Minutes of the Holt Town Council Meeting held on Monday 18th July 2022 at 7pm at the Venue, Kerridge Way.

Attending: Cllr Rodney Smith (Mayor), Cllr Phil Wright (Deputy Mayor), Cllr Bryan Payne, Cllr Sarah Tribe, Cllr Melandra Curley, Cllr Maggie Prior, Cllr Simon Williams, Cllr Liz Traynier, Cllr Sandy Roper, Cllr Martin Batey and Town Clerk Gemma Harrison.

2 members of the public present.

1. Welcome

1.1 Cllr Smith welcomed everyone to the meeting.

2. Apologies for absence.

2.1 Apologies were received from Cllr Wilson (family commitment), Cllr Moore (family commitment) and Cllr Philo (family commitment). All apologies were accepted.

3. To consider requests for dispensations from the restriction of operating in the discussion or voting on a matter in which a member has a disclosable pecuniary interest.

3.1 None.

4. Police Matters.

4.1 Cllr Smith and the Clerk met with PC Graham Gower-Smith regarding the recent vandalism in the town. CCTV was discussed as a possible way forward.

5. Announcements by Mayor.

5.1 Cllr Smith invited Cllr Payne to say a few words about Nancy Bartle who has recently passed away. Nancy was the Town Clerk in 1970's, back in the days when meetings took place at Shirehall, she dedicated lots of her time to the town and will be missed.

6. To agree the Minutes of the Town Council Meeting dated Monday 9th May 2022.

6.1 The Minutes were circulated prior to the meeting; they were PROPOSED as accurate and correct by Cllr Wright and SECONDED by Cllr Williams and AGREED by all.

7. Matters Arising (for information and not included on the main Agenda).

7.1 None.

8. Planning (all applications and report circulated prior to the meeting).

8.1 Cllr Roper PROPOSED the June planning report, this was SECONDED by Cllr Payne and AGREED by all.

9. Industrial Land

9.1. Clerk updated everyone regarding the Industrial Land discussions, whilst in 2020 there was some thoughts on starter units the land never came forward. Clerk to arrange a meeting with NNDC Leader Tim Adams, Cllr Richard Kershaw and Cllr Vardy to take the matter forward. GH

9.2 Cllr Prior asked whether there had been an update on the Sheringham based company who had expressed an interest to come to Holt. Clerk to speak to Cllr Vardy to get an update. GH

9.3 Cllr Payne stated there is land available and further exploration was needed.

10. Reports;

- North Norfolk District Council – Report was circulated ahead of the meeting. Cllrs felt that the report was not Holt Specific.
- Cllrs stated that the reason Holt has two District Cllrs is due to the amount of work involved. Cllrs are keen to engage with both District Cllrs and as such asked the Clerk to invite District Cllr Georgie Perry-Warnes to attend drop-in sessions at Nelson House, in order to give Cllrs an opportunity to discuss Holt issues in person. GH
- NCC Report – A report about Parish Partnership Funding was circulated prior to the meeting.

- Love Holt report circulated prior to the meeting.
- Greening Holt – No report.

PUBLIC QUESTION TIME

Limited to 15 Mins (3 Minutes per person)

A local resident attended the meeting to raise concerns on behalf of permanent residents on the Hopkins Homes site in the town. Covenants were placed on the properties to prevent them from becoming second holiday homes or holiday lets, despite this a number have and residents are keen to take Hopkins to task over the matter. A meeting will be held to discuss the issue and Holt Town Council have agreed to attend. Residents are keen to ensure that any future housing development in Holt will be sold for sole occupancy use only. Cllr Smith, Cllr Wright and Cllr Curley were happy to attend the meeting and asked to be kept updated on the matter.

A local resident has written to the council to ask for their support on running a new disability initiative in the town in order to make shops and businesses more accessible, using technology. Cllrs fully supported the proposal, they felt Love Holt were in a better position to help get the message out and businesses on board. Cllrs were keen for businesses to be reminded of their responsibilities under the Equalities Act. Clerk to Liaise with Love Holt. GH

A local resident has suggested producing a Holt Christmas Guide and Town Guide for next year. Cllrs were very supportive and AGREED to write a letter of support to the resident concerned. Cllrs were happy for the leaflets to be produced on behalf of the Town Council. Clerk to write to the local resident. GH

Cllr Wright raised the issues regarding a number of A boards, banners, chairs on the pavements which restrict access for disabled people. NNDC and NCC work together regarding enforcement, Clerk to contact the Councils to make them aware of the reported problems. GH

11. Finance

11.1 June's Financial Statement was circulated prior to the meeting. Payments of £28,524.31 (ex VAT) were PROPOSED by Cllr Prior and SECONDED by Cllr Traynier and AGREED by all.

11.2 Cllr Payne asked about the budget for the Jubilee and the Holt Society donations for the slate. The budget for the Jubilee was previously agreed at £5000. The donations for the slate are still coming in albeit slowly, with £20 received this month.

11.3 Three quotes were obtained for decorating Nelson House, the cheapest quote of £4245 was PROPOSED by Cllr Payne SECONDED by Cllr Wright and AGREED by all. The Clerk confirmed that there was money in the budget for the maintenance.

11.6 The quotes for a Holt Map were deferred to the next meeting.

12. Vandalism

12.1 Discussed earlier in the meeting (4.1). Cllr Roper stated that a Youth Council would be well supported with lots of positive feedback being received. Clerk to arrange meeting with Cllr Roper to discuss the initiative further. GH/ SR

12.2 CCTV was discussed. The Clerk will be obtaining quotes and circulating in due course. GH

12.2 The streetlighting column replacement was discussed and in line with the agreed budget it was PROPOSED by Cllr Wright and SECONDED by Payne for the Cozens quote for the initial column replacement (£6475) and two subsequent quotes for new brackets (£275 and £425) to be approved, this was AGREED by all.

13. Correspondence

13.1 A letter has been received regarding HTC taking ownership and future maintenance of the Defibrillator at Sponge, it was PROPOSED by Cllr BATEY and SECONDED by Cllr Prior and AGREED by all that this Defib should come over to HTC. Clerk to arrange. GH

13.2 A letter has been received regarding the ongoing works on Fish Hill. The works have encountered delays due to the builders discovering a cellar. Cllrs were keen to have the car parking spaces returned if the works were stalled. HTC have applied to have several temporary car parking spaces installed on Church Street to offset the bays lost on Fish Hill. The application has been made to support local businesses. Clerk to ask the applicant of the works on Fish Hill whether they would be minded donating (as a good will gesture), to the costs of the suspension order which is required. GH

14. Barclays Closure

14.1 Holt Town Council were very disappointed to learn that Barclays will be closing its branch in Holt on 9th December. Barclays have made a commitment to still have a presence in Holt two days a week. *Link* have reassured the Council that they will find a suitable location for a cash machine in the town, they are currently undertaking a study and will confirm the agreed location in due course.

14.2 A suggestion was made of a Bank Hub where 4/5 banks come into the town on the same day. Clerk to pass suggestion on. GH

14.3 It was AGREED that the Clerk should look into getting a card payment machine to help reduce the amount of cash the Council takes. Clerk to investigate options available. GH

15. Parking Bays

15.1 The Parking Bay Closure Policy was circulated prior to the meeting, it was PROPOSED by Cllr Prior and SECONDED by Cllr Batey and AGREED by all.

15.2 It was noted that the Gresham's car park is now fully open for the summer, the additional car parking spaces are welcomed.

16. Date and time of next meeting. 12th September 7pm at the Church Meeting Room, St. Andrews Church.

Meeting ended 20.37.