



HOLT TOWN COUNCIL

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Minutes of the Town Council meeting held on Monday 12 November 2018 at Holt Community Centre.

	PRESENT Cllrs Prior (Chair), Allison, Baker, Batey, Hipperson, Moore, Neech, Payne, Reed, Smith, Traynier & Wright Elaine Oliver Town Clerk 21 members of the public	ACTION
1	WELCOME	
2	APOLOGIES FOR ABSENCE Cllr Singleton Cllr Butikofer (NCC) PC Graham Gower-Smith	
3	TO CONSIDER REQUESTS FOR DISPENSATIONS FROM THE RESTRICTION ON PARTICIPATING IN THE DISCUSSION OR VOTING ON A MATTER IN WHICH A MEMBER HAS A DISCLOSABLE PECUNIARY INTEREST The following declarations were made Agenda item 18 PF/18/1902, Cllr Smith, 1 Peacock Lane, his business is next door. Agenda item 17.1, Cllr Baker, Larners mentioned in account payments.	
4	POLICE MATTERS PC Gower-Smith sent the following report - Two new SNAP priorities have been made, community engagement and diesel thefts. - There have been a couple of burglaries and the Police have advised people to keeping an eye on houses and take precautions such as drawing curtains of empty houses. - The dangerous parking in Coronation Road has been reported	
5	ANNOUNCEMENTS BY MAYOR Cllr Prior reported the following: - - She attended the remembrance service and laid the wreath on behalf of the Town Council, and it reported it was a fantastic occasion - She also attended the service in the evening with the ringing of bells for peace - There was a great sense of respect and camaraderie.	
6	AGREE MINUTES OF 6.1 Town Council Meeting 8 October 2018 Cllr Smith proposed the following alterations to item 12 "Cllr Smith asked the Chair if councillors could see a copy of the reply sent in response to the Wilson letter. No letter was produced. Cllr Smith asked the Chair for the sender of the letter to be invited to our next Town Council meeting to explain and discuss his offer to the residents and traders of this town. This was disregarded." With this alteration it was proposed by Cllr Baker, seconded by Cllr Traynier that the minutes were a true record of the meeting on 8 October 2018, agreed unanimously Cllr Smith asked for the letter he had written about the handling of the above to be distributed however, the Clerk felt the letter needed to be checked for GDPR compliance and stated that letters received by the Town Council become a matter of public information, when requested.	
7	MATTERS ARISING IF ANY (for information and not included on the main council agenda) Cllr Prior reported that she had visited the owner of the site ref the correspondence above and informed him the site had been visited as part of the SSA but was not ultimately chosen. It has been discussed at policies meetings along with the other sites that were put forward. She confirmed that there was never any intention of gifting any land to Holt. The letter received from the resident has also been sent to NNDC and NCC. He was advised to contact the Clerk if he wished to have any further contact with the Council. Confirmation of the chosen SSA sites have been emailed to all Councillors, after being received from NNDC.	

8	8.1 NORFOLK COUNTY COUNCIL Cllr Butikofer was not present but had sent a report which was duly read out, copy attached Cllr Neech felt it may be a good idea to have a couple of councillors nominated to look through the Gladman planning application. As nomination of a planning committee was not on the agenda this could not be done at this meeting and another meeting would need to be called with the legal time given. It was agreed any Town Council response would be discussed under planning and a response sent in the normal manner, Cllr Baker felt that extra time can sometimes be given by NNDC, to Holt T C as a statutory consultee. Cllr Wright was very concerned with the High Street as the surface is breaking up and a resurface is needed urgently. It was reported that the gap by the new tarmac surface has been remedied, in Peacock Lane. 8.2 NNDC Cllr Baker commented as follows:- • Sad news that Cllr Wymondham, who Cllr Baker had been shadowing, has passed away. • Cllr Baker reported that NNDC is thinking about the budget and the NNDC is in good shape, and expecting to make a small surplus at the end of the year • Toilets are going being opened in the winter period • As the Council goes forward things look less rosy. • Most difficult period for public finances budgeting, with Govt funding being cut. • NNDC are in a good position in comparison to some parts of the country • Reported on the planning application for 24 Cley Road, for disabled access which proved to be difficult in a conservation area but negotiations with NNDC and the resident resulted in a good successful outcome has been achieved. Cllr Payne reported the town is splattered with posters, in the past NNDC stopped them. Cllr Baker will take this back to the enforcement team as it would not be good for Christmas lights night Cllr Hipperson reported that cars are entering the play area from Beresford Rd? He also asked why Holt is no longer classed as a premier town. Cllr Baker reported he spoke to Mark Ashwell this week to understand how NNDC ranks the status of towns and reported that NNDC denotes the position of the town in terms of population. If the town is downgraded, they don't lose anything. Cllr Prior said it is to do with housing and housing allocation. If we went back to principal town we would be on the list for greater growth. This was changed because of the local plan and we have no secondary school or hospital facilities. Cllr Baker is happy that Holt is not a principal town so that there is control on the amount of building in Holt. Cllr Baker reported a bonfire near the Lawns had been a real problem and Cllr Smith reported there was another fire at the end of Church Street that also received complaints. Cllr Smith reported that recently Gresham's car park ticket machine was broken, and it gave a phone number to call, when called it asks the individual to put in their registration number and then asks for other personal details. Cllr Baker will report this as his company use the same car park management company, 8.3 HOLT CHAMBER OF TRADE Cllr Smith reported the following There was a meeting last week, main points of the meeting were as follows: - • Presentation by Jonty Young who raised the profile of the lanes in Norwich • He spoke about how to raise the profile of Holt and increase footfall. • Jamie spoke about the Christmas lights, gave the running order and confirmed the town will be shut between be shut 4.00-8.00 • Church Street will be shut so people parking in Gresham's won't get out until 8.00 • The rugby team will man the barricades and the hope is there will be no bogus traders in the town. If they do attend they will be charged accordingly. • Lynsey Furniss presented her new book, Escapades in Holt, available from Holt Bookshop and around the county and will bring people into the town	
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	Iain from Byfords presented the MTI bid put in by Love Holt, which is about to be submitted but no further details were available to be given.	
	PUBLIC QUESTION TIME Limited to 15 minutes (3 minutes per Person) Comments were made as follows - Objection to proposal for houses and a school in Beresford Road. Reported that a group from Canterbury said Holt was a nice town why on earth have all this building going on it makes it look like a building site. - Same with the building in Beresford Road - In view of lack of information about Nelson House would like an update. - Disappointed about secret meeting. It was confirmed that the Town Council had held confidential meetings not secret. The update on Nelson House was that completion and exchange will be by Christmas. - A trader reported he had been trading for 28 years and over that time seen parking diminish with yellow lines installed. He had heard a rumour that the hour bays are disappearing. - But this doesn't concern the council - Every town is making it easier to access but Holt is making it harder. - Church Street has lost 13 spaces. 270 spaces a day lost on Fish Hill. - A lot of people can't park - Important to small shop holders in the town. - Want to hear more about parking in the town It is important to talk, and Cllr Prior said it wasn't correct to say parking wasn't important to the Town Council. - Another resident thanked the Council for sending information as requested - Accept the need for a new school, but has every option been explored. - If there is a demographic need for a new school, then evidence is needed. - The access points need to be looked at for the school. - The Town Council need all the information available to make a very important decision. - The prefix on the agenda is PO not PF - Recommendation should reflect local opinion - The Gladman site is concerning logistically and in a practical sense. - Supports housing tailored to the need so need affordable local people first. Overwhelming need is for genuinely affordable housing. - New developments should be stopped for want of customers - Any discussion should come after the public meeting on 26.11 hoped the Town Council would postpone the decision until after the meeting.	
9	TO DISCUSS MTI APPLICATIONS. Cllr Prior reported that, as agreed, we are about to submit the applications as follows - Yellow brick route - Park and walk - Shirehall Plain - Fish Hill/Star Plain This was in response to the public consultation.	Clerk
10	TO DISCUSS RESPONSE TO THE CHILDRENS CENTRE CONSULTATION Cllr Traynier felt that losing any Children's Centre would impact Holt's centre and it would put a lot of extra pressure running the Holt centre and young mothers find it an essential service. Cllr Wright was concerned that with the closure of all the other centres Holt would be expected to have its catchment expanded and yet it is a small site with limited parking. It was agreed that our young people are our future.	
11	TO DISCUSS FIAT 500S VISIT TO HOLT The Clerk reported that a Fiat 500s motor club had been in touch and would like to visit Holt over the May bank holiday weekend. Cllr Baker felt that we couldn't shut Bull Street on a Bank holiday. Cllr Moore felt that this would be a good event to have in town and it was suggested that Fish Hill would be an ideal position for that. It was agreed that this would be a good event to hold. Cllr Smith felt this should be given to the Chamber.	Clerk

12	TO DISCUSSION POSITION OF THE PLAQUE TO MARK HOLT AIRFIELD This was deferred to the next meeting.	
13	TO DISCUSS NEW BUS SHELTER ON CORONATION ROAD Cllr Moore reported the bus shelter at the end of Coronation Street is inadequate and useless and offers no shelter. On a proposal Cllr Batey seconded by Cllr Wright it was agreed to have a bus shelter. Cllr Moore believed he could get a shelter for £4000	
14	TO SIGN HOLT OWL TRAIL GUIDELINE DOCUMENT The Clerk reported this had been circulated to all Councillors and it was agreed to sign the document Cllr Neech expressed concerns about the document and it was agreed to relook at this and bring to the next meeting.	
15	TO FURTHER DISCUSS LED SIGNAGE IN HOLT On a proposal by Cllr Batey, seconded by Cllr Hipperson it was agreed to purchase a heritage style LED sign for positioning on Shirehall Plain, agreed with one abstention.	
16	Correspondence 16.1 NNC FP/road temp closure 16.2 NCC Children's Centre closure 16.3 Police Newsletter 16.4 NNDC Toilet funding 16.5 Heritage signs 16.6 Owl Trail document for signing 16.7 Norfolk Homes Various Late Correspondence 16.8 NNDC LDF The Clerk reported that the Holt Youth Project had been in touch and reported they would like to repaint/paint some murals in the subway. The Town Council was in full agreement. It was agreed to put the wooden Tommy on the roundabout and the metal in the Memorial Garden The Clerk reported that the TIC will be providing mince pies on the Christmas lights switch on night.	
17	Financial Matters 17.1 Approve payments of invoices as attached On a proposal by Cllr Batey seconded by Cllr Wright these were duly adopted.	
18	Planning matters PF/18/1853 Proposed single storey extension to East Elevation and two storey extension to West elevation, The Gatehouse, 4 The Grove, Cromer Road, Holt. No objection. PF/18/1896 Erection of domestic outbuilding (retrospective), 38 Woodfield Road, Holt, NR25 6TX No objection. PF/18/2036 Erection of 3 detached dwellings, Land adjacent to, Winns Close, Cley Road, Holt. No objection. PF/18/1877 Single storey front extension, 10 Cley Road, Holt, NR25 6JD. No objection. PO/18/1857 Outline planning application for the erection of up to 110 dwellings with 2 hectares of land for a new primary school, public open space, landscaping and sustainable drainage system (SuDS) and main vehicular access point from Beresford Road. All matters reserved except for means of access, Land off, Beresford Road, Holt, Norfolk The agenda stated PF not PO but the Council agreed this should still be discussed as it was clearly a typo. Cllr Smith reported a letter offering a site for the school had been sent to the Town Council and 32 days went past before there was sight of the letter and the owner of the letter had not been invited to this meeting as he requested. After much discussion it was proposed by Cllr Read to object to the application, seconded by Cllr Smith, on abstentions this was agreed for the following reasons. - Concerns about the access coming off a small road that is unsuitable for traffic and feel that 110 dwellings on that plot of land is too many and not needed. - The Council agreed a school is needed but feel that they do not want to be held hostage to agree to 110 dwellings in exchange for it. NOTE The council are very concerned about the access and traffic that would result in 110 houses to use Beresford Road an option may be to go through Elizabeth Crescent. Cllr Hipperson proposed no objection to the proposal but did not receive a seconder.	

	PF/18/1055 Erection of 3 detached dwellings, Land adjacent to Winns Close, Holt Application withdrawn PF/18/1835 Erection of detached building for use as annexe installation of swimming pool and relocation of shed at 52 Hempstead Road No objection. LA/18/1617 Insertion of tie irons at the top of the front elevation 23 High Street No objection. PF/18/1786 Demolition of single storey dwelling & garage & erection of two storey detached dwelling with integral garage 4 Grove Lane, Holt, NR25 6EG It was agreed that this is over development and out of character, a building like the neighbouring property would be more acceptable. PF/18/1902 Replacement of 5 windows 1 Peacock Lane, Holt, NR25 6HA. No objection.	
19	TO CONSIDER A RESOLUTION (UNDER THE PUBLIC BODIES ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC On a proposal by Cllr Hipperson, seconded by Cllr Wright the council asked the public to leave and continued in a confidential session,	
20	CONFIDENTIAL MATTERS 20.1 Update on Nelson House We have been promised exchange by Christmas	
21	Date of next meeting 10 December 2018	

M Prior (Mayor).....Date