



HOLT TOWN COUNCIL

Councillors,

You are summoned to the Meeting of Holt Town Council on Wednesday 16th June at 7pm at The Venue, Kerridge Way, Holt.

Members of the public wishing to attend the meeting must register with the Town Council in advance of the meeting. Registrations will close at midday on 16th June. Only those registered will be allowed to attend the meeting due to strict Covid guidelines.

Gemma Harrison
Town Clerk

10th June 2021

AGENDA

1.	Welcome	
2.	Apologies for absence.	
3.	To consider requests for dispensations from the restriction of operating in the discussion or voting on a matter in which a member has a disclosable pecuniary interest.	
4.	Police Matters.	
5.	Announcements by Mayor.	
6.	Agree the Minutes of Town Council Meeting dated Wednesday 5th May 2021.	
7.	Matters Arising (for information and not included on the main Agenda). Industrial Land Hempstead Road and other ongoing Highway Issues	
8.	Reports; To be Circulated in advance of the meeting - Norfolk County Council - North Norfolk District Council - Love Holt - Greening Holt	
	PUBLIC QUESTION TIME Limited to 15 Mins (3 Minutes per person) Due to time constraints the public are encouraged to submit any questions in advance which will be circulated to Cllrs.	
9.	Finance 9.1 Agree the Monthly Financial Statement including payments. 9.2 To update Cllrs on the Internal Audit. 9.3 To approve Section 1 of the AGAR 9.4 To approve Section 2 of the AGAR 9.5 To note the Notice of Public Rights	

10.	Planning (all applications and Report circulated prior to the meeting) 10.1 To approve May's Planning Report. 10.2 To discuss any outstanding planning applications or decisions submitted after the Agenda closed.	
11.	To agree to exclude the members of the public under the Public Bodies (Admission to Meetings) Act 2011 to discuss. 11.1 A personnel matter - change of contract of employment for a staff member. 11.2 A contractual matter – to appoint an architect for the toilet refurbishment. 11.3 A contractual matter – to approve the signing of a Memorandum of Understanding with NNDC for the HTC Neighbourhood Plan. 11.4 To discuss a possible land purchase for additional allotments for the town (using ring fenced S106 money)	
12.	Agree date and time of next meeting Monday 12th July at 7pm. Location TBC.	