



HOLT TOWN COUNCIL

Councillors,

You are summoned to the Meeting of Holt Town Council on Monday 9th March 2020, at The Venue (Community Centre), Kerridge Way, Holt, NR25 6DN at 7pm.

Gemma Harrison

Town Clerk

4th March 2020

AGENDA

1.	Welcome	
2.	Apologies for absence.	
3.	To consider requests for dispensations from the restriction of operating in the discussion or voting on a matter in which a member has a disclosable pecuniary interest.	
4.	Police Matters.	
5.	Announcements by Mayor.	
6.	Agree minutes of 6.1 Town Council Meeting Monday 24 th February 2020	
7.	Matters Arising if any (for information and not included on the main council agenda) • Business Development Meeting • Norwich Road Footway Link	
8.	Reports 8.1 Norfolk County Council 8.2 N N D C 8.3 Love Holt	
	PUBLIC QUESTION TIME Limited to 15 Mins (3 Minutes per person)	
9.	Guest Speaker: NNDC Planning Policy Team Leader on the Holt Neighbourhood Plan 9.1 The NNDC Planning Policy Team Leader has offered to give Cllrs an update on what Holt Town Council need to do in order for the Neighbourhood Plan to be successfully submitted to NNDC.	
10.	Approve the Holt Town Council Co-option Policy 10.1 To approve the draft co-option policy document which was circulated prior to the meeting.	
11.	Transport Matters – Train and Bus Timetable Connections 11.1 To support the campaign to reduce waiting times between rail and bus services to Holt.	

12.	Correspondence 12.1 S.38 Agreement Peacock Lane, Holt. Norfolk Homes.	
13.	Financial Matters 13.1 Approve payments of invoices. 13.2 To note receipts. 13.3 To agree a £120 spend for hire of a chipper and tree work at Spout Hills. 13.4 To delegate authority to the Finance Manager or Town Clerk to ensure payments are able to be made in the event the Town Council are unable to meet due to an emergency.	
14.	Planning matters – All planning applications are circulated in advance of the meeting. 14.1 PF/20/0161 St. Andrews Church, Church Street, Holt. PF/20/0247 12 Kerridge Way, Holt, PF/20/0295 6 Elliott Close, Holt PF/20/0364 Land south of Holt Bypass, Heath Farm, NR25 6ES 14.2 To discuss any further planning applications or decisions submitted after the Agenda was closed. 14.3 To discuss whether to set up a Planning Committee to look at applications in advance of the Full Town Council meeting and then report their recommendations to Full Council.	
15.	To approve Nelson House as the Registered Address for Holt and Neighbourhood Housing Society. 15.1 To discuss whether Nelson House can be used as the Holt Housing registered address.	
16.	Date of Next Full Town Council Meeting Monday 20th April 2020 –7pm The Venue (The Community Centre).	