



HOLT TOWN COUNCIL

Councillors,

You are summoned to the Meeting of Holt Town Council on Monday 14th February at 7pm at The Holt Playing Fields Association, Woodfield Road, Holt.

Gemma Harrison

Town Clerk

8th February 2021

AGENDA

1.	Welcome	
2.	Apologies for absence.	
3.	To consider requests for dispensations from the restriction of operating in the discussion or voting on a matter in which a member has a disclosable pecuniary interest.	
4.	Police Matters.	
5.	Announcements by Mayor.	
6.	6.1 Agree the Minutes of: • Town Council Meeting dated Monday 13th December 2021.	
7.	Matters Arising (for information and not included on the main Agenda).	
8.	Reports; To be Circulated in advance of the meeting • Norfolk County Council • North Norfolk District Council • Love Holt • Greening Holt	
	PUBLIC QUESTION TIME Limited to 15 Mins (3 Minutes per person) Due to time constraints the public are encouraged to submit any questions in advance which will be circulated to Cllrs.	
9.	Finance 9.1 Agree the Monthly Financial Statement for December and January. 9.2 To appoint an Internal Auditor for the 21/22 accounts. 9.3 To approve the HTC Financial Risk Management Policy 9.4 To note the forthcoming Tree Works which will be taking place as a result of the Tree Survey undertaken last year. 9.5 To approve the purchase of a new circular bench for the Memorial Gardens.	
10.	Planning (all applications and report circulated prior to the meeting) 10.1 To approve the January Planning Report. 10.2 To discuss any outstanding planning applications or decisions submitted after the agenda closed. 10.3 To agree HTC's response to the Regulation 19 Consultation on the Local Plan.	

11.	Cemetery 11.1 To approve the refreshed Cemetery Rules and Regulations. 11.2 To discuss the forthcoming Cemetery Inspections. 11.3 To approve the new Cemetery Fees (1 st April 2022 onwards).	
12.	Land off Beresford Road and Thompson Avenue 12.1 To approve the Draft License with NNDC (as circulated prior to the meeting). 12.2 To discuss future plans for the land off Beresford Road.	
13.	Dark Skies 13.1 To discuss the CPRE's Dark Skies Initiative.	
14.	Jubilee 14.1 To approve the Jubilee timetable (as circulated prior to the meeting). 14.2 To approve purchasing a commemorative slate/ artwork for the Jubilee. 14.3 To approve the Jubilee Budget. 14.4 To receive an update for the Fairy Wheel/ Trail project.	
15.	Correspondence 15.1 E-mail regarding moles at the Cemetery. 15.2 Spout Hills clearance	
16.	Church Street Toilets 16.1 To agree the architect plan for the toilet refurbishment (circulated prior to the meeting).	
17.	Road Closures 2022 17.1 To discuss the Traffic Management Plan for road closures in the town for 2022.	
18.	Allotment Committee 18.1 To approve the allotment committee and Terms of Reference in anticipation of the new allotments being transferred over to HTC this summer.	
19.	Agree date and time of next meeting Monday 14th March at 7pm at The Playing Fields Association on Woodfield Road.	