



HOLT TOWN COUNCIL

Town Council Office, Holt Community Centre, Kerridge Way, Holt
Norfolk, NR25 6DN
Tel 01263 712149

E mail: holttowncouncil@gmail.com www.holttowncouncil.org

Minutes of the Town Council meeting held on Monday 11 February 2019 at Holt Community Centre.

	PRESENT Cllrs Prior (Chair), Allison, Baker, Batey, Hipperson, Moore, Neech, Reed, Smith, Traynier, & Wright Elaine Oliver Town Clerk Cllr Butikofer NCC 10 Members of public	ACTION
1	WELCOME AND A MINUTES SILENCE FOR PHILIP HIGH	
2	APOLOGIES FOR ABSENCE Cllrs Payne & Singleton PC Gower-Smith	
3	TO CONSIDER REQUESTS FOR DISPENSATIONS FROM THE RESTRICTION ON PARTICIPATING IN THE DISCUSSION OR VOTING ON A MATTER IN WHICH A MEMBER HAS A DISCLOSABLE PECUNIARY INTEREST No Declarations	
4	POLICE MATTERS PC Gower-Smith was unable to attend but sent a report, main points as follows:- - Red diesel and heating oil thefts continue with the main victims being farms and industrial units. However domestic tanks still have the potential to be targeted and any suspicious activity should be reported. - Thefts from buildings sites appear to have increased over the last few weeks so if anyone is offered power tools in bulk then please let the Police know. Cllr Hipperson reported that at the last SNAP meeting, it was reported that wildlife cameras are one of the cheapest ways of protecting against theft.	
5	ANNOUNCEMENTS BY MAYOR Cllr Prior had nothing to report as the months of December and January have been very quiet.	
6	AGREE MINUTES OF 6.1 Town Council Meeting 14 January 2019 Cllr Hipperson proposed, and Cllr Wright seconded that the minutes were a true record of the meeting on 14 January 2019, agreed unanimously 6.2 Town Council Budget meeting 28 January 2019 Cllr Traynier proposed, and Cllr Batey seconded that the minutes were a true record of the budget meeting held on 28 January 2019, unanimously agreed.	
7	MATTERS ARISING IF ANY (for information and not included on the main council agenda) Cllr Wright reported that the lights have been repaired lights on the bypass but there is a damaged light at the far end towards the Lovell roundabout, caused by an accident.	Clerk to report to NCC
8	8.1 NORFOLK COUNTY COUNCIL Cllr Butikofer made the following comments: - She had attended NCC for a very lively meeting with protesters storming the chamber, singing and protesting about environmental concerns on the western ring road. - Another group were complaining about the closure of children's Centre and another budget cut to the adult social care budget which, without the MIG minimum income guarantee, the most vulnerable families will be hardest hit. - This was passed with a few amendments - It will mean 1000 people will pay more and 1004 pay more for the first time - The Budget was passed with the impact of £40.00 a year increase on band D - The Govt keep coming up with pots of money now and again which doesn't enable budgeting. - NCC have started a scrap scheme campaign to stop fly tipping across the county - This should be a useful launch, increasing awareness. Cllr Hipperson reported the pavement in Hempstead Road is very bad and dangerous and needs	

	urgent attention. He stated that this was to be paid by the builder of the supermarket but that project appears to have died. Cllr Prior reported that it is not totally dead. Cllr Butikofer will investigate this. Cllr Baker reported he had done research on the MIG situation and all this means is that NCC is coming into line with all the counties bordering Norfolk. All the other counties have been paying the Govt recommended rates, but Norfolk has been paying the higher rate, this will now be bringing it back into line. Cllr Butikofer reported that two wrongs don't make a right. 8.2 NNDC Cllr Prior commented as follows: - • Part 1 of the local plan is going out for consultation soon. • It is hoped that a letter will go out with the council tax demands. • The intention is to inform as many people as possible. • After the letter she recommended keeping an eye out for dates and times of consultation • Everyone can be part of this consultation. Cllr Baker reported the following:- • There has been concerns about the Country park opening hours and some residents not being able to gain access at certain times. • This has been resolved and the gates will be open. • It has been budget time at NNDC. • A business meeting has been held for people who pay rates and discussion about local Govt finances • NNDC finances are in a strong position in comparison to other districts. • Budget forecast is showing a £224,000 or £225,000 surplus. • Over the next four years the deficit will be rising to the £1,800,000 mark • NNDC have had wins in the claw back of business rates and they are hoping to renegotiate the waste contract • Disappointingly NNDC will be increasing the council tax by about £4.99. Cllr Hipperson a couple of meetings ago, asked about an about a play area in Beresford Road that needs a bollard to prevent vehicles. Cars are still causing a problem and it is still needed. Cllr Baker will have a look at it. Cllr Allison enquired about the reserves are in NNDC Cllr Baker reported that the NNDC reserves stand at £40,000,000 with the general reserve at about £2,000,000, and earmarked funds at £18,000,000 Cllr Traynier was concerned that opening the Country Park gates at all times could increase malpractice. Cllr Baker felt nothing would really stop "nocturnal activities" anyway. 8.3 HOLT CHAMBER OF TRADE Cllr Smith was not able to attend the last meeting. Cllr Smith requested if the Committee would be able to take notes and provide them to Cllr Smith in his position as rep to the Town Council.	Cllr Butikofer Cllr Baker
	PUBLIC QUESTION TIME Limited to 15 minutes (3 minutes per Person) Comments were made as follows • An update was required on the Cley Road car park projects, and the double yellow lines. The position has not really changed. We believe the order for the yellow lines is there but we understand the NCC will not instigate the order until alternative parking is provided. • Faulty street lights were reported, 1 Shirehall Plain wall mounted by Baby O, one at the corner of Sowerby's on the High Street and 1 in Feathers Yard. • Was there going to be a dedicated TIC website? This hasn't been decided yet but will be discussed at the next Nelson House Steering Group meeting. • A loose drain cover outside Arnold Keys, is making a noise. Cllr Butikofer to invest investigate this.	Clerk Cllr Butikofer
9	TO AGREE AND SIGN HOLT OWL TRAIL AGREEMENT Copies had been circulated to all Councillors and on a proposal by Cllr Hipperson seconded by	

	Cllr Reed, it was unanimously agreed to sign. Cllr Prior duly signed the agreement on behalf of the Town Council,	
10	TO DISCUSS LETTER FROM LEADER OF NNDC AND AGREE ON AN IDEA TO PUT FORWARD TO IMPROVE OUR COMMUNITY All the proposals that were received from Cllrs, related to the facilitation of growth on our industrial land and it is very clear that our wish is that the expertise that is at NNDC is brought to us and used, because so far it has not come to Holt so far. Cllr Butikofer reported that she has something on this already and will share it with Cllrs Prior and Baker. Cllr Neech support the idea and confirmed that it is pointless to build houses unless there is employment.	
11	TO DISCUSS AND AGREE ON FUTURE PLAY EQUIPMENT PROVISION SOUTH SIDE OF BYPASS The Clerk reported that she has quotes and plans available in her officer for any Cllr who is interested in this. We are still awaiting the legal department of NNDC to confirm we can go ahead, once they have completed some paperwork.	
12	TO DISCUSS AND AGREE MILLENNIUM CLOCK REPAIR On a proposal by Cllr Wright, seconded by Cllr Traynier it was agreed the quote for repairing the clock. Cllr Allison felt it would be prudent to ask the clock repairers if the other sides of the clock also needed work. It was pointed out that some of the items on the quote covered the whole clock.	
13	TO DISCUSS AND AGREE VERGE CUTTING 2019/20 On a proposal by Cllr Wright seconded by Cllr Reed it was agreed to renew the contract with P Jones. It was confirmed that NCC have now paid the costs for 2018/9. On a Proposal by Cllr Hipperson seconded by Cllr Wright it was agreed to renew the contract with the contractor for 3 years as long as it was not an increase above the cost of living. Cllr Allison was concerned about this proposal as it was down to one man, however it was confirmed that we only pay for the cuts received and we don't pay upfront. Cllr Moore felt it would be prudent to approach other organisations such as Victory to see if we could take on those contracts too. Cllr Prior agreed to ask NNDC about their contracts.	Cllr Prior
14	TO UPDATE AND AGREE FOLLOWING POLICIES 14.1 Conflict of Interest 14.2 Equal Opportunities 14.3 Filming Policy 14.4 Letters and emails. With slight amendments and on a proposal by Cllr Wright, seconded by Cllr Batey these were agreed unanimously and duly signed.	
15	NELSON HOUSE 15.1 No further information. Work is continuing to take place and 1 March 2019 is the date for completion.	
16	Correspondence NCC Norwich Western link option NCC Road surfacing Holt Cllr Baker explained the implications of the road works, starting w/c 28 February 2019. It was confirmed that this will be stripped back and done properly, section by section. Resident HPFA Resident Children's centre/school Cllr Prior reported she had written to NCC twice about Holt's Children's centre, explaining that she was not pleased about the decision or the process. She is concerned that Holt was swapped for N Walsham, after being told Holt would keep it's centre and yet there is a need in Holt and it is well used and popular, The Council agreed with Cllr Priors concern and it was agreed that Cllr Prior would continue to investigate it as it doesn't tally why Holt was swapped, they unanimously agreed that there were dissatisfied with this situation. Cllr Baker asked for figures of attendance etc. NNDC North Norfolk open space, sport & recreation survey Late Correspondence NNC Road Closures	Cllr Prior

	Resident Re confidential meetings NNDC Candidates evening 4.3.19 at 6pm Resident Woodfield Road parking infringements After discussion it was agreed that Cllr Wright would visit the resident. It was reiterated that the park and ride scheme is going to be free and that the responsibility for parking lies with NCC and the Police. It was agreed with proper marking of spaces and permits more cars could park in a tidy manner.	
17	Financial Matters 17.1 Approve payments of invoices as attached On a proposal by Cllr Batey seconded Baker unanimously agreed 17.2 To agree amended AGAR 2017/18 Hipperson Liz	
18	Planning matters Cllr Neech took the chair for this item PO/19/0949 Demolition of Police station and 9 x new build outline to determine access On a proposal by Cllr Hipperson, seconded by Cllr Allison an objection to the proposal was made due to over development of the site and no garages being provided only open car spaces. Nearby properties would be overlooked and light into their properties would be comprised. It was reported when Lodge Close was developed it was stated that no more cars would be allowed access onto Norwich Road. PF/19/0006 Land west of Wansbeck Lodge, 9a Church Street 2 storey detached dwelling with parking and landscaping . On a proposal by Cllr Baker, seconded by Cllr Wright there were no objections to this proposal, unanimously agreed. PF/19/0064 Erection of front and rear single storey extensions and associated works On a proposal by Cllr Wright, seconded by Cllr Hipperson no objections, agreed unanimously. PF/19/0105 Stationing of timber building on trailer unit with fixed raised decking area and lighting for use a tearoom/café, Holt Country Park, Norwich Road, Holt, NR25 6SP. On a proposal by Cllr Traynier, seconded by Cllr Hipperson no objections, unanimously agreed. PF/17/1803 Land rear of, 67 Hempstead Road, Holt, NR25 6DQ, “ Revised scheme – consisting of revised layout and additional and revised technical reports – submitted between September 2018 and January 2019”. On a proposal by Cllr Baker, seconded by Cllr Smith objected for the following reasons, on reviewing this application, they think this will be a significant increase of additional traffic and that it is far more practicable and safer to keep the access from Heath Road. They were also concerned that in addition to one existing access onto Hempstead Road there are three extra proposed, making this potentially a dangerous road. To reiterate further, when Lodge Close was developed, it was stated that no more cars would be allowed access onto Norwich Road. If this proposal is allowed the Town Council would want to be included in the negotiations for S106 payments and would want to see contributions for the hopper bus. PM/18/2211 Erection of 66 bed, 3 storey care home for older people (Use Class C2) with associated parking, access and landscaping (Reserved Matters for: access, appearance, layout and scale, pursuant to outline permission PO/16/0253) Land off Nightjar Road, Holt, Norfolk Objection by a vote 6 to 4, Holt Town Council are aware of the need for a care home in Holt but feel strongly this is the wrong place for it to be built. It is not suitable to build a care home on a corner of a busy roundabout. The location would mean, for example, windows could not be opened in the summer because of noise and pollution. For the potential residents of this home this would be totally unsatisfactory. It is very relevant that the noise level assessment was done in January rather than the busy summer months. The position of this development would be restricting further town development	

	PF/19/0162 Kelling House Kelling Road, Erection of a garage with annexe with roof space and ground floor link to existing dwelling. On a proposal by Cllr Hipperson, seconded by Cllr Allison no objections agreed unanimously.	
19	To consider a resolution (under the public bodies admission to Meetings Act 1960) to exclude members of the public No confidential issues to discuss	
20	Confidential Matters	
	Date of next meeting 11 March 2019 Because of elections the Annual Towns Meeting will be 22 May 2019	

M Prior (Mayor).....Date.....