



Minutes of the Virtual Holt Town Council Meeting held on Monday 11th January 2021 at 7pm via the platform Zoom.

Attending: Cllr Rodney Smith (Mayor), Cllr Phil Wright, Cllr Martin Batey, Cllr Ray Moore, Cllr Bryan Payne, Cllr Ben Philo, Cllr Liz Traynier, Cllr Maggie Prior, Cllr Simon Williams, Cllr Sarah Tribe, Cllr Melandra Curley, Cllr Iain Wilson and Town Clerk Gemma Harrison.

County Cllr Steffan Aquarone and District Cllrs Georgie Perry-Warnes and Duncan Baker were also present.

4 members of the public present.

1. Welcome

1.1 Cllr Smith welcomed everyone to the meeting.

1.2 A minute's silence was held in memory of the late Roger Percival and Terry Lawrence. Roger used to be a Town Cllr and was an active member of the community. Terry was a member of the Town Council's maintenance team and will be missed dearly.

2. Apologies

2.1 Apologies were received by Cllr Butikofer. Cllr Aquarone is attending in Cllr Butikofer's place.

3. Dispensations

3.1 None Received.

4. Mayors Announcements

4.1 The Mayor stated that he expressed his thanks for the work that is continuing to be done in the background by the staff at Holt Town Council, the Maintenance Team and fellow Cllrs, during these difficult times.

4.2 The Mayor announced that he would be taking part in a Zoom meeting with the Police and Crime Commissioner, if anyone would like the Mayor to raise a question on their behalf, then please contact the Town Clerk.

5. Police Matters

5.1 No report received.

6. Agree the minutes of 14th December 2020

6.1 The minutes were circulated prior to the meeting. Cllr Payne PROPOSED the minutes were accurate and correct, this was SECONDED by Cllr Batey and AGREED by all.

7. Matters Arising

7.1 None.

8. Reports

8.1 Cllr Aquarone read his report which can be seen at Appendix A. A discussion on the local vaccination roll out took place. Cllr Traynier stated that The Holt Caring Society are giving lifts to residents to get their Covid Vaccination. They have recently been inundated with requests for Saturday 16th January and Cllr Traynier asked those present if they were able to assist. Cllr Prior added that a lot of talks were still taking place around what role High Kelling Hospital would play in the pandemic. Cllr Prior stated that some Holt Surgery Staff have been redeployed to Fakenham to help with the vaccination programme.

8.2 Cllr Smith questioned the finances with regards to Holt Hall and Cllr Aquarone noted the questions raised with a view to looking into them further.

8.3 The NNDC Report was circulated prior to the meeting and can be seen at Appendix B. Cllr Baker read the report and gave his sympathies to Terry Lawrence's family, Cllr Baker described Terry as a man of Holt who was loved by so many and an enormous lost to the community. Cllr Baker stated we are at the start of the vaccination roll out and that the new Oxford Vaccine should significantly help with distribution in North Norfolk. Cllr Baker confirmed that elections are still taking place in May, residents are encouraged to register for a postal vote. Cllr Baker stated he had received a number of complaints about the recent Hempstead Road works and as such requested

temporary signage on the bypass to encourage HGV vehicles to use Heath Drive. Cllr Aquarone stated he would chase this with Highways.

8.4 Cllr Wright raised the ongoing problems with the Lovell roundabout which is still unlit and dangerous when approaching it at night. Clerk to chase with Highways.

8.5 Cllr Moore asked Cllr Baker about Government Grants and whether second homeowners would be able to receive them this time round. Cllr Baker updated Cllrs on a recent discussion in Parliament whereby the loop hole whereby second home owners do not have to pay council tax was being looked at.

8.6 Love Holt. Cllr Wilson gave an update from Love Holt. There has been lots of communication from Love Holt on who is offering delivery and who is open during the pandemic. Love Holt is currently receiving £1600 of contributions each month made by 35 champions. They have a part time employee and use the money to support Greening Holt one day a week. They have just taken on a new post to manage their social media platform. There is an idea to hold weekly Sunday markets in the town from May which will be along the same lines as the Markets held last summer but may also include food.

8.7 Greening Holt. Cllr Tribe gave the report. Greening Holt are applying for two grants, one for a re-useable cup scheme for the town and another a tree trail and decorating festival. Greening Holt are very appreciative of Love Holt for their support. Cllr Tribe also stated that she has fond memories of the late Roger Percival for his enthusiasm and help when Greening Holt was first being set up.

Members of the Public

Cllr Smith thanked the members of the public for attending the meeting. Cllr Smith thanked Julia for putting up an image of Roger Percival for all to see in the meeting.

There were no questions from the public.

9. Planning Policy and Built Heritage Working Party

9.1 A letter and Appendix was circulated prior to the meeting. The letter asked NNDC to consider building more homes in Holt in the forthcoming Local Plan. Cllr Payne questioned the number of proposed houses as stated in the letter and agreed to send

the Clerk an update on houses which have already got planning consent but have not been built. With this amendment in mind Cllr Payne PROPOSED the letter and Appendix, this was SECONDED by Cllr Moore and AGREED by all. Clerk to send a copy of the proposal to Cllr Baker and Cllr Perry-Warnes.

10. Finance

10.1 The Payments and Receipts for December were circulated prior to the meeting. They were PROPOSED by Cllr Traynier and SECONDED by Cllr Batey and AGREED by all.

10. 2 The 21/22 Budget was drafted by The Finance Working Party and circulated prior to the meeting, the budget was PROPOSED by Cllr Wright and SECONDED by Cllr Moore and AGREED by all

10.3 The 21/22 Precept was PROPOSED by Cllr Wright as £ 139,272 which equates to £76.77 per Band D property, this was SECONDED by Cllr Traynier and AGREED by all.

10.4 The cemetery charges from 1st April 2021 were circulated prior to the meeting. These can be seen at Appendix C. Cllr Wright PROPOSED the charges and these were SECONDED by Cllr Philo and AGREED by all.

10.5 The MTI quotes for a Topographical Survey and Architect for the MTI works at Fish Hill were circulated prior to the meeting. Cllr Wilson gave details about the quotes received. Cllr Prior asked a question about whether there was any scope to amend or change plans in the future. Cllr Wilson reassured Cllr Prior that there would be, this is a first stage in the process which would include public consultation. Cllr Philo PROPOSED that the Topological Survey was awarded to RST and the Architect to DB Surveys as quoted, this included an additional sum of up to £500 for phases 4 and 5, this was SECONDED by Cllr Traynier and AGREED by all, except by Cllr Moore who abstained, having not previously been involved with the MTI bid due to illness.

10.6 It was suggested that the Town Council might like to buy a bench in memory of Terry Lawrence, Cllr Williams kindly offered to do a plaque to go on the bench. The purchase of a bench was PROPOSED by Cllr Smith, SECONDED BY Cllr Williams and AGREED by all.

11. Planning

11.1 The planning report was circulated prior to the meeting. Cllr Wright PROPOSED no objections to any of the planning applications except for PF/20/2594 Land North of 30 Swann Grove where HTC were neutral, this was SECONDED BY Cllr Williams and AGREED by all.

12. FTTP (Fibre to the Premises)

12.1 The Clerk circulated the FTTP proposal prior to the meeting. Cllr Batey PROPOSED that HTC push forward with getting FTTP for the town, this was SECONDED by Cllr Traynier and AGREED by all. Clerk to liaise with BT Openreach.

13. Industrial Land

13.1 It was AGREED to defer this item to February's meeting as Cllr Butikofer was not present.

14. Members Mardles

14.1 None.

15. Date and time of next meeting is 8th February 2021 at 7pm via the platform Zoom.

The Meeting ended at 8.31pm

Appendix A

Report from your County Councillor, Cllr Steffan Aquarone

Update on Holt Hall

I am pleased to report that Holt Hall has successfully obtained "asset of community value" status, which means the County Council's widely condemned plans to sell it on the open market have been put back by six months to allow the local community time to seek an alternative, which would include ongoing provision of outdoor learning facilities. I have received more correspondence on this matter than anything else since I first got elected in 2017 and it is clear that thousands of people in Norfolk have strong memories of their experiences of outdoor education there - something young and older people alike need more of in this era of ecological consciousness.

Availability of vaccines in North Norfolk

First of all I would like to thank the staff of Norfolk County Council who have been working for nearly a year now to ensure the continued delivery of services where available. Much has been made about the lack of vaccination facilities in North Norfolk. The Covid-19 vaccinations programme started at NNUH on 9th December and as early as last week, I received reports from people in Swanton Morley that they had been vaccinated. Yet at that time there were no facilities in any of North Norfolk (constituency; Fakenham surgery was part of the next wave, early in the New Year). I think it is shocking that an area with such a vulnerable demographic is yet to receive the vaccine. Indeed the Minor Injuries Unit in Cromer was closed to allow staff to help at the NNUH. The good news is that, at the time of writing (11th January), it looks like we should be receiving supplies to our GP-led hubs in the next week. At least nine are set to join the programme this week, including:

Drayton Medical Practice

Sheringham Medical Practice

The Market Surgery, Aylsham, Manor Farm Medical Centre, Swaffham

Poringland Community Centre, Gurney Surgery, Norwich

Hoveton Village Hall, Rossis Leisure, North Walsham, Snettisham Surgery

I know of neighbours near North Walsham who have received letters (but not yet appointments) and so hopefully, the continued roll-out will reach us soon.

Email: steffan.aquarone.cllr@norfolk.gov.uk **Tel:** 01603 327827

Appendix B – NNDC Report

North Norfolk District Council Report January 2021

Cllr. Duncan Baker MP

Cllr. Georgina Perry-Warnes

Under the national lockdown restrictions, you must stay at home and can only leave home for limited reasons, including to:

- Shop for basic necessities, for you or a vulnerable person
- Go to work, or provide voluntary or charitable services, if you cannot reasonably do so from home.
- Exercise with your household (or support bubble) or one other person, this should be limited to once per day, and you should not travel outside your local area.
- Meet your support bubble or childcare bubble where necessary, but only if you are legally permitted to form one.
- Seek medical assistance or avoid injury, illness, or risk of harm (including domestic abuse).

The NNDC customer services reception is closed for walk in face-to-face enquiries, but staff are available to help you and can be contacted through the NNDC website, by phone or email.

Face-to-face appointments are only available for genuine emergency situations, vulnerable residents or complex cases which cannot be dealt with via other means.

For up-to-date information about NNDC services and links to useful advice, see our Coronavirus page.

If you are a resident and need support relating to COVID-19 please email us at NNDCCovid19@north-norfolk.gov.uk or phone the helpline 01263 516000.

NNDC paid more than £5million in November and December to qualifying businesses during the 2nd lockdown. We have been able to include 1848 business-rated holiday businesses this week thanks to a further Government grant of over £1million. We will continue to administer money which the Chancellor allocates to us as quickly as possible. North Norfolk District Council has information about the support we offer residents and businesses during this time on:

www.north-norfolk.gov.uk/tasks/projects/coronavirus

The page will be updated as and when grants become available or amended by Government so please keep an eye on developments.

Please be aware that there is a community fridge and children's lunch provision at the Treehouse on Charles Road. Please check on their Facebook page for opening hours and Covid precaution requirements. Thank you for donations and thank you to Lorna and Rachel for the community support they are providing.

With regards to vaccinations, NNDC is in constant dialogue with relevant local health partners, whose responsibility it is to co-ordinate and deliver the roll-out of the Government's national vaccination policy here in North Norfolk. A number of possible sites have been identified throughout the district, details of which will be shared as soon as possible. On Friday we were told that over 40% of the over eighties in North Norfolk have received their first vaccination.

On Thursday 6 May 2021 elections will be taking place in North Norfolk with electors voting in the Norfolk County Council elections and the Norfolk Police and Crime Commissioner Election. Given the ongoing situation with the Covid-19 pandemic we want to give electors as much time as possible to change voting arrangements if voting in a Polling Station during the pandemic is not desired.

An application form can be accessed on the NNDC website. Alternatively, email: postalvotes@north-norfolk.gov.uk or phone: 01263 516046 to be sent a form. (Please note that any application for a postal vote must be completed by hand using 'wet ink' - digitally signed applications cannot be accepted.).

Completed applications can either be returned by email to postalvotes@north-norfolk.gov.uk or posted to Electoral Services, North Norfolk District Council, Holt Road, Cromer, NR27 9EN

In order to apply for a postal vote, you must be a registered elector within North Norfolk. If you need to register, the easiest way is online at www.gov.uk/register-to-vote but again alternatively you can phone 01263 516046. Given the anticipated high volume of applications for postal votes we advise you to make your applications as soon as possible.

There have been reports that the freezing temperatures are causing Serco some difficulty in emptying garden bins, particularly for morning collections. In some cases, the wet content of the bin is freezing to the sides of the bin. This either means that the bin will not empty or that only some of the content is being emptied from the bin. Fortunately, though, bins tend to get relatively light use at this time of year and spring is only just round the corner, so the operatives will do their best and hopefully the problem will be shortlived.

Appendix C – Cemetery Fees April 2021

SERVICE	2020	2021
Interment		
Of a person whose age at time of death exceeded 12 years	£172.00	£180.60
Of a child whose age at the time of death did not exceed 12 years or that of a stillborn child	No charge	No Charge
Of cremated remains	£150.00	£157.50
Of cremated remains in the tablet area	£76.00	£79.80

Exclusive Right of Burial		
Of burial for a period of 100years in an earthen grave 9ft x 4ft	£307.00	£322.35
Of cremated remains for a period of 100 years in a grave 2ft x 2ft	£150.00	£157.50

Memorial Fees		
A headstone not exceeding 3ft 6ft high	£150.00	£157.50
A vase not exceeding 18 inches high	£59.00	£61.95
An inscribed tablet for cremated remains	£113.00	£118.65
For each inscription after the first	£59.00	£61.95