



HOLT TOWN COUNCIL

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Minutes of the Town Council meeting held on Monday 9 April 2018 at Holt Community Centre.

	PRESENT Cllrs Prior (Chair), Allison, Baker, Batey, Hipperson, Moore, Neech, Payne, Reed, Singleton, Smith, Traynier & Wright Elaine Oliver Town Clerk Cllr S Butikofer NCC 19 members of the public	ACTION
1	WELCOME The Chair Cllr Prior opened the meeting and welcomed everyone.	
2	APOLOGIES FOR ABSENCE PC Graham Gower-Smith	
3	TO CONSIDER REQUESTS FOR DISPENSATIONS FROM THE RESTRICTION ON PARTICIPATING IN THE DISCUSSION OR VOTING ON A MATTER IN WHICH A MEMBER HAS A DISCLOSABLE PECUNIARY INTEREST The following declarations were made:- Cllrs Batey and Baker are mentioned in accounts. Agenda item 15 refers	
4	POLICE MATTERS A report was sent from Cllr Gower-Smith, main points as follows:- There have been 4 crimes, since our last meeting. • 2 x burglary (non-residential) offences • 1 theft from motor vehicle and a criminal damage. • The theft offences involve garden machinery and tools so a warning to be aware and lock up after use. • Sheds and garages remain a priority this time of year. • Other reported crimes have been of a domestic nature. • The Snap priorities remain the same as previous updates. • Any problems please report. The Clerk reported that there had been vandalism at the toilets with tiles being ripped off	
5	ANNOUNCEMENTS BY THE MAYOR Cllr Prior had nothing to report	
6	6.1 AGREE THE MINUTES OF THE TOWN COUNCIL MEETING 21 MARCH 2018 On a proposal from Cllr Hipperson, seconded by Cllr Baker, the minutes were agreed as a true record of the meeting of 21 March 2018. 6.2 ANNUAL TOWNS MEETING 26 MARCH 2018 On a proposal from Cllr Hipperson, seconded by Cllr Batey the minutes were agreed as a true record of the meeting 26 January 2018	
7	MATTERS ARISING for information and not included on the main council agenda). No further comments were made.	
8	8.1 Norfolk County Council Cllr Butikofer reported the following:- • NCC are looking at all school sites again. • Need an answer on the traffic survey in town. • Attended fire service awards, one to a Holt fireman who was awarded a 40 year service award. It was agreed to send a letter of congratulation. Cllr Hipperson reported a whole street light pole has been destroyed in the centre of the bypass reservation, 2 nd light from Hempstead Road. Cllr Butikofer to investigate Cllr Reed we need to put car parking survey on agenda. Cllr Batey reported pot holes which are very bad, one particularly bad outside P & S Butchers Any reports of pot holes to be reported to Elaine for forward reporting to NCC. Cllr Smith asked if there would be any more work on the Lovells roundabout.	Traffic survey on agenda SB to look at light

	Cllr Butikofer reported the work has finished with new chevrons and it is now lit from the ground 8.2 N N D C Cllr Baker reported that there is very little activity, there is a change of leadership and a change of cabinet members. 8.3 Holt Chamber of Trade No report for this tonight.	
	PUBLIC QUESTION TIME Limited to 15 mins (3 minutes per person) The meeting was adjourned and the following points were made by members of the public:- • Why are the toilet plans not available tonight after asking for them to be available. • Cllr Neech reported that the project is dead but appointments can be made, during office hours, to have a look at them. • Why has a minutes silence not been observed for Cecil Davey and James Mawson • Cllr Prior replied it had been missed but if asked on a meeting night it would have been done straight away, but it will be included on the next agenda. • How are the windows in NH going to be dealt with, why have we not got plans as to how NH will be utilized, what fire precautions have been taken and how have disability issue been addressed. Cllr Smith reported that the minutes of 21.3.18 unanimously agreed to purchase NH and this was going ahead, he respectfully stated that the Council represents all 3,500 residents and not just the people present. As far as NH is concerned it is fait accompli. Observations that have been made will be noted. He went on to say this was a bargain for the town and it was up for sale for a much higher cost. • The resident felt that the Council should be more open and concerned about the issues she raised rather than the cost Cllr Smith it is a public building, and it would be a significant cost to rent • The resident wanted to know how the £23,000 would be allocated. • A resident reported that the building was originally marketed at £600,000 and dropped to £450,000, sold at £295,000 Cllr Smith reported that the Stables had been sold for £375,000 and another £50,000 spent on it and that is not such a prominent building. • Resident concerned that there is only one waste bin for dog waste in the town. Cllr Payne replied that waste can be put in the bins in town and in your black bin.	Agenda minutes silence
9	To consider Anglia/Holt in Bloom 2018. Concern was raised about the lack of volunteers for this campaign. Cllrs Hipperson, Singleton and Traynier volunteered but it was agreed to advertise again for volunteers via the Chronicle. On a proposal by Cllr Moore seconded by Cllr Hipperson it was agreed to let the final decision about entering to be made by Cllrs Prior and Neech, with full council ratifying the decision in May.	MP/RN
10	To consider New Cemetery regulations. Copies of the new regulations had been distributed to all councillors, these were proposed, with typo amendments, for adoption by Cllr Prior, seconded by Cllr Traynier.	MP
11	To discuss ideas for the forthcoming Norfolk day Discussion was had about the upcoming Norfolk day on 27th July. Suggestions were as follows:- (some from a resident attending the meeting) • This will be festival week in town • Children at the primary school have been making owls which will be displayed in shop windows • This will get shopkeepers more involved. • Hoping to have an owl on display maybe in the Memorial Garden and the chain saw sculptor displaying his art. • The owls need sponsoring at the cost of £150 • Colin from Red Dot gallery will dress up as an owl • Poetry postie on a tricycle delivering poems. • Owl face painting • Two people are working on owl trail childrens book.	Agenda next month

	• We could have a peal of the bells. • The Council thought the beacon could be lit • Organised tours of the Holt Owl trail • Classic cars could be in town. It was agreed to think about this and any other ideas and bring to the next meeting.	
12	Authorisation of signatories to all matters relating to Nelson House. On a proposal from Cllr Traynier, seconded by Cllr Batey it was agreed that Cllrs Prior and Neech and the Clerk as RFO were authorised as signatories on all papers relating to NH	
13	To discuss forming a Nelson House Steering Group. On a proposal from Cllr Moore, seconded by Cllr Batey it was agreed for Cllrs Wright, Smith and Hipperson to join Cllrs Prior and Neech and Town Clerk on a steering group for NH	
14	Correspondence 14.1 N N Community fund newsletter Late correspondence 14.2 14.3 Resident Re Church St toilet redevelopment 14.4 Resident Various request Cllr Neech explained that this consisted of general enquiries relating to the toilet block and details of the possible benefits of moving forward to toilet block as opposed to Nelson House. Cllr Neech went onto say the costings don't work out in favour of toilet block be at a loss of tourist benefit for two years. We can always do another project at another time. 14.5 Resident Letter box siting A resident commented that the wall next to the existing post box looks in danger of falling down. It was reported that this had been surveyed in the past and was thought not to be an issue. 14.6 Holt C C Re planned move Cllr Wright reported that he was disappointed by this letter as it is not our obligation to stay in the Community Centre, which doesn't have enough space. Cllrs agreed and confirmed they will still use the Community Centre for meetings. Cllr Batey felt that for small businesses looking for small premises the TC office could be an ideal size. There was concern expressed about incorrect facts expressed in the letter. 14.7 Resident Re Peacock On agenda next meeting.	Report Agenda Agenda
15	Financial Matters 15.1 Approve payments of invoices as attached On a Proposal by Cllr Traynier and seconded by Cllr Allinson these were duly approved and unanimously agreed.	
16	PLANNING MATTERS PF/18/0513 Construction of 2 single storey dwellings and use of existing access The Grove Cromer On a proposal by Cllr Payne, seconded by Cllr Hipperson it was agreed to object to this as there are no floor plans and it was felt that this was out of keeping with a flat roof amongst Grade II listed buildings with black tiles Cllrs Baker and Prior	
17	TO CONSIDER A RESOLUTION (UNDER THE PUBLIC BODIES ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC AND PRESS On a proposal by Cllr Hipperson and seconded by Cllr Wright, unanimously agreed.	
18	CONFIDENTIAL MATTERS 18.1 Personnel The Clerk explained that a part time maintenance team member has resigned and on a proposal by Cllr Wright and seconded by Cllr Singleton it was agreed that the other part time member would work an extra five hours a week.	
	Next meeting 14 May 2018	

M Prior (Mayor).....Date.....