



HOLT TOWN COUNCIL

Town Council Office, Holt Community Centre, Kerridge Way, Holt
Norfolk, NR25 6DN
Tel 01263 712149

E mail: holttowncouncil@gmail.com www.holttowncouncil.org

Minutes of the Town Council meeting held on Monday 8 October 2018 at Holt Community Centre.

	PRESENT Cllrs Prior (Chair), Allison, Baker, Hipperson, Moore, Neech, Payne, Reed, Smith, Traynier & Wright Elaine Oliver Town Clerk Cllr S Butikofer NCC PC Graham Gower-Smith 16 members of the public	ACTION
1	WELCOME	
2	APOLOGIES FOR ABSENCE Cllrs Batey & Singleton	
3	TO CONSIDER REQUESTS FOR DISPENSATIONS FROM THE RESTRICTION ON PARTICIPATING IN THE DISCUSSION OR VOTING ON A MATTER IN WHICH A MEMBER HAS A DISCLOSABLE PECUNIARY INTEREST No declarations were made	
4	POLICE MATTERS PC Gower-Smith gave the following report • A couple of incidents have occurred in the recent weeks. • A stolen car from Norwich was used to steal clothes from a Holt shop • Garages have been broken into. • It is important that everything is locked up as far as possible. • If burglars can be stalled for as long as possible they are more likely to be caught SNAP priorities have been set as follows • Youth disorder leading up to bonfire night • Wildlife crime including hare coursing	
5	ANNOUNCEMENTS BY MAYOR INCLUDING AWARD OF THE FRONT GARDEN COMPETITION Cllr Prior presented Mrs Blackshaw with the cup and prize for winner of the Front Garden Competition. Cllr Prior made the following comments • Enquiries are ongoing regarding the Holt Carpet shop and the scaffolding at Voewood on Fish Hill • These are being dealt with, and the scaffolding may be done by Mid November. • The jobs are being assessed as to time taken and if they are being done on time Cllr Payne reported that there are still arguments about insurance at the old carpet shop.	
6	AGREE MINUTES OF 6.1 Town Council Meeting 10 September 2018 After amending 18.8 correspondence to, a letter was sent to Town Council from Wilson Estates, it was proposed by Cllr Hipperson, seconded by Cllr Payne that the minutes were a true record of the meeting on 10 September 2018, agreed unanimously	
7	MATTERS ARISING IF ANY (for information and not included on the main council agenda) Cllr Traynier asked for an update on the proposed play areas on the south side of the bypass. The Clerk reported she had arranged meetings with play providers and it was looking hopeful that something could be done at these locations.	
8	8.1 NORFOLK COUNTY COUNCIL Cllr Butikofer reported the following: Savings of £95,000,000 are needed over the next few years but only £40,000,000 of savings have been identified. • Children's Centres are being axed but it has been proposed that Holt's Centre will be kept open, which means even more pressure on that centre and the surrounding villages hit by the cuts. • Large spate of scams in the area, which have been proven to decrease life expectancy	

- Still waiting to hear from the Police & Crime Commissioner on a decision about the fire service consultation, this is anticipated sometime in November
- October is libraries month, encouraged people to pop into the library and see what is happening.
- Hoping for a positive response about the mobile library situation
- New programme of health for men, who don't take up health checks and then suffer high blood diabetes etc, this is fronted by D Eadey
- Working with Victory Housing to get Jubilee Road issues sorted.
- Cutting work to be undertaken on approaches to the underpass
- Definitely need a new school but remains far from convinced that the plan at the moment is the right plan for the town.
- Consultation about Hempstead Road has started
- She has been contacted about parking in certain areas of the town, which is an ongoing issue
- Sorting out a tree at the bottom of a garden, which can only come under enforcement action if there are over 2 trees, which can then be classed as a hedge. She will ask the tree officer to have a look.

In a response to a question by Cllr Moore it was confirmed that the parish partnership scheme is in operation and would cover replacement bus shelters.

He was concerned about the bus stop at the end of Coronation Road, which is a waste of time.

The only shelter it could offer was if you walked out and around the other side!

He reported that when this was moved he commented that it was a waste of time because weather comes predominately from the west

The bus stop has no roof and no sides.

Put on the agenda for next meeting

Cllr Hipperson reported that the school play area is not suitable in terms of health and safety as you can't grow or play on that area mainly due to the pine trees.

- Cllr Butikofer reiterated that this is her opinion and that the County want the Gladman site for the school.
- She reported that in the local plan several areas had been identified.

Cllr Hipperson asked if sites have been fully investigated and reported that the majority of school children go from the south side, some children must be walked, and this must be a safe environment.

- Cllr Butikofer agreed a school is needed but it must be right for everybody.

Cllr Baker agreed there is significant issues with that site and the access proposed is inadequate.

- Cllr Butikofer confirmed she is going to talk to NCC about the Wilson site but is aware that the school would have to be into the site far enough to access it and there was a main road that children would have to cross.

Cllr Smith thought the Wilson site could provide parking for the town and a school and it should be looked at.

A roundabout could be provided which would solve access issues. This should be investigated as a third option

Cllr Payne reported that this site is near the pit and we are fighting for the pit not to be extended.

Cllr Prior this has been rejected as a site on several occasions, it is a bad road to get across, but we will wait and see what NCC Highways says and what NNDC says before this can even be considered, and there are no reports in at the moment.

Cllr Hipperson reported a pavement would be needed to be put in.

8.2 NNDC

Cllr Prior commented as follows:-

- Working with people at NCC on a health and well-being project.
- This is a new project and collaborative working with other District Councils.
- It has some ideas of how we can better look at the ground level of our health service

Cllr Baker reported the following: -

- Vitfoss application has been withdrawn, this is a positive step forward after a lack of public support
- During the month there has been issues with the barrows mobile outside Barclays bank, this was removed promptly by NNDC enforcement teams dealing swiftly with it.
- Increased his involvement at NNDC, he has been shadowing and now stepped in the

	finance portfolio and for the time being can bring issues such as the toilets forward. • NNDC are putting on their first ever marathon Cllr Traynier reported this is not the first ever as the first was run from Kelling to Norwich hospital • Egmore site got the go ahead to create jobs and commerce in that area. • Bacton has a new car park starting. • Cllr Prior reported that the funding for this is coming from the large corporation in Bacton involved in the sand scaping and not a gift from NNDC. 8.3 HOLT CHAMBER OF TRADE No report available this month Cllr Baker mentioned the 1940s weekend, which is the fourth one that Holt has been involved with. He thanked Cllrs Neech and Moore and especially Cllr Allison who directed the traffic around the D Day darlings. He was grateful for all the help given It was a great weekend and there is to be a cheque presentation on Thursday. Cllr Payne reported it was a very successful and visited the station on Sunday, where they met people from Kent who though Holt had a lot going on but there was no programme of events or where things were happening. Cllr Baker reported this would be looked at for next year.	
	PUBLIC QUESTION TIME Limited to 15 minutes (3 minutes per Person) Comments were made as follows • A new member to community who has been living in Pereers Close for 10/12 weeks, is appalled by the parking in and around Pereers Close • He has contacted the Police and NCC, but no one wants to know • He has to put up with parking on the pavements and grass verges and this is not on. • He is waiting for an answer from County Councillor Butikofer. • Also asked if the hearing loop had been turned on. • Thanked the council for the support in battle with Vitfoss people • Would like to know more about the Hempstead Road weight restriction consultation. • Felt that there should be a pinch point at end of Edinburgh Road and Hempstead Road and the only thing stopping traffic will be signs. • Concerned this could cause noise and pollution • Referred to the EDP report in Jan 2014 and would like to find out about this consultation. Cllr Hipperson reported he had done a bit of a survey on Hempstead Road • It was stated none of the residents neighbours had been consulted.	
9	TO DISCUSS MTI AND AGREE ON ITEMS TO BID FOR. Cllr Prior introduced the subject and reported we had consulted on this and requested ideas Cllr Baker reported the Owl trail committee would like to bid for a small amount for the next phase of the owl trail Cllr Batey and Baker had met with other colleagues on the committee and agreed to bid for a max of £10,000 to progress to phase two of the trail, for more boards and 20,000 guides with the MTI money safeguarding the project for the next 2/3 years He reported that they can't get any more funds from the Big Society as it only funds one off projects. Cllr Baker suggested that the Holt Owl trail committee submit a bid under the Holt Town Council Cllr Hipperson stated he had nothing against the Owl trail, but was against a further application for grants as they should be looking for sponsorship from some of the bigger companies in Holt. Cllr Baker stated he could get sponsorship of boards, as you could on any ideas, but the MTI money is there. Cllr Hipperson felt that it would have made sense to have looked at sponsorship when the trail was first done. Cllr Baker reported that a lot had been achieved for a project costing £20,000. He potentially wanted to put new boards at the station and the country park car park. Cllr Allison felt that the town guide and the owl guide were invaluable and if we are getting short of guides then they need to be replaced It was stated there was nothing for local people and disabled access wasn't good. Cllr Traynier reported when she sat in the TIC during the public consultation not one person mentioned the owl trail but they had great concerns about a market town not having a market and disabled access and we need to respect what towns people are saying. Cllr Payne reported he supported the owl trail and pleased it is a success, but was not happy how	Clerk

	it was done. NNDC had said to call it a heritage trail and then we could have been able to access Heritage Lottery money, if the plaques had been installed by NCC they would have been maintained by them rather than a company some miles away, also there should be no restrictions, or copyrights. It is a good brochure, but it needs adverts to financially support it. This is not a T C project, who only supported the idea, but it has been pushed onto us. Residents have expressed concern that £20,000 has been spent on it and it would be of even more concern if another £10,000 was spent on it. It doesn't need extending, people don't want to go around the whole lot. Cllr Moore wanted clarification of the ownership of Owl trail as he thought it was going to be a separate entity from the Town Council, with reps from the TC, the Chamber and Holt Society. Cllr Neech felt as the guide is related to history the bid could go under the Holt Society who would fit the criteria. Cllr Moore felt a lot of leaflets have gone out and it is popular but the TIC push it as it includes a map of the town. Cllr Prior disagreed the Owl Trail is responsibility of HTC Cllr Baker asked if the Owl Trail document can be signed After much debate it was proposed by Cllr Hipperson that the owl trail project under MTI was not to be submitted by Town Council, seconded by Cllr Payne as we have been informed it doesn't meet the criteria anyway. Cllr Prior reported and gave a quick resume of all suggestions that had been made at the public consultations for MTI bidding. There were some items that didn't meet the criteria and yet can be met in other ways such as defibrillator signing. Cllr Wright requested that we respond to the various responses with a letter explaining what we hope to do. This will be covered by an article/letter in the Chronicle. On a proposal by Cllr Wright seconded by Cllr Hipperson the following projects were taken forward for more work to then put in a bid to MTI money. Amenity spaces at Shirehall and Fish Hill/Star Plain Disabled route/accessible trail Parking and walk/bicycle The Council were aware of the need to not lose car parking spaces and will look carefully at this> Cllr Payne reminded the meeting that the Shirehall project is still NNDC policy and they were keen to get this done. Other funding such as parish partnership money will also be looked at.	
10	TO CONSIDER PURCHASE OF LED SIGN AND ROAD SIGNS FOR EVENTS It was felt that the purchase of a LED sign would be useful and discussions about the position of it followed. It was felt by Cllr Baker that it should display activities in the town for the visitors at entry points into the town. However, it was also felt this could be a communication tool for residents as well. It was agreed to send the brochure to all Cllrs and further discuss at next meeting. Cllr Smith felt that the signs saying warning should be purchased. This will be researched before the next meeting. The Clerk reminded the meeting that we should be aware that A boards on pavements are illegal	agenda
11	TO CONSIDER FLAG POLE INSPECTION After much discussion it was agreed that we could carry out a visual inspection with the aid of binoculars. Cllr Wright volunteered to do this, and the Clerk will duly send some forms to fill in.	Clerk
12	Correspondence 12.1 NNDC Prospective Cllr evening 12.2 Planning session for AONB areas. 12.3 Anonymous letters 12.4 NNDC Local plan update meetings, 30.11.18 or 1.11.18 12.5 Police Cluster newsletter Late Correspondence 12.6 NNDC New street name consultation Cllr Hipperson, Cllr Traynier 12.7 Ftr Howard Tommy It was reported that Father Howard had requested if the "Tommy" could be located at the war memorial for the services on 11.11.18. It was agreed to look at this when it arrives to see how it	

	could be safely temporarily affixed. 12.8 NNDC Poppies It was agreed to spread the free seeds on the verges along Norwich Road. 12.9 NNDC Parking It was agreed that the free car parking should be on 16 and 23 December It was reported that the Methodist Church had supplied a risk assessment which highlighted the Domesday Stone as a risk. It was agreed that we need to carry out a risk assessment on the Memorial Garden and regular inspections including the fixing of the stone noting any issues of damaged. It was reported that the insurance company had informed the clerk that it would appear we had done everything we could with regard to the trees overhanging Letheringsett Hill car park. The property owner is under no obligation to show the report. As a planning application in to do work to the trees it was felt that it was acceptable to open the car park. Permanent signs will be made saying parking at own risk, temporary signs will be in place. It was reported that we had received anonymous letters, and these will be shredded. Cllr Smith asked if the meeting could see the reply to the Wilson letter. Cllr Prior reported she had spoken to the gentleman in question on the phone, to ascertain any ambition or aims they thought for the land, he will come back and tell her when he is the back in area. Cllr Smith wanted him to be invited to the meeting to discuss it with Cllrs. It was reported that this piece of land is not on the local plan and Cllr Prior will find out what they need to do if it is to be allowable Cllr Payne felt the land is only suitable for sports grounds	
13	Financial Matters 13.1 Approve payments of invoices as attached On a proposal by Cllr Traynier seconded by Cllr Smith these were duly adopted. 13.2 Receive external auditors report The report was read out to the meeting.	
14	Planning matters 14.1 PF/18/1699 Single-storey front and side extensions 24 Cley Road, Holt, NR25 6JG 14.2 PF/18/1762 Two storey rear extension to 10 New Street; second floor rear extension to 12 New Street with associated works; detached outbuilding for No. 10 New Street, Holt, NR25 6JJ. Contentious original application 14.3 PF/18/1666 Internal & external alterations for conversion of store to office The Great Barn at, Heath Farm, Hempstead Road, Holt, NR25 6JU 14.4 PF/18/1645 First floor side extension including raising the roof height and first floor terrace balcony Kelling House, Kelling Road, Holt, NR25 7DT 14.5 PF/18/1588 Single storey rear extension, 3 Beresford Road, Holt, NR25 6EW 14.6 PF/18/1782 Erection of first floor side extension, 2 St Andrews Close, Holt, NR25 6EL 14.7 PF/18/1762 Demolition of single storey dwelling & garage & erection of two storey detached dwelling with integral garage 4 Grove Lane After much discussion it was agreed there were no planning objections to any of the above planning applications. The resident who had been present was informed that a lot of work has gone into the parking issues around Pereers Close and the Police have been involved. The resident felt that no one was taking any notice of him and he had tried to the Police and NCC .	
15	DATE OF NEXT MEETING 8 OCTOBER 2018	

M Prior (Mayor).....Date.....