



Minutes of the Holt Town Council Meeting held on Monday 12th July 2021 at 7pm at the Playing Fields meeting room, Woodfield Road.

Attending: Cllr Rodney Smith (Mayor), Cllr Ray Moore, Cllr Bryan Payne, Cllr Ben Philo, Cllr Liz Traynier, Cllr Martin Batey, Cllr Simon Williams, Cllr Sarah Tribe, Cllr Sandra Roper, Cllr Maggie Prior and Town Clerk Gemma Harrison.

There were no members of the public present.

1. Welcome

1.1 Cllr Smith welcomed everyone to the meeting.

2. Apologies for absence.

2.1 Cllr Wright (Illness) and Cllr Wilson (family commitment) have sent their apologies, along with District Cllr Georgie Perry-Warnes and County Cllr and District Cllr Eric Vardy.

3. To consider requests for dispensations from the restriction of operating in the discussion or voting on a matter in which a member has a disclosable pecuniary interest.

3.1 None received.

4. Police Matters.

4.1 Graham Gower- Smith has asked to have regular drop-in sessions once a month at Nelson House, this will be an opportunity for Cllrs and members of the public to pop in and see him and ask any questions. His next drop-in session will be on 17th August 2021.

5. Announcements by Mayor.

5. There are no announcements.

6. Agree the Minutes of the Town Council Meeting dated Wednesday 16th June 2021.

6.1 The minutes were PROPOSED as accurate and correct by Cllr Traynier and SECONDED by Cllr Williams and AGREED by all.

7. Matters Arising (for information and not included on the main Agenda).

- **Industrial Land** – Clerk to arrange meeting with Sarah Butikofer
- **Hempstead Road and other ongoing Highway Issues** - There are Still lorries using Hempstead Road. Specific HGV signage is required as the current signage is not clear enough. Clerk to speak to Highways.
- **Speeding along Cromer Road** - Cllrs didn't think it was a huge problem and that speeding along Letheringsett Hill is a bigger issue. Cllrs welcomed the new SAM2 being purchased by Cllr Vardy and suggested along with Letheringsett Hill, the corner of Peacock Lane and Station Road should also be considered as suggested SAM2 locations. Cllrs to feedback any other locations to the Clerk.

8. Reports

8.1 Cllrs are keen to receive reports in good time of the meeting and no later than 24 hrs prior to the meeting. Wherever possible Cllrs are keen to see District and County Cllrs attend Town meetings.

8.2 **North Norfolk District Council – Circulated prior to the meeting and can be seen in full at Appendix A.** Cllrs were pleased to hear that planning had been approved at the archery site and requested that the Clerk invite the owner to attend the next Town Council Meeting to update everyone on his future plans for the site.

8.3 Clerk to ask for an update from NCC on the Hopper Bus. The new timetable when published should be advertised widely and HTC will ensure a copy goes into the Holt Chronicle.

8.4 Love Holt – Clerk read the report from Love Holt which can be seen at Appendix B.

8.5 Greening Holt - No update this month. The overgrown section in the middle of the bypass was mentioned. Clerk to approach NCC and NNDC to see who responsibility and what funding is available for improvements.

PUBLIC QUESTION TIME

Limited to 15 Mins (3 Minutes per person) - None.

9. Finance

9.1 The payments and receipts were circulated prior to the meeting and can be seen in full on the Town Council website. The electricity payment for the Church Street Toilets is being challenged by the Clerk as it seems excessive and is likely to be a problem with the newly installed smart metre. The total payments of £16,212.03 were PROPOSED by Cllr Payne and SECONDED by Cllr Williams and AGREED by all.

10. Planning (all applications and Report circulated prior to the meeting)

10.1 Cllr Traynier PROPOSED the June Planning Report including a no objection to the latest application at 1 Meadow Close, this was SECONDED by Cllr Batey and AGREED by all.

10.2 To discuss any outstanding planning applications or decisions submitted after the Agenda closed – as above.

11. The Love Holt Markets

11.1 Cllr Smith provided an update on the Love Holt Sunday Market, footfall was down 10-15% last Sunday compared with the previous weeks, however traders were still providing positive feedback.

12. To discuss the installation of a noticeboard on the Heath Farm Development

12.1 Cllrs AGREED to encourage residents towards the website and Facebook Page which can be easily updated with the latest information. Noticeboards require constant updating and maintenance.

13. To discuss the vacant Thaxters Site in the town.

13.1 Cllrs were concerned about the appearance of the site, and it was suggested some hoarding would go some way to improve the look of the site. Clerk to ask the owner for an update on the site and whether hoardings could be considered.

13.2 The Budgens site was also discussed and it was AGREED that the Clerk will write to Budgens to ask for an update on what is happening.

13.3 Clerk to also ask for an update on the employment land site near the Lovell development. Clerk to also approach NNDC about the potential for a new supermarket in the town.

14. To discuss planting a new woodland for the Queens Jubilee.

14.1 A local retailer is interested in supporting Greening Holt and would like to be involved in planting some new woodland in the town. Cllrs discussed possible sites including an extension to the Country Park. Cllr Curley stated that NNDC have a new Climate Change team and it may be worth involving them in the project. Cllr Tribe PROPOSED to accept the idea and for Cllrs and Clerk to actively look for sites in the town for a new woodland, this was SECONDED by Cllr Curley and AGREED by all.

15. To receive an update on the transfer of land off Beresford Road.

15.1 Cllrs were keen to ensure that the land off Beresford Road should be signed over in its entirety and should not be play area specific. There are lots of options for the land, especially now that the Gladman site will be providing play equipment there may be an opportunity to do something else with the land and HTC do not want to be restricted. Clerk to liaise with HTC Solicitors and NNDC.

16. Correspondence

16.1 The streetlight on Lee's Terrace which has been out of action for some time has been reported to HTC as being dangerous, Cllrs AGREED to arrange for the light to be removed ASAP.

16.2 The car parking committee will be meeting at Nelson House on 12th July at 10am. There was a discussion about the extent of parking provision in the Neighbourhood Plan.

16.3 AGREED INSERTION TO MINUTES AS REQUESTED AND WRITTEN BY CLLR PRIOR. *" I noted the content of the email from Cllr Smith sent to all Councillors and persons outside Council. All the statements relating to the Neighbourhood Plan erroneously implied that there was failure to be attributed to our work. This was given both by inaccuracy and by poorly veiled insinuation.*

It has never been the case that the Neighbourhood Plan should take on the responsibility of the parking problems in Holt as a Holt TC project.

I objected to this email for two reasons: it's inaccuracy and its intentions.

For clarity, I explained clearly that several years ago it was decided that a specific Parking Committee for Holt would be set up. This was actioned. The level of professional input required, led to the specification that Highways at NCC should be represented. The other group to be represented was Holt Chamber of Trade.

As the email in question was sent to all with the impression of urgency and authority by the author, I asked why an appropriate meeting hadn't been called to their task long before now to tackle the problem that Cllr Smith described in the meeting as the biggest problem affecting Holt. No answer was given"

17. Agree date and time of next meeting. Monday 9th August at 7pm at The Playing Fields Association on Woodfield Road.

Meeting finished at 20.45

Signed Cllr Smith

9th August 2021

Appendix A

NNDC Report

North Norfolk District Council

Holt report July 2021

Cllr. Eric Vardy

Cllr. Georgina Perry-Warnes

During Monday's Cabinet meeting it was agreed to delegate the ability to waive the fee for a Street Trading Consent applications where the trading is part of an organised event to support the post COVID recovery of a Town/area, for the remainder of the 2021 calendar year. The authority was delegated to the Assistant Director for Environmental and Leisure Services or the Director for Communities in consultation with the Portfolio Holder for Environmental Services, Climate Change and Environment; and the Portfolio Holder for Sustainable Growth.

The streets where the Street Trading Consent applies are:

Albert Street

Mill Street
 Albert Street Car Park
 New Street
 Bull Street
 Peacock Lane
 Cross Street
 Plain Park
 Fish Hill
 Shire Hall
 High Street
 Station Road
 Letheringsett Hill Car Park
 Station Road Car Park
 Market Place
 White Lion Street

Regarding the Beresford Road land transfer to Holt Town Council for use as a play area, an update was given on 8th July. We were told that the transfer from Necton management is still pending. Eastlaw are awaiting comments on the transfer documents from Necton management (who have been chased). With regards to the licence for HTC to occupy the space, HTC has been provided with a licence for review, as per agenda item 15.

North Norfolk District Council has been shortlisted for the 2021 Public Finance Awards, recognising an exceptional performance in the issuing of COVID-19 business grants to sectors in the District affected by the pandemic. NNDC was one of the top performing Councils in England in the distribution of grants to businesses throughout the pandemic, distributing over £120m in some 30,000 transactions. The Council's COVID-19 Business Grants team administered grants for small business relief and retail discounts to over 5,000 local businesses, delivering £50m between April-May 2020 alone. This represents a monumental effort by a small team of key staff who have designed, programmed and implemented the online system within current resources, enabling fast payments to deliver support when it was needed.

On December 1st 2020, the Think 111 First campaign was launched to encourage people to call 111 before going to Emergency Departments (ED) for urgent non-emergency care. They would like to hear from anyone who has visited ED in Norfolk and Waveney since December 1st 2020 to find out whether they called 111 before going and how that affected their experience. You can access the survey here:

<https://justonenorfolk.nhs.uk/covid-19-coronavirus-faqs/covid-19-vaccinations>

A new COVID-19 vaccination resource about pregnancy, breastfeeding and fertility – Information for people of child-bearing age and their families about the COVID-19 vaccination and pregnancy, breastfeeding and fertility is now available on the Just One Norfolk website:

<https://justonenorfolk.nhs.uk/covid-19-coronavirus-faqs/covid-19-vaccinations>

The Planning Inspectorate have at long last arrived at a decision for the High Kelling Archery & Air Rifle site enforcement case: Although not in this parish, many of its members are.

The enforcement notices are quashed, the inspector has effectively granted permissions for the air rifle and archery uses and retained buildings under the following conditions:

- i) The appeal site shall be used for the purposes and operational development described above and for no other purposes or operational development.
- ii) Within 28 days of this decision plans of the appeal site at a scale no less than 1:1000 shall be submitted to the Council delineating the site boundaries, structures, archery ranges, parking areas, and access tracks and those plans approved by the Council in writing.
- iii) Any proposals to alter or extend the positions of structures, the size or location of archery ranges, parking areas or access tracks as compared with the plans approved under Condition (ii) above shall be submitted to the Council for their approval in writing.
- iv) Other than the structures approved by this decision, no structures or buildings of any kind shall be constructed on the appeal site without prior approval by the Council in writing.

The inspector's decision letter finds that the turning points of the appeal were as follows:

"Uses- Overall I do not see archery as an incongruous activity within the woodland setting, or that it causes any significant harm, physically or visually. As I have found for the archery area this type of shooting does not cause any significant harm to the character or appearance of the appeal site. Timber Sectional Building - As to its impact, it is a log-cabin type building that fits comfortably in this woodland setting. It can be readily seen from the road and is in itself attractive and of suitable scale. Wider public benefit - ...the sites have been used by people suffering from a range of mental and physical conditions and make an overall contribution to the mental and physical well-being of the community. There is much support for this view in the many representations from interested parties, including several military veterans, and in the petition put forward supporting the appellant. It appears to me that activities such as these, which require considerable degrees of concentration and physical discipline, are likely to make such contributions to people's well-being. I accept that there is a commercial interest in providing these facilities, as demonstrated by the offer of 'Pay and Play' options rather than membership. However, that does not necessarily lessen the community advantages that are probably provided. This matter adds weight to my conclusions on the main issues."

Cllr.s Vardy and Perry-Warnes, together with Duncan Baker MP and Cllr. Maggie Prior in particular, have supported the continued operation of Woodlands Archery and Air Rifle and are very pleased with this outcome.

Appendix B

Love Holt Report

Funding and Sustainability

- 69 LH Champions
- £2175 per month in contributions
- Good indication of income from Holt Sunday market

Commercial strategy

- Very few available shops and good demand
- Good levels of trade being enjoyed by shops that are open on Sundays

Town Landscape

- Ben (architect) has been off for whole of June. Initial model produced which looks good and now waiting for formal plans
- 1st meeting of parking sub team tomorrow at 10am
- Organised mural with Holt Festival for hoarding on Star Plain. Site being used as Market compound also.

Marketing / PR / Initiatives

- HSM having a strong effect:
 - Weekly reach between 30,000 – 50,000
 - Both Instagram and facebook followers increased significantly
 - Visits to the website at an all-time high
 - Good images being produced and shared
 - Decent Press coverage
 - Influencers starting to pick it up adding reach
- Website has seen a few tweaks and looking better
- LH supporting Holt lights and its plans for this year
- LH promoting Holt Festival where possible