



Minutes of the Holt Town Council Meeting held on Monday 11th April 2022 at 7pm at the Playing Fields meeting room, Woodfield Road.

Attending: Cllr Rodney Smith (Mayor), Cllr Phil Wright (Deputy Mayor), Cllr Ray Moore, Cllr Bryan Payne, Cllr Sarah Tribe, Cllr Maggie Prior, Cllr Melandra Curley, Cllr Martin Batey, Cllr Simon Williams, Cllr Ben Philo and Town Clerk Gemma Harrison.

0 members of the public present.

1. Welcome and Apologies

1.1 Cllr Smith welcomed everyone to the meeting.

1.2 Apologies were received from Cllr Iain Wilson (prior family commitment), Cllr Sandy Roper (illness) and Cllr Liz Traynier (illness). All apologies were accepted.

1.3 Apologies have also been received from Cllr Eric Vardy due to a prior commitment.

2. To consider requests for dispensations from the restriction of operating in the discussion or voting on a matter in which a member has a disclosable pecuniary interest.

2.1 Cllr Curley stated an interest in item 9.3.

3. Police Matters

3.1 Clerk reported to Cllrs that there had been complaints about the youths outside Butcher Andrews, congregating on the HTC bench located there. Clerk to liaise with Local Beat Officer. **GH**

3.2 Clerk reported that a shed in the allotments had been broken into.

4. Announcements by Mayor

4.1 No announcements.

5. Agree the Minutes of Town Council meeting dated 14th March 2022.

5.1 Cllr Moore asked for the minutes to be amended at 5.4 to replace the words second homes with holiday homes, the minutes (with amendment) were PROPOSED by Cllr Wright and SECONDED by Cllr Batey and AGREED by all.

6. Matters Arising

6.1 Gym equipment installation – no date, a new quote is being obtained. GH

6.2 It was reported that the access to land off Beresford Road is being used by vehicles and as such it was suggested a folding bollard should be installed. This was PROPOSED by Cllr Philo and SECONDED BY Cllr Prior and AGREED by all. GH

6.3 There is still no update on the basketball court at the Playing Fields, Clerk to email the cabinet member and Eric Vardy. GH

6.4 Note to Clerk to put reports further back on the agenda after planning.

7. Reports

- **Norfolk County Council** – The report was circulated prior to the meeting.

Cllrs asked the Clerk to ask the following questions.

Where are the cuts coming from? Will there be any affect for Holt? Who has bought Holt Hall? GH

- **NNDC** – The report was circulated prior to the meeting.

Cllrs asked for clarification on where Holt now sits since the recent River Wensum designations have been announced. Will Holt benefit from further housing designations? GH

Clerk was asked to check the number of affordable housing being delivered on the Cley Road site. GH

- **Love Holt** – Clerk read the Love Holt Report to Cllrs. Report to be circulated after the meeting. Cllr Payne asked whether it was possible to get the *This is Holt* Brochure reprinted. Clerk to investigate. GH
- **Greening Holt** – Cllr Tribe gave her report. The Jubilee commemorative tree on grass at the end of valley lane and the replacement oak on spout hills will be going ahead. Lots of choice regarding tree types for end of Valley Lane. Cllr Tribe suggested approaching Bakers and Larners to see if they would install a commemorative plaque. Oaks are ready for order from end of April.

Cllr Tribe has written an article for the chronicle for planting up for Jubilee and is already committed to helping The Venue with the planting. Cllr Tribe has done a short list of what trees to plant at Spout Hills, nuts, hazel, berries and currents, wild rose, elder etc. Looking at where to source.

Cllr Tribe is speaking with Nigel Stannett with mini forests.

Cllr Tribe met with Steve White on the bypass but found this is an enormous space to fill and would take some money and manpower, as such the proposal may have to be scaled back.

Money was raised from the open day at Sarah's, as such a new sparrow nest box will be installed. There has also been another private donation of £1000 made to Greening Holt, thoughts are to install a swift tower or to create a green wall in town. **ST**

Public Question Time

A member of the public has been in contact and raised concerns about a number of new cycle stands which are being installed in the town. The Clerk will circulate the map and e-mail to Cllrs to refresh their memory. Cllrs stated they were happy to take the advice of the highway experts at NCC on the matter. **GH**

8. Finance

8.1 All payments and receipts were circulated prior to the meeting. The payments were PROPOSED by Cllr Batey and SECONDED by Cllr Payne and AGREED by all. **GH**

8.2 Clerk to get two further quotes for electrical quote for works for Church Street Toilet. **GH**

8.3 Cllr Curley left the room whilst this item was discussed. All Cllrs agreed that they were happy for Cllr Curley to rent a room at Nelson House for her business activities. It was AGREED to seek independent advice on the rate to ensure HTC charge the commercial rate. **ST**

9. Planning

9.1 The planning report was circulated prior to the meeting. The report was PROPOSED by Cllr Batey and SECONDED by Cllr Wright and AGREED by all. Staff to report comments online. **GH**

10. Hopper Bus

10.1 Cllr Payne gave an update on the recent meeting with Sanders Coaches. The biggest income for the Hopper Bus is the North Norfolk Railway and as such the timetable has been altered to coincide with their timetable. As such a larger bus is required during the summer months. New stops have been added at The Venue/Budgens and also at Greenways and Kelling Close. The Clerk will be pursuing with Highways HTC's ongoing request to get a bus route through the new Cley Road development linking Cley Road to Woodfield Road. **GH**

11. NNDC Car Parking Consultation

11.1 Cllrs are AGREED a neutral stance. Cllrs stated they were keen to see a car parking solution for Holt. Clerk to respond. **GH**

12. Community Speed Watch

12.1 Cllrs AGREED to SUPPORT the project, Clerk to advertise for volunteers and to check associated costs. **GH**

13. Jubilee

13.1 The Clerk gave an update on the Jubilee events. Cllrs suggested a hog roast or BBQ for the Sunday Community Lunch. Clerk to investigate. **GH**

13.2 The Clerk was asked to find out how many road closures have been submitted for Holt over the Jubilee weekend. **GH**

13.3 It was noted that the lack of volunteers on the Sunday 5th June was still a concern. **ALL**

14. Correspondence

14.1 None reported at meeting.

15. Holt Annual Meeting

15.1 The Holt Annual Meeting will be taking place at the Venue at 6pm on 5th May 2022. The meeting will be an opportunity to share the consultation results, award the Holt Honours and receive an update on the Jubilee and what HTC have achieved in the last year. **ALL**

16. Efficient working practice

16.1 There are some delays caused to minor projects and work between meetings when a response is required by Cllrs. Therefore, it was AGREED to amend the Standing Orders to encourage some small-scale decision making to be made over email between meetings. It was AGREED that these emails would have a

read receipt attached to them and that all Cllrs should respond within 3 days. Any Cllr can have the right to call the decision to the next Town Council meeting for further discussion. **GH/ALL**

17. Community First Responders

17.1 There is a recruitment drive for more CFR'S in Holt. Each CFR serves Holt and a 5-mile radius. They are volunteers and as such it was suggested that HTC should pay for their training at £30 per head and for their textbook which is priced at £25. Cllr Smith PROPOSED a spend of £275 to support the training for 5 new CFR volunteers, this was SECONDED by Cllr Curley and AGREED by all. Cllr Payne asked where the car, which was used previously has gone, Clerk to find out. **GH**

18. Date and time of next meeting. Annual Town Meeting on Thursday 5th May at 6pm at The Venue and the Annual Town Council Meeting on Monday 9th May at 7pm at The Playing Fields Association on Woodfield Road.