays. <i>The Clerk was willing for the maintenance team to do this for a cost.</i> Cllr Reed stated that the traffic survey is important, people think Holt is thriving, but it is not, on the retail side. Certain towns are fighting car park charges, and felt it might be a good time to put in free parking. • Cllr Butikofer reported the car parks are owned by NNDC • Cllr Butikofer said she would look at the stretch off land of Hempstead which goes round to Gravel Pit Lane as possible car park land. Cllr Allison reminded the meeting that when it was discussed about the land at the bottom of Swan Grove being used for car parking, residents complained about it, also the access is awful, and he felt we must listen to the community. There would also be resistance if it came up for building. It was reported this would be unlikely as it is not listed site in the LDF • Cllr Butikofer knows nothing more, officially, about the school but it is believed they are nearly at the end of the process. 9.2 NNDC Cllr Baker reported the following:- • MTI launch was held on 2.7.18, this is a major initiative and Cllr Prior will talk about later. • The meeting at Trimmingham, regarding community housing was interesting. There are real issues about people being able to get onto the housing ladder. • The proposal for DC to write to NCC asking them to reconsider charging for tipping DIY waste has been defeated. Time will tell if this is an issue. • With all the cuts and austerity where will it all end Cllr Allison made the following comments • Community Housing fund was set up to support groups and set up infrastructure for exception sites. • Holt Housing has 37 properties and received quarter of a million to the fund to purchase 4 properties. • Holt Housing would like more properties and NNDC hold a pot of money from first round of funding in 2016 • Holt is a special case because of the NP and not a lot can be done about the exception	

	sites Cllr Prior stated the NP won't make any difference as we are not mentioning sites for housing. She went onto say Graham Connelly came to a meeting and did tell us then about this. Cllr Prior also brought the information back to the PC. • Cllr Moore made comments that with £169,000,000 for development of exception sites and the LDF running far behind, the LDF must be completed before the money is given. 9.3 HOLT CHAMBER OF TRADE No report	
	PUBLIC QUESTION TIME Limited to 15 minutes (3 minutes per Person) Comments were made as follows • The old carpet shop on Fish Hill is in an appalling state. • Any news on the Cley Road car park <i>It is possible the contract signing is being held up waiting for the LDF to be completed.</i> • Request to stay with the agenda and concerns that not making announcements means the public don't get the opportunity to question what is said. • What contingency is in place by the TC to deal with the long-term parking issue if the Cley Road car park does not go ahead. <i>Cllr Prior replied it is not on the agenda</i> • Sanders coaches can be seen driving forcefully along Hempstead Road, by Sponge. • Waited a long while for 101 to answer. • Asked for confirmation of TIC details and opening times and if the Owl trail was popular <i>After opening for a few weeks, we have had a lot of people through the doors and see how vital this service is. The Owl Trail is always being mentioned to visitors and a lot of guides have been given</i>	
10	TO DISCUSS BIN COVERAGE AND PURCHASE OF NEW BINS The following points were made • It was reported we are still waiting to get a price for emptying the bins from NNDC. • Cllr Payne asked why more bins are needed. He hasn't seen any rubbish and we have a good new collector on the route. • It was felt that some dog bins could be provided up by Coronation Road, Elizabeth Crescent, Charles Road, Cromer Road and one on Kelling Road, and the new estate at the bottom of Grove Lane. • There is not a bin coming from the Station until you get to Kelling Road • There is only one bin on Spout Hills. • The bin by the underpass in Holt Road gets filled with household rubbish • NNDC won't put more in. • Stickers on bins may be a good idea saying dog waste is allowed. This will be discussed further at the next meeting	Agenda
11	TO CONSIDER WORK REQUIRED ON STREET LIGHTS On a proposal by Cllr Batey, seconded by Cllr Hipperson the work, detailed by the light contractor, was unanimously agreed. A light would be a good idea at the top of Grove lane and one at the other end. It was reported that this was suggested for S106 funding but NCC said lights were not needed here.	
12	UPDATE ON QUOTES FOR PEACOCK PLAY FIELD After much discussion about the suggested age groups of children playing here and the difficulties and dangers of supplying nets. It was thought it maybe an option to put to place astro turf just in the goal mouths. Cllr Moore felt this might need to be supervised and might not be suitable for casual use. It was also considered if Cllrs think that it is worth talking to the parents to see if we can solve the issue of not going to the Kelling Road. Cllr Prior will ask about using the school play field. Cllr Moore reported the has main field organised training for 11/12 youth football teams. It was considered if better communication was needed so the children knew what it is like at Kelling Road. Cllr Wright felt a lot of the children already play football here and are aware of the facilities.	
13	TO CONSIDER GRANT APPLICATION REQUEST On a proposal by Cllr Traynier, seconded by Cllr Smith unanimously agreed, the following were	

	granted	
	Holt 1960s Club £ 350 Holt Dementia Group £ 300 Holt Christmas Lights £ 600 Holt Community Café £ 600 Holt Friday Club £ 350 Holt Playing Fields Association £1000 The Owl Playgroup £ 100 Royal British Legion, Holt and District branch £ 100	
14	TO CONSIDER PURCHASE OF LAPTOP On a proposal by Cllr Hipperson, seconded by Cllr Neech this was agreed up to a sum of £450, unanimously agreed	
15.	UPDATE ON TIC/NAT WEST BUILDING The Clerk gave a brief update on the TIC and how it is running. Cllr Baker left the room for the discussion on the Nat West building Cllr Prior felt the impression gleaned from various items was that the TC has been inactive and done nothing about the Nat West building. The Council however was aware of this building. Cllr Payne felt it was important that everyone was aware the Nat West building had higher running costs, it doesn't lend itself to be split easily and is in the wrong place. He felt it was also business like to consider resale values and NH could easily be returned to a house, if anything went wrong. Cllr Wright felt that end of town, particularly with the PO closing, needs regenerating Cllr Neech reported the PWLB loan is not transferable and we would have to hold a further public consultation. We couldn't commit unless we have the finance available, this could cause a delay of a further 2/3 months and we are not sure the Nat West agencies would wait for us to make a bid. There is about 47% more space at NW than NH and as this extra space is not needed the Council shouldn't be looking at buying just to rent out some accommodation. Potentially more bank buildings may come on the market and we may need some new ATMs on the High Street. Cllr Hipperson felt the Nat West location is the wrong place for a TIC as it needs to be near a bus terminal. There is already a lot of complaints about parking at Budgens to go to PO and there is more free parking that end of town. Cllr Batey reported there had been significant interest in the Nat West building and we wouldn't want to get in a bidding war Cllr Allison felt that NH would be more appropriate for resale as a house if it was needed in the future, and we wouldn't want to be in a Dutch auction, where we end up with nothing. After having looked at it objectively but decided to support the NH project. Cllr Traynier felt it would be disloyal to the seller who is refitting it out. Cllr Prior felt that there could be a reputational risk and we need to be careful about the way forward and we could venture into something wrong because of pressure and lack of thought and then lose both. Cllr Wright informed the meeting that all Cllrs are fully informed on activities at NH and fully support the purchase of NH.	
16	CORRESPONDENCE 16.1 Hornsea wind Farm Notice of acceptance of app for Development Consent 16.2 Resident Re accounts 16.3 NNDC New study protecting our green spaces www.north-norfolk.gov.uk/amenitygreenspace 16.4 Forestry Comm Consultation on North Norfolk Forests 16.5 Resident Nat West building 16.6 Holt Festival Festival fringe events 16.7 NNDC Community led housing network event 5/7/2018 16.8 NNDC NN local plan Newsletter 16.9 Resident Grass cutting Woodfields 15.1 NCC Weight Restriction Hempstead Road LATE CORRESPONDENCE	

17	FINANCIAL MATTERS 15.1. APPROVE PAYMENTS OF INVOICES AS ATTACHED On a proposal by Cllr Batey, seconded by Cllr Allison these were duly approved, unanimously agreed.	
18	Planning matters Cllr Prior informed the meeting that the Vitfoss application has gone on apace and after speaking to the planners is expecting a further application at any time. 18.1 PF/8/1082 Demolition of porch and chimney alterations to and installation of windows to front rear and side elevations and first floor cladding to north south and east elevations at 41 Bull Street No objection 18.2 ADV/18/1137 Erection of 1 wall mounted sign and 1 free standing sign and blue police light lamp post, Fire Station, Norwich Road. No objection 18.3 PF/18/0933 Single storey side extension, outbuilding for cycle storage, lighting column adjacent to access at Fire Station, Norwich Road No objection 18.4 PF/18/1010 New vehicular access and parking 1 Kenwyn Close no garage plan incorrect Use driveway across vision splay comprised and moving parking spaces. On a proposal by Cllr Wright , seconded by Cllr Payne this was objected due to loss of car parking space and vision splay being comprised 18.5 PF/18/0930 Erection of replacement two and a half storey dwelling with integral double garage including new entrance wall/gates and alterations to the access and driveway at Garden House, Peacock Lane. No objection. 18.6 Norfolk Mineral & Waste Local Plan Review. MIN71 land west of Norwich Road Holt On a proposal by Cllr Batey, seconded by Cllr Smith this was objected as this proposal would cause the sand mining too near to town, it is encroaching on land and getting too near to Holt. 18.7 PF/18/0999 Retention of temporary marketing suite with associated parking, vehicular and pedestrian access, fencing and landscaping, Land South of Holt Bypass, Heath Farm, Hempstead Road, Holt, NR25 6ES. No objection 18.8 PF/18/1180 Two and single storey rear extension; alterations to first floor window opening in rear elevation including installation of French doors and 'Juliet' balcony; replacement hipped roof to single storey side extension and detached garage Pear Tree House, 8 Kelling Close, Holt, NR25 6RU. No objection 18.9 PF/18/1168 Single storey rear extension following demolition of existing rear extension, 8 New Street, Holt, NR25 6JJ. No objection	
19	TO CONSIDER A RESOLUTION (UNDER THE PUBLIC BODIES ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC AND PRESS On a proposal by Cllr Wright and seconded by Cllr Traynier, unanimously agreed.	
20	CONFIDENTIAL MATTERS 19.1. PERSONNEL MATTERS	
	Next meeting 13 August 2018	

M Prior (Mayor).....Date.....