



Holt Town Council

A Covid -19 Report No.2 from Holt Town Council dated **Thursday 7th May 2020**. During the current Coronavirus Crisis (and following Government advice which states face to face meetings cannot be held) reports will be written instead of minutes to keep a record of what has been achieved during the month. The report will be emailed to Cllrs and made available on the website.

1. Holt Town Council's Covid-19 Community Support

- 1.1 The Town Council have continued to be busy providing support to the residents of Holt.
- 1.2 In total the council has organised 150 prescription deliveries and worked with NNDC to arrange additional food deliveries to those in need. We have 30 people registered with us for their repeat prescriptions and 10 people registered to our befriending service. A huge thank you to Cllr Traynier and Cllr Tribe who have been assisting with some of these calls.
- 1.3 The Town Council have started a small food delivery service for residents from Budgens on a Thursday afternoon, this is for the vulnerable who are unable to secure a Budgens delivery slot. Budgens take payment over the phone and the Town Council volunteers deliver the shopping.

2. Covid-19 Holt Town Council Leaflet

- 2.1 Cllrs AGREED to distribute a leaflet to residents with important phone numbers on who to contact for help and support and information on local food deliveries.
- 2.2 The leaflet was delivered to every house in Holt within 3 days, the Town Council would like to say a huge thank you to all the volunteers which made this possible. The Town Clerk has already received some calls from residents who got in contact due to the leaflet being distributed and have requested help and support.

3. COVID-19 Town Council Financial Support

- 3.1 As previously mentioned, Holt Town Council have been awarded £1000 to help provide food and essentials to the at risk and vulnerable in Holt. The Town Council have allocated £50 from the fund as a trial to top up the food boxes which are being issued to shielded residents. The food boxes which come from the Government contain essential store cupboard ingredients but no perishables, such as bread and milk. With the Town Council's small contribution, the most

vulnerable in the community will be able to receive fresh bread and milk as part of their weekly food parcel. If successful more money can be allocated to the scheme, which currently distributes between 6 -12 food boxes each week to Holt residents.

- 3.2 Holt Town Council's Covid-19 Grant Scheme is still ongoing with £500 having already been awarded to the Holt Youth Project and The Treehouse Café. The Town Council have received a further application from Holt Community Centre which is currently being looked at by Cllrs and a decision will be made shortly. Cllrs and residents are urged to encourage local Holt Charities who require help during the Covid-19 crisis to submit a grant application for consideration by the Town Council. Applications can be found on the Town Council website or by request from the Finance Manager at holttownfinance@gmail.com

4. VE Day – Holt War Memorial

- 4.1 Many events which were planned to take place to commemorate the 75th Anniversary of VE Day have been cancelled due to the Coronavirus outbreak. Holt Town Council were still keen to do something to mark the day and so have chosen to plant up the war memorial with red, white and blue flowers. The flowers which have been planted this week by Paul our maintenance man will look wonderful when in full bloom. Paul worked really hard earlier this week arranging for this to be done in time for VE Day and has done a fantastic job. The war memorial will be guarded throughout Bank Holiday weekend by the Commemorative Tommy military figure and the flag will be flying!



5. Planning

5.1 Holt Town Council have submitted a planning application for listed buildings consent to enable them to erect a hanging sign on the front of Nelson House. The sign will be white with the recognisable blue "I" for information, advertising the location of the Tourist Information which is within Nelson House. The Clerk sought pre-application advice from NNDC in order to ensure details such as materials and the finish would pass any conservation and design requirements. The sign will be sympathetic to the Georgian house, with a matt finish and hung from a powdered coated iron bracket similar to those used on nearby properties.

5.2 Town Cllrs have all been consulted on the following planning applications;

- PF/20/0681 – 11 Winns Close, Holt, NR25 6NQ. Single storey side and rear extension. Cllr Moore, Cllr Payne, Cllr Williams, Cllr Traynier, Cllr Wright, Cllr Prior, Cllr Batey and Cllr Smith all responded with NO OBJECTION. No other responses received.
- PO/20/0666 Police Station, Norwich Road, Holt, NR25 6SH. Demolition of existing police station building and erection of 8 dwellings. Cllr Wright, Cllr Payne, Cllr Moore, Cllr Williams, Cllr Smith and Cllr Batey all responded with NO OBJECTION. No other responses were received.
- PF/20/0641 10 New Street, Holt, NR25 6JJ. Demolition of existing garden room and erection of new garden room. Currently being considered by Cllrs decision due 13th May 2020.

6. Highways including Footpaths

6.1 Holt Town Council was recently informed about a Temporary Road Closure affecting part of Hempstead Road and Charles Road. Cllrs OBJECTED to the closure and have asked that any future works are only planned when the Heath Drive link road is open and the planned restrictions on Hempstead Road enforced. The closure has been postponed.

6.2 The maintenance man has been very busy clearing part of Footpath No.4 which is located near the allotments to ensure it is easily accessible, so local residents are able to take their daily exercise. He has also fixed the Public Footpath sign at Little Hills.

7. Finance

7.1 A list of payments and receipts for April which have been authorised by Cllrs can be seen on the attached Appendix A and on the Town Council website under finance.

7.2 The Finance Manager has completed the end of year accounts and Cllrs have AGREED with a majority of 11 Cllrs supporting to allocate the internal audit to Jo Boxall who is the Clerk at Reepham. No other responses were received.

7.3 The Finance Manager has successfully completed the pension end of year.

8. Date and Time of next meeting

8.1 Date and Time of next meeting to be confirmed. The next COVID-19 Holt Town Council Report will be published W/C 8th June.