

Holt Town Council

Prepared by: _____

Name and Role (Clerk/RFO etc)

Date: _____

Approved by: _____

Name and Role (RFO/Chair of Finance etc)

Date: _____

A	Bank Reconciliation at 30/10/2020		
	Cash in Hand 01/04/2020		308,146.65
	ADD Receipts 01/04/2020 - 30/10/2020		170,748.86
	SUBTRACT Payments 01/04/2020 - 30/10/2020		478,895.51
	Cash in Hand 30/10/2020 (per Cash Book)		85,442.12
B			393,453.39
	Cash in hand per Bank Statements		
	Cash 31/07/2020	0.00	
	Barclays Business Saver Account 31/08/2020	13,422.66	
	Barclays Business Tracker Account 31/08/2020	49,325.28	
	Barclays Community Account 30/10/2020	328,757.05	
			391,504.99
	Less unrepresented payments		2,875.60
			388,629.39
	Plus unrepresented receipts		4,824.00
	Adjusted Bank Balance		393,453.39
	A = B Checks out OK		