



HOLT TOWN COUNCIL

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Minutes of the Town Council meeting held on Monday 10 June 2019 at Holt Community Centre.

	PRESENT	ACTION
	Cllrs Smith (Chair), Baker, Batey, Curley, Moore, Payne, Philo, Prior, Traynier, Tribe, Williams, Wilson & Wright Elaine Oliver Town Clerk Cllr Butikofer NCC Cllr Perry-Warnes NNDC 11 Members of public	
1	WELCOME	
2	APOLOGIES FOR ABSENCE Graham Gower-Smith	
3	TO CONSIDER REQUESTS FOR DISPENSATIONS FROM THE RESTRICTION ON PARTICIPATING IN THE DISCUSSION OR VOTING ON A MATTER IN WHICH A MEMBER HAS A DISCLOSABLE PECUNIARY INTEREST Cllr Baker reported that now he is on the planning committee at NNDC he will need to be mindful to contributing on planning issues. Cllr Wilson declared an interest in accounts, agenda item 13.1	
4	POLICE MATTERS PC Gower-Smith had sent in a brief report Main points as follows:- • SNAP priorities remain same rural crime and youth engagement • Several break ins at rural locations and theft of diesel • Anything to report do so via Clerk or direct	
5	ANNOUNCEMENTS BY MAYOR A letter was read out from Julie High thanking for the posthumous Holt Honours awarded to Philip.	
6	AGREE MINUTES OF 6.1 Annual Town Council Meeting 13 May 2019 On a proposal from Cllr Wilson, seconded by Cllr Wright, these were unanimously agreed as a true record of the meeting. 6.2 Annual Towns Meeting 22 May 2019 Town Council Meeting 11 March 2019 On a proposal by Cllr Wright, seconded by Cllr Payne the minutes were unanimously agreed as a true record of the meeting.	
7	MATTERS ARISING IF ANY (for information and not included on the main council agenda Cllr Moore enquired again about the blocked pavement on Star Plain. Cllr Baker had nothing to report from NNDC on this matter.	
8	8.1 NORFOLK COUNTY COUNCIL Cllr Butikofer made the following comments: • This has been a quiet period at NCC. • A new group has been formed, YANA (you are not alone) to help with mental health as the highest number of suicides tend to be male farmers. Posters have been distributed and a helpline set up. • Concerns have been expressed about the speed of vehicles where the FP from Grove Lane crosses the A148 into the country park, this will be difficult to get changed. expressed concern about the dangers of the speed limit • Referring to the issues of fly tipping and vehicles coming onto Spouts from Valley Lane Cllr Butikofer reported that movable bollards with a standardized key might be an option. The Council agreed this would be a good option.	

Cllr Payne enquired about the resurfacing of Cromer Road, the resurfacing went around parked cars leaving gaps in the resurfacing and yellow lines down to the garage have not been replaced. Cllr Wright reported that on the stretch of road opposite Thurlow Nunn there is a drain at least 2" above the top of the tarmac.

- Cllr Butikofer will point these out to the Highways engineer.

Cllr Wright reported the uplighters on the Lovell roundabout are still out

Cllr Smith asked about the land for auction opposite the Thaxters site.

It was reported that this land had been considered as car parking land but that it was unsuitable it had been assessed by the TC within the last year and access is a problem.

Cllr Smith requested it withdrawn from auction to evaluate it

Cllr Moore pointed out there is a FP from the town to Hempstead Road when the new development was built but it is not sure that this was secured.

- Cllr Butikofer agreed to take it back to NCC

Cllr Wright reported the important need to get the road opened to Hempstead road through the Lovells site.

- Cllr Butikofer reported that Steve White thinks this will be another year, but she also felt this was unacceptable.
- Cllr Butikofer still has not received a map of lights in Holt and has no further information on the lights that have and are being removed.

8.2 N N D C

Cllr Baker reported the following

At full council committee appointments were ratified.

- Clive Stockton is the new chairman
- Final position of NNDC finances is better than expected with a £920,000 surplus.
- Graham Allen award deadline is 1.7.19.
- Holt school application will go to planning committee in July
- The Hopkins site has been given delegated approval, the main issue was significant change in land heights and this will be accessed off Hempstead Road
- The spine road needs to be opened asap
- The care home application is coming back again, Cllr Baker met with the land owner and the care home company to obtain another planning application.
- The siting of the metal box on the allotments has been amicably resolved.
- Looking at road signs on Woodfield Road

Cllr Moore enquired if extra provision had been made for car parking outside the building merchants as outside Sanders is full of cars. Double yellow lines are now on both sides of the new estate. This will be a problem and it would be good to solve before it first.

- Cllr Baker reported that when the road is open you will not be able to park there.
- Could get the road open and the hopper bus could start.
- Cllr Baker will talk to Sanders and explain how dangerous this parking is.

Cllr Payne gave a summary of the Hopper bus and how it had been paid for via S106 payments. This will be very important people up to surgery

8.3 HOLT CHAMBER OF TRADE

Cllr Wilson gave a report; main points as follows:-

- Progress is being made and a good meeting was held.
- This was very positive with around 50 people
- The website is being build and brand guidelines introduced ready to launch on 21.7.19
- Working on the database which will eventually have most of the traders on it
- Aspire to create a visitor's database which capture visitors visiting the town
- The idea is to constantly be shouting about Holt
- 21.7.19 launch will be in collaboration with the Holt Festival but hope to bring a younger group to town
- The launch will be part of a free day with street food vendors
- Bright posters with entertainment
- Need to spread the word
- One great feature will be a communal table along the High Street
- This has all taken a lot of time and done with the MTI £26,000 grant
- 2.5 days a week has been spent on this plus web sites designers and graphic designers

	• Every trader will complete a vendor page • Rebranded Gresham's car park as Church Street with new sign • April was the first month of trading and figures are up • More people are getting to know about Church St car park. • Would like to have an update on Holt Parking as he doesn't believe there is an issue with parking. • Would like the facts on the health of the town centre, want to find out the facts about empty shops and looking at competing towns square footage prices • Working on this with Rob Young (NNDC) and Helga • There will be a questionnaire for traders in town Cllr Williams reported in 28 years he has never heard anyone saying we do not have a parking problem • Cllr Wilson felt that there is congestion in the town centre and free spaces are an issue. Wants to get the town working together and encourage people not to use the free spaces. There is capacity in zone 2 car parks Cllr Prior reported this had come up before and reported the difference is parking and paid parking	
	PUBLIC QUESTION TIME Limited to 15 mins (3 Minutes Per Person) Comments made as follows:- • Felt the message about wheelchairs had not got through at the Annual Towns Meeting, wondered if any Cllr remembered the wheelchair users name. • Issued a challenge for Cllrs to spend time looking at problem areas or even in a wheelchair. The yellow brick road is in progress with the help of 2 grants. • Request to have a link on HTC website to the Owl Trail. This was agreed	Agenda
9	To discuss bins and benches in the town. After discussion and a proposal from Cllr Traynier, seconded by Cllr Payne it was agreed to place a bench near the undertakers on the area by the rose bush. On a proposal by Cllr Wright, seconded by Cllr Smith it was agreed to place a bin near the Letheringsett Hill lay by just on Spouts Hills. On a proposal by Cllr Moore, seconded by Cllr Wright it was agreed to put a bin near the entrance to Greshams refectory or if more space near their library. These were agreed along with the emptying costs of £2.30. The Clerk will action necessary licences and purchase	
10	To receive an update on the MTI. Cllr Smith reported the revised MTI application had been submitted by the deadline on Friday, to secure £50,000 for the good of the town. Results will be known by July and not before. Cllr Wright reported he had not been comfortable with meeting on Friday, and the figures need reworking and looking at further. Cllr Prior felt the meeting had been set up for discussion, but this was prevented, and she was also not happy with the meeting. It was extremely rushed through and she was prevented from speaking and or finalising her points and making her concerns known. She made the following points. • Choices could not made as there was no discussion and far too much information to digest • The costings and furniture related to Star plain and Fish Hill and are not relevant to the new plan. • The original submission didn't lose any car parking spaces • A conversation was started but it wasn't allowed to finish and come to a conclusion but interrupted at every point. • This grant gave a tremendous amount of opportunity, the benefits of which should be available all year. • Everything in the past was always discussed in relation to bringing footfall to Holt for traders and provision for residents.	

	- We have ended up with a mishmash that isn't good with costings that do not respond to items submitted in the final bid - We should submit after discussion with full Council. - Very worried about submitting something that RFO cannot support - Some things don't make sense and ownership of the scheme is not clear, - This has not been discussed with all the relevant information in front of us. - It was said that maintenance and ongoing maintenance can be done later, this is not what the rules say. - Maintenance and sustainability are vital - Clarification can only be made if given a chance to talk about it with all the information before being rushed into a vote. - The Clerk has been put in an untenable position and this must be recognised. Cllr Wilson felt this was a great idea and a committee needs to be formed with the three councillors who trade in that area and other traders in that area. The detail can be done there. Cllr Smith felt this was all academic and we will wait and see if successful, then we can refine	
11	To discuss public consultation for recreation areas south side of the bypass Cllr Batey reported there had been a lot of positive comment It was hoped that Cllrs would turn up to the consultation on 12.6.19 at the site of Beresford Road to get feedback.	
12	CORRESPONDENCE 12.1 Road signs G Perry-Warnes The email from Cllr Perry Warnes regarding road name plates, had been distributed but on a proposal by Payne seconded by Cllr Wright it was requested that we ask NNDC to look at this issue as although their statutory obligations may be met it is essential in a rural area to have road names on both sides of the street. 12.2 NCC Environment Agency consultation: draft national flood and coastal erosion risk management strategy for England 12.3 N Norfolk CCG Emergency ambulance response times The email asking for support had been distributed to all Councillors and it was unanimously agreed to support this campaign along with other participating Parish and Town councils. 12.4 NCC Land for sale This had already been discussed 12.5 Police Newsletter 12.6 Glaven conservation 12.7 Resident Speed on Hempstead Road, bring it back and write formally Cllr Moore asked when he would be able to use his new Town Council email addresses. After much discussion and advice from the Information Commissioner and clarification that it was good practice to have an individual Town Council address rather than a personal it was requested that the remaining 4 councillors activate the new address. It was also requested that Cllrs do respond to emails from the Clerk.	
13	FINANCIAL MATTERS 13.1 Approve payments of invoices as attached On a proposal by Cllr Batey, seconded by Cllr Traynier the payment of attached invoices was approved. One abstention 13.2 To receive an update on audit report 2017/8 The Clerk provided an update on the audit 2017/18	
14	Planning matters PF/19/0918 Single storey link extension, Greshams School, Cromer Road, Holt, NR25 6EA PO/19/0049 Demolition of existing police building and construction of 8 no. new build residential, dwellings, together with associated external works, landscaping and parking (Outline permission - details of access only) Police Station, Norwich Road, Holt, NR25 6SH No objections	
	Date of next meeting 1 July 2019 in the Hub and another meeting for financial will be	

	needed.	
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R Smith (Mayor).....Date.....