



Minutes of the Holt Town Council Meeting held on Monday 10th October 2022 at 7pm at the Church Meeting Room, St. Andrew's

Attending: Cllr Rodney Smith (Mayor), Cllr Phil Wright, Sarah Tribe, Cllr Maggie Prior, Cllr Simon Williams, Cllr Liz Traynier, Cllr Sandy Roper, Cllr Bryan Payne, Cllr Ray Moore and Town Clerk Gemma Harrison.

7 members of the public present.

County Cllr Eric Vardy was also present.

1. Welcome

1.1 Cllr Smith welcomed everyone to the meeting.

2. Apologies for absence.

2.1 Apologies have been received from Cllr Iain Wilson (family commitment), Cllr Ben Philo (family commitment), Cllr Martin Batey (family commitment) and Cllr Melandra Curley (family commitment) . All apologies were accepted.

3. To consider requests for dispensations from the restriction of operating in the discussion or voting on a matter in which a member has a disclosable pecuniary interest.

3.1 Cllr Smith declared an interest in item 13.3 as he is a member of the Christmas Lights Committee.

4. Police Matters.

4.1 None

5. Announcements by Mayor

5.1 The Mayor attended the Justice Service in Norwich on behalf of the Town Council.

6. Agree the Minutes of:

Town Council Meeting dated Monday 27th September 2022.

6.1 The minutes were circulated prior to the meeting they were PROPOSED by Cllr Prior and SECONDED by Cllr Williams and AGREED by all.

7. Matters Arising (for information and not included on the main Agenda).

- Community Support Fund – Is now up and running, posters available for distribution.
- Outdoor Gym Equipment – unfortunately delayed due to the contractor being ill. Dates pencilled in for Mid November.
- Industrial Land Meeting with NNDC– Delayed to later in the year.

8. Guest Speakers – Lovell Homes and Consultants (Frazer Hall Associates) speaking about the development taking place off Beresford Road.

8.1 Andrew Collett, David Phillips and Sam Sinclair gave a presentation on the land off Beresford Road. The threshold is up to 110 homes with an agreement for 37% affordable homes and delivery of a Primary School. An indicative plan was shared with those present. Outline permission has been granted for the site. The main access is from Beresford Road with a pedestrian and cycle route access off Lodge Close.

8.2 Technical investigations are being carried out on site. Archaeological dig has taken place. Architects have been appointed along with Civil Engineers. There is a legal commitment for Lovells to deliver the service site for the County Council to deliver the school.

8.3 Affordable housing is 36%, a mixture of shared ownership and affordable rentals which will be integrated into the site.

8.4 There will be a 10 metre buffer to the east of the site. There will be 3 pedestrian links to the country park. The ancient hedge is being retained. There will be a 10 -15 metre buffer between existing resident boundary at the north of the site.

8.5 It was confirmed that the next steps will be to share detailed proposals with NNDC and then with HTC and members of the public.

PUBLIC QUESTION TIME

Limited to 15 Mins (3 Minutes per person)

- A member of the public asked will the site be fenced. It was stated that there will be a 1.8 metre close boarded fence erected adjacent to private properties.
The two fences will be flush next to each other.
- Cllr Eric Vardy – Thanked developers for the presentation. Cllr Vardy encouraged the planting of trees on the site. This was confirmed by developers.
- Concern was raised about the access point in Beresford Road and the condition of the road. The appeal has already looked into this; this is one of the elements which is not up for debate as already determined. A construction management plan will be in place.
- Cllr Payne asked about whether air source heat pumps would be used, and it was confirmed that they would be.
 - All rainwater will be dealt with on site.
- Resident asked to see the drainage plan and it was confirmed that a pumping station will be included on site.
- A resident asked whether there will be any 3 storey properties on the northern boundary. It was confirmed that only 2 storey buildings will be on the northern boundary, mostly 2-bedroom properties.
- Cllr Prior confirmed that there is a commitment form NCC for the school and the money is secured.
- The consultants confirmed that the only reason the accommodation schedule would change is if housing conditions changed. Cllr Prior asked that the affordable housing numbers and quality will not shift after planning is obtained.

9. Police Report

9.1 Graham Gower- Smith gave his Police Report. There has been damage in the town and very recent vandalism has taken place in the Albert Street Toilets. The people involved have been identified. These are young children, Graham will continue to work with families in the town.

9.2 Graham stated that the next SNAP meeting is on 27th October 7pm, it will be a face to face meeting.

10. Community Speed Watch

10.1 Graham introduced Keith Clarke who used to be a PCSO. Keith is keen to be part of speed watch team in the town. The team will need a minimum of 6 volunteers, 3 go out at any one time. The scheme has been reasonably successful in High Kelling. The reality is that Police don't have the time to carry out speed checks so a community led project can help support the work the Police can do. Full training is provided.

10.2 Keith Clarke suggested that he would like to be the speed watch co-ordinator.

10.3 Cllr Payne asked about costs, and it was confirmed that there wasn't any costs for Holt Town Council.

10.4 Cllr Prior noted that the line of sight in Kelling Road is restricted, and Cromer Road is restricted due to the number of the parked cars, this was verbally reported to PC Graham Gower- Smith.

10.5 Cllr Williams PROPOSED that we go ahead with the Community Speed watch scheme and look to recruit 6 volunteers to start in March 2023, this was SECONDED BY Cllr Moore and AGREED by all.

11. Reports; To be Circulated in advance of the meeting

11. 1 Norfolk County Council – Trees are being offered for the Queen's Jubilee. There is no further news on Holt Hall.

11.2 North Norfolk District Council – Circulated prior to the meeting. Budget is very tight for NCC. Cllr Moore asked a question about the play equipment on Neil Avenue. The play equipment has been repaired and a basketball hoop has been installed and Cllr Moore raised the conflict between user groups. Clerk to email Cllr Vardy to request the basketball hoop is re-sited to a more appropriate location. It was noted by Cllr Moore that Holt miss out on improvements as NNDC do not own any leisure facilities in the town. GH

11.3 Cllr Moore asked for an update on Budgens. Clerk to ask for an update on when the store is due to be open. GH

11.4 An update was requested for the Country Park path/ trod along Norwich Road. Clerk to email Cllr Vardy. GH.

- 11.5 Clerk to email Norfolk Homes regarding the Holt Hopper bus link through the development site. GH
- 11.6 Cllr Payne stated that West Norfolk are pushing hard for Government Funding to get the Beeching funding. The Orbital Railway Group have been asked to re-submit their request for permission to use NCC land as the original permission granted is now out of date. The Government Funding has now been withdrawn.
- 11.7 Cllrs requested that a safe refuge is installed in the middle of A148 where the Public Footpath crosses to make the crossing safe Clerk to email NCC and copy in Cllr Vardy. GH
- 11.8 Cllr Vardy updated everyone on the viability study which NNDC are undertaking on the Hopkin Homes site. Cllr Vardy will be challenging developers on the removal of the affordable homes from the Holt site. This was welcomed news.
- 11.9 Love Holt – Circulated prior to the meeting. Cllr Payne asked for an update on the Barclays Bank it had been previously agreed that Barclays would not close until Budgens was opened. Residents are keen to get a bank hub into Holt. Clerk to push for a hub. Cllr Moore stated that he has arranged for the Playing Fields to be used as a free parking site Monday – Friday asked that HTC pay the fees of £480 this was PROPOSED to be paid by HTC by Cllr Williams and SECONDED by Cllr Prior and AGREED by all. GH
- 11.10 Greening Holt – No update.

12. Play Inspection Report

12.1 It was noted that the Play Inspection Report was circulated to everyone, and staff would carry out the actions needed. Only one item received a medium risk which was the large swing which will be fixed in the coming weeks.

13. Correspondence

13.1 The Clerk updated everyone on the Local Government Elections which will be taking place next May.

14. Finance (circulated prior to the meeting)

14.1 To approve the payments and receipts for the month of September. Cllr Payne stated that the Allies and Morrison workshop report and associated fees should come

out of the MTI / S106 fund received. The Clerk confirmed that this was the case. The finances were PROPOSED by Cllr Wright (payments of £19249.73 ex VAT) and SECONDED BY Cllr Traynier and AGREED by all.

14.2 It was AGREED to apply for grant funding from the NNDC Sustainable Grant Fund for help towards the Playing Fields Defibrillator.

14.3 A grant for the Lights Committee was discussed. Cllr Prior stated Cllrs had requested the costings for the light's night, and it wasn't separated out between the switch on light and the main event which wasn't very clear. Clerk to request more detailed accounts from the committee. GH

14.4 It was PROPOSED by Cllr Prior and SECONDED by Cllr Moore and AGREED by all to extend the meeting past 9am as per the Standing Orders to allow more discussion on the Lights Committee Donation.

14.5 Cllr Roper stated that the £1000 proposed was too much to be given in the current climate and would have liked to have seen some of the money proposed donated to the Community Support Fund.

14.6 Cllr Payne was keen to support the lights and along with Cllr Williams suggested the bucket collection and boxes need to be more prominent and could also include a charity donation.

14.7 Cllr Wright PROPOSED £1000 to come out of street lighting fund for the communal lighting of the town throughout the 6 weeks of Christmas, this was SECONDED by Cllr Moore and AGREED by 7 cllrs present, 2 Cllrs OBJECTED to the motion. The motion was past on a majority vote.

15. Planning (Report circulated prior to the meeting)

15.1 The planning Report for applications received since the last meeting. Was circulated prior to the meeting. The report was PROPOSED by Cllr Traynier and SECONDED by Cllr Prior and AGREED by all. It was AGREED that the detail for the objection to the Norfolk Home site be circulated by email before being submitted. GH

15.2 It was noted that the S106 was wrong and needed amending to state that funds would be given to the Holt Hopper Bus not the Coast Hopper Bus. Clerk to speak to the planner. GH

15.3 An update was given by the Clerk that the Holt Neighbourhood Plan was now out at consultation and copies were available from Nelson House and in the meeting should anyone wish to have a copy.

16. Agree date and time of next meeting.

16.1 The next meeting will be on Monday 14th November at 7pm at The Playing Fields Association on Woodfield Road.

The meeting ended at 21.20