

2 August 2018 (2018-2019)

Holt Town Council PAYMENTS LIST

Voucher Code Date Minute

Bank Cheque No Description Supplier VAT Type Net VAT Total 1 Maintenance men/fuel 09/04/2018 Barclays Community Account 106378 Fuel Thurlow Nunn S 54.34 10.87 65.21 2 Toilets - Electricity 09/04/2018 Barclays Community Account DD Electricity British Gas X 65.43 3.27 68.70 3 Street Lighting - Repairs 09/04/2018 Barclays Community Account 106379 street light maintenance T T Jones Electrical S 290.68 58.14 348.82 4 Admin - Office Rent 09/04/2018 Barclays Community Account 106380 Office rent Holt Community Centre E 1,002.00 0.00 1,002.00 5 Admin - Office Rent 09/04/2018 Barclays Community Account 106381 Hall hire Holt Comm Centre E 49.50 0.00 49.50 6 Admin - Subs 09/04/2018 Barclays Community Account 106382 subs Norfolk ALC E 545.60 0.00 545.60 7 Toilets - Sani Bin 09/04/2018 Barclays Community Account DD sani bins Initial Washroom Solutions S 77.97 15.59 93.56 8 Street Lighting - Electricity 09/04/2018 Barclays Community Account DD Electricity Eon S 593.44 118.69 712.13 9 Admin - NI 09/04/2018 Barclays Community Account 101683 PAYE/NIC payments H M R C E 2,607.30 0.00 2,607.30 10 Maintenance man - costs involved/consu 25/04/2018 Barclays Community Account 106378 VArrious C T Baker S 125.97 25.20 151.17 11 Admin - Stationery 25/04/2018 Barclays Community Account 106384 stationery Councillor E 9.56 0.00 9.56 12 Admin - sundries 25/04/2018 Barclays Community Account 106386 Key cutting Councillor E 4.50 0.00 4.50 13 Admin - Stationery 25/04/2018 Barclays Community Account 106389 stationery Viking X 67.77 6.59 74.36 14 Admin - Stationery 25/04/2018 Barclays Community Account 106388 stationery Clerk X 15.30 1.65 16.95 15 Admin - Postage 25/04/2018 Barclays Community Account 106388 Postage / stamps Clerk X 21.22 0.00 21.22 16 Admin - Travel 25/04/2018 Barclays Community Account 106388 Travel expenses Clerk X 15.76 0.00 15.76 17 Admin - sundries 25/04/2018 Barclays Community Account 106388 Petrol Clerk X 3.17 0.00 3.17 18 Toilets - Rates 03/04/2018 Barclays Community Account DD Business rates N N D C X 81.84 0.00 81.84 19 Admin - Rates 10/04/2018 Barclays Community Account Business rates N N D C X 96.00 0.00 96.00 20 Cemetery - Business rates 10/04/2018 Barclays Community Account Business rates N N D C X 120.00 0.00 120.00 21 Admin-Maintenance-part 10/04/2018 Barclays Community Account So salary Maintenance team X 90.00 0.00 90.00 22 Admin - Pension 16/04/2018 Barclays Community Account SO Pension Norfolk Pension Fund X 484.80 0.00 484.80 23 Admin - Phone 18/04/2018 Barclays Community Account DD Telephone/broadband Plus Net X 51.10 0.00 51.10 24 Admin-Maintenance-part 30/04/2018 Barclays Community Account SO salary Maintenance team X 443.40 0.00 443.40 25 Admin - salary -Maintenance full30/04/2018 Barclays Community Account SO salary Maintenance team X 1,262.34 0.00 1,262.34 26 Admin - Salary-Clerk 30/04/2018 Barclays Community Account salary Clerk X 1,404.72 0.00 1,404.72 27 Admin-Maintenance-part 03/04/2018 Barclays Community Account SO salary Salary -PT Main X 0.20 0.00 0.20 28 Admin-salary-admin 30/04/2018 Barclays Community Account 106392 salary Admin X 104.40 0.00 104.40 29 Maintenance/repairs 10/05/2018 Barclays Community Account 106398 Tractor service North Norfolk Garden MachineryS 282.59 56.52 339.11 30 Street Lighting - Repairs 10/05/2018 Barclays Community Account 106397 street light maintenance T T Jones Electrical S 474.77 94.95 569.72 31 Verge cutting 10/05/2018 Barclays Community Account 106396 Grass cutting P J & B Jones Ltd S 440.00 88.00 528.00 32 Maintenance/repairs 10/05/2018 Barclays Community Account 106395 strimmer head and blades North Norfolk Garden MachineryS 28.92 5.79 34.71 33 Maintenance men/fuel 10/05/2018 Barclays Community Account 106394 Fuel Thurlow Nunn S 97.32 19.46 116.78 34 Maintenance man - costs involved/consu 10/05/2018 Barclays Community Account 106393 Boots C T Baker E 23.36 0.00 23.36 35 Cemetery - refuse 10/05/2018 Barclays Community Account DD Bin N N D C E 491.40 0.00 491.40 36 Admin - Room Hire 21/05/2018 Barclays Community Account 106399 Room hire Holt Community Centre E 60.50 0.00 60.50 1 of

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Bank Cheque No Description Supplier VAT Type Net VAT Total 37 Maintenance man - costs involved/consu 21/05/2018 Barclays Community Account 106400 stain/paint Blyth & Wright Ltd S 29.99 6.00 35.99 38 Street Lighting - Electricity 21/05/2018 Barclays Community Account DD Electricity Eon S 630.31 126.06 756.37 39 Maintenance man - costs involved/consu 21/05/2018 Barclays Community Account 106401 Tools Trade UK Account S 32.98 6.60 39.58 40 Admin - Stationery 21/05/2018 Barclays Community Account 106402 stationery Pink Office S 34.08 6.82 40.90 41 Admin - advertising publicity 21/05/2018 Barclays Community Account 106404 Ration book entry CT Baker Ltd Holt 1940s E 35.00 0.00 35.00 42 Admin - Phone 25/05/2018 Barclays Community Account 106406 Remainder of Broadband/router Clerk E 48.30 0.00 48.30 43 Admin - Audit 31/05/2018 Barclays Community Account 106409 Audit fee D Harrow E 175.00 0.00 175.00 44 Maintenance man - costs involved/consu 31/05/2018 Barclays Community Account 106410 Toilet supplies Pink Office S 69.69 13.94 83.63 45 Cemetery - water 31/05/2018 Barclays Community Account 106411 Water Anglian water E 14.42 0.00 14.42 46 Admin - sundries 31/05/2018 Barclays Community Account 106412 Replacement keys Elaine Oliver Z 14.00 0.00 14.00 47 Admin-salary-admin 31/05/2018 Barclays Community Account 106408 salary Admin Assistant Z 130.50 0.00 130.50 48 Admin - salary -Maintenance full31/05/2018 Barclays Community Account DD salary Maintenance team Z 1,275.34 0.00 1,275.34 49 Admin - salary maintenance 31/05/2018 Barclays Community Account DD salary Maintenance team Z 584.18 0.00 584.18 50 Admin - Salary-Clerk 31/05/2018 Barclays Community Account DD salary Salary -PT Main Z 1,404.72 0.00 1,404.72 51 Admin - Insurance 31/05/2018 Barclays Community Account 106413 Insurance W P S Insurance Brokers & Risk Z Services 1,488.55 0.00 1,488.55 52 Admin - advertising publicity 31/05/2018 Barclays Community Account 106467 Delivery of Annual report Mrs C Carter Z 50.00 0.00 50.00 53 Toilets - Rates 01/05/2018 Barclays Community Account DD Business rates N N D C Z 77.00 0.00 77.00 54 Admin - Rates 10/05/2018 Barclays Community Account DD Business rates N N D C Z 92.00 0.00 92.00 55 Admin - Pension 15/05/2018 Barclays Community Account Pension Norfolk Pension Fund Z 558.89 0.00 558.89 56 Admin - Phone 18/05/2018 Barclays Community Account Telephone/broadband Plus Net Z 51.00 0.00 51.00 57 Donations 01/05/2018 Barclays Community Account 106391 Return of earmarked funds Holt Scouts Z 50.00 0.00 50.00 58 Cemetery - Business rates 10/05/2018 Barclays Community Account DD Business rates N N D C Z 112.00 0.00 112.00 59 Maintenance man - costs involved/consu 25/05/2018 Barclays Community Account 106403 Trailer tyre and pin A & I Trailers Z 42.80 0.00 42.80 60 Maintenance man - costs involved/consu 08/06/2018 Barclays Community Account 106415 Laminating Minuteman Z 25.20 0.00 25.20 61 Street Lighting - Repairs 08/06/2018 Barclays Community Account 106414 street light maintenance T T Jones Electrical S 444.08 88.82 532.90 62 Maintenance men/fuel 08/06/2018 Barclays Community Account 106416 Fuel can/oil Thurlow Nunn S 138.49 27.70 166.19 63 Admin - sundries 08/06/2018 Barclays Community Account 106420 Key cutting S P Shoe Repairs E 26.00 0.00 26.00 64 Verge cutting 08/06/2018 Barclays Community Account 106419 Grass cutting/weed killing P J & B Jones Ltd S 440.00 88.00 528.00 65 Car Park - Maintenance 08/06/2018 Barclays Community Account 106419 Weed killing P J & B Jones Ltd S 35.00 7.00 42.00 66 Cemetery - Maintenance 08/06/2018 Barclays Community Account 106419 Weed killing P J & B Jones Ltd S 60.00 12.00 72.00 67 Asset 08/06/2018 Barclays Community Account 106418 Wheeled strimmer Ernest Doe & Sons Ltd S 450.00 90.00 540.00 68 Maintenance man - costs involved/consu 08/06/2018 Barclays Community Account 106422 strimmer blades Blyth & Wright Ltd S 17.50 3.50 21.00 69 Maintenance man - costs involved/consu 08/06/2018 Barclays Community Account 106421 Consumables C T Baker S 28.69 5.74 34.43 70 Admin - Neighbourhood Plan 08/06/2018 Barclays Community Account 106424 NPlan Abzag S 2,586.40 517.28 3,103.68 71 Admin - Stationery 08/06/2018 Barclays Community Account 106425 Ink Cartridges for EO Printer Ink Exchange S 120.00 24.00 144.00 72 Street Lighting - Repairs 11/06/2018 Barclays Community Account 106426 st lt maintenance T T Jones Electrical S 70.24 14.05 84.29 73 Admin - Insurance 11/06/2018 Barclays Community Account 106423 Insurance for Vehicles W P S Insurance Brokers & Risk E Services 1,002.76 0.00 1,002.76 74 Admin - Room Hire 11/06/2018 Barclays Community Account 106427 Room hire Holt Comm Centre E 66.00 0.00 66.00 75 Street Lighting - Electricity 11/06/2018 Barclays Community Account 106428 Electricity street lights Eon S 672.18 134.44 806.62 2 of

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Bank Cheque No Description Supplier VAT Type Net VAT Total 76 107 26/06/2018 Barclays Community Account 106429
Noticeboards for Owl trail Dry design S 1,610.00 322.00 1,932.00 77 TIC 26/06/2018 Barclays Community Account 106430
VArrious Clerk E 60.50 0.00 60.50 78 Admin - sundries 26/06/2018 Barclays Community Account 106430 VArrious Clerk E 6.77
0.00 6.77 79 Admin-phone 26/06/2018 Barclays Community Account 106430 Phone allowance Clerk E 15.00 0.00 15.00 80
Admin - Salary-Clerk 30/06/2018 Barclays Community Account DD salary Clerk E 1,404.72 0.00 1,404.72 81
Admin-salary-admin 30/06/2018 Barclays Community Account DD salary Salary -PT Main E 1,268.74 0.00 1,268.74 82
Admin-Maintenance-part 30/06/2018 Barclays Community Account DD salary Maintenance team E 583.98 0.00 583.98 83
Admin-salary-admin 30/06/2018 Barclays Community Account 106432 salary Salary -Admin E 147.90 0.00 147.90 84 Admin -
sundries 30/06/2018 Barclays Community Account 106431 VArrious Clerk E 84.81 0.00 84.81 85 Toilets - Rates 01/06/2018
Barclays Community Account DD Business rates N N D C E 77.00 0.00 77.00 86 Admin - Rates 10/06/2018 Barclays
Community Account DD Business rates N N D C E 92.00 0.00 92.00 87 Admin - Phone 15/06/2018 Barclays Community
Account DD Phone Plus Net E 51.32 0.00 51.32 88 Admin - Pension 15/06/2018 Barclays Community Account DD Pension
contributions Norfolk Pension Fund E 558.89 0.00 558.89 89 Cemetery - Business rates 10/06/2018 Barclays Community
Account DD Business rates NNDC E 112.00 0.00 112.00 90 Street Lighting - Electricity 12/06/2018 Barclays Community
Account DD12 Electricity Eon S 672.18 134.44 806.62 91 Maintenance men/fuel 07/07/2018 Barclays Community Account
106433 Fuel can/oil Thurlow Nunn S 190.77 38.14 228.91 92 Street Lighting - Repairs 07/07/2018 Barclays Community
Account 106434 street light maintenance T T Jones Electrical S 70.64 14.13 84.77 93 Maintenance man - costs involved/consu
07/07/2018 Barclays Community Account 106435 Wood for repair car park Thaxters S 36.69 7.34 44.03 94 Maintenance/repairs
07/07/2018 Barclays Community Account 106436 Repairs to DRs North Norfolk Garden MachineryS 117.34 23.47 140.81 95
Open spaces - Peacock/reserve07/07/2018 Barclays Community Account 106437 Bin Glasdon UK Ltd S 226.47 45.29 271.76 96
Admin - Office Rent 07/07/2018 Barclays Community Account 106438 Office rent Holt Comm Centre E 1,002.00 0.00 1,002.00
97 Admin - Room Hire 07/07/2018 Barclays Community Account 106439 Hall hire Holt Comm Centre E 49.50 0.00 49.50 98
Maintenance man - costs involved/consu 07/07/2018 Barclays Community Account 106461 Laminating A3 Minuteman S 21.00
4.20 25.20 99 Verge cutting 09/07/2018 Barclays Community Account 106440 Verge cutting P J & B Jones Ltd S 440.00 88.00
528.00 100 Admin - PAYE 09/07/2018 Barclays Community Account 106441 PAYE/NIC payments HMRC E 2,866.81 0.00
2,866.81 101 Maintenance man - costs involved/consu 09/07/2018 Barclays Community Account 106443 Water cart Norman
Pendred & Co Ltd S 469.38 93.88 563.26 102 Maintenance man - costs involved/consu 18/07/2018 Barclays Community
Account 106452 VArrious C T Baker S 49.51 9.90 59.41 103 Toilets - Electricity 18/07/2018 Barclays Community Account DD
Electricity British Gas E 32.44 0.00 32.44 104 Open Spaces - Flower containers/HIB18/07/2018 Barclays Community Account
106454 Plants Edgefield Nurseries S 151.25 30.25 181.50 105 Open spaces - Spouts 18/07/2018 Barclays Community Account
106453 Equipment Ernest Doe S 37.46 7.49 44.95 106 Maintenance man - costs involved/consu 18/07/2018 Barclays
Community Account 106453 strimming wire Ernest Doe S 12.50 2.50 15.00 107 Grants 18/07/2018 Barclays Community
Account 106444 Grant Holt 1960s Club E 350.00 0.00 350.00 108 Grants 18/07/2018 Barclays Community Account 106445
Grant Friday Club E 350.00 0.00 350.00 109 Grants 18/07/2018 Barclays Community Account 106447 Grant British Legion E
100.00 0.00 100.00 110 Grants 18/07/2018 Barclays Community Account 106448 Grant Holt Rotary Bhalf Dementia Friendly E
Com 300.00 0.00 300.00 111 Grants 18/07/2018 Barclays Community Account 106449 Grant NP Holt Lights Festive Comm E
600.00 0.00 600.00 112 Grants 18/07/2018 Barclays Community Account 106450 Grant Holt Community Cafe E 600.00 0.00
600.00 113 Grants 18/07/2018 Barclays Community Account 106442 Grant HPFA E 1,000.00 0.00 1,000.00 114 Grants
18/07/2018 Barclays Community Account 106451 Grant The Owl Playschool E 100.00 0.00 100.00 3 of

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Bank Cheque No Description Supplier VAT Type Net VAT Total 115 Admin - salary -Maintenance full31/07/2018 Barclays
Community Account dd31 salary Maintenance team E 1,268.94 0.00 1,268.94 116 Toilets - Water 18/07/2018 Barclays
Community Account 106455 Water and sewerage Wave Anglia Water Business X 90.46 0.00 90.46 117 Maintenance/repairs
25/07/2018 Barclays Community Account 106456 Repairs and services on DR North Norfolk Garden MachineryS 52.50 10.50
63.00 118 Maintenance/repairs 25/07/2018 Barclays Community Account 106458 Repairs North Norfolk Garden MachineryS
172.08 34.42 206.50 119 Admin - Postage 25/07/2018 Barclays Community Account 106457 stamps/postage Elaine Oliver E
8.86 0.00 8.86 120 Admin-phone 25/07/2018 Barclays Community Account 106457 Phone allowance Elaine Oliver E 15.00 0.00
15.00 121 Admin - Stationery 25/07/2018 Barclays Community Account 106457 stationery Elaine Oliver E 10.50 0.00 10.50 122
Admin - Travel 25/07/2018 Barclays Community Account 106457 Travel allowance Elaine Oliver E 1.55 0.00 1.55 123 Admin -
website 25/07/2018 Barclays Community Account 106459 Web maintenance/hosting Josh.biz E 317.00 0.00 317.00 124
Admin-salary-admin 25/07/2018 Barclays Community Account 106460 salary Emma Russell E 117.45 0.00 117.45 125 TIC
27/07/2018 Barclays Community Account 106463 Furniture Resident - second hand sale E 200.00 0.00 200.00 126 Open Spaces
- Misc 27/07/2018 Barclays Community Account 106464 signs for Spouts Minuteman S 45.00 9.00 54.00 127 Admin -
Salary-Clerk 31/07/2018 Barclays Community Account DD salary Clerk E 1,515.14 0.00 1,515.14 128 Admin-Maintenance-part
31/07/2018 Barclays Community Account DD salary Salary -PT Main E 584.18 0.00 584.18 129 Toilets - Sani Bin 31/07/2018
Barclays Community Account DD sani bins Rentokil S 93.56 15.59 109.15 130 Admin - Phone 18/07/2018 Barclays Community
Account DD Phone/broadband Plus Net E 51.22 0.00 51.22 131 Admin - Pension 16/07/2018 Barclays Community Account DD
Pension Norfolk Pension Fund E 558.89 0.00 558.89 132 Cemetery - Business rates 10/07/2018 Barclays Community Account
DD Business rates N N D C E 112.00 0.00 112.00 133 Admin - Rates 10/07/2018 Barclays Community Account DD Business
rates N N D C E 92.00 0.00 92.00 134 Toilets - Rates 02/07/2018 Barclays Community Account Business rates N N D C E 77.00
0.00 77.00 Total 46,073.36 2,567.21 48,640.57

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