



# HOLT TOWN COUNCIL

I give notice that a Virtual Meeting of Holt Town Council will take place on Monday 13<sup>th</sup> July 2020 at 7pm via the platform Zoom.

**Any member of the public wishing to attend this meeting must contact the Clerk in advance for joining instructions.**

**e-mail: [holttowncouncil@gmail.com](mailto:holttowncouncil@gmail.com) Tel: 07385579068**

Gemma Harrison

Town Clerk

7<sup>th</sup> July 2020

## AGENDA

|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
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| 1. | <b>Welcome</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |
| 2. | <b>Apologies for absence.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |
| 3. | <b>To consider requests for dispensations from the restriction of operating in the discussion or voting on a matter in which a member has a disclosable pecuniary interest.</b>                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| 4. | <b>Police Matters.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |
| 5. | <b>Announcements by Mayor.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |
| 6. | <b>Agree the Minutes of</b> <ul style="list-style-type: none"> <li>Town Council Meeting dated 9<sup>th</sup> March 2020.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |
| 7. | <b>Matters Arising (for information and not included on the main Agenda).</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |
| 8. | <b>Reports circulated prior to the meeting;</b> <ul style="list-style-type: none"> <li>Norfolk County Council</li> <li>North Norfolk District Council</li> <li>Love Holt</li> <li>Greening Holt</li> </ul> 8.1 To receive any questions on the above reports.                                                                                                                                                                                                                                                                                                                                         |  |
|    | <p style="text-align: center;"><b>PUBLIC QUESTION TIME</b></p> <p style="text-align: center;">Limited to 15 Mins (3 Minutes per person)</p> <p>Due to time constraints the public are encouraged to submit to any questions in advance which will be circulated to Cllrs.</p>                                                                                                                                                                                                                                                                                                                         |  |
| 9. | <b>Finance</b> <p>9.1 To approve AGAR Section 1 - The Annual Governance Statement 2019/20</p> <p>9.2 To approve AGAR Section 2 – The Accounting Statements for 2019/20</p> <p>9.3 To approve payments and receipts for June 2020.</p> <p>9.4 To discuss Online Banking.</p> <p>9.5 To approve the purchase of a new mower to be used on Spout Hills.</p> <p>9.6 To approve the quote (£369 plus VAT) for minor damp works in the kitchen at Nelson House and additional costs for associated painting and plastering works.</p> <p>9.7 To discuss and approve additional HTC Covid Grant Funding.</p> |  |

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| 10. | <b>Planning</b><br>10.1 To approve the planning report sent prior to the meeting and available at <a href="http://www.holttowncouncil.org">www.holttowncouncil.org</a><br>10.2 To discuss any outstanding planning applications or decisions submitted after the Agenda closed. |  |
| 11. | <b>Industrial Land Meeting</b><br>11. 1 To receive an update on the Industrial Land Meeting.                                                                                                                                                                                    |  |
| 12. | <b>Norfolk Homes Development – Road Names</b><br>12.1 To discuss the road names of the future Norfolk Homes Development in Holt.                                                                                                                                                |  |
| 13. | <b>Allotments</b><br>13.1 To discuss and agree HTC interest in a land transfer for allotments at the Lovell Site in Holt.                                                                                                                                                       |  |
| 14. | <b>To Exclude Members of the Public Under Public Bodies (Admissions to Meetings) Act 1960 to discuss;</b><br><br>14.1 Personnel Matter – Appointment of Temporary Cover for the Maintenance Team.                                                                               |  |
| 15. | <b>Agree date and time of next meeting Monday 10<sup>th</sup> August 2020 and the future Meeting Schedule.</b>                                                                                                                                                                  |  |