



Minutes of the Holt Town Council Meeting held on Monday 9th January 2023 at 7pm at The Holt Playing Fields Association, Woodfield Road, Holt.

Attending: Cllr Rodney Smith (Mayor), Cllr Phil Wright, Cllr Maggie Prior, Cllr Simon Williams, Cllr Liz Traynier, Cllr Sandy Roper, Cllr Bryan Payne, Cllr Ray Moore, Cllr Martin Batey, Cllr Simon Williams, Cllr Iain Wilson and Town Clerk Gemma Harrison.

0 members of the public present.

County Cllr Eric Vardy and Local Beat Officer PC Gower-Smith were also present.

1. Welcome

1.1 Cllr Smith welcomed everyone to the meeting and wished everyone a Happy New Year.

2. Apologies for absence.

2.1 Apologies have been received from Cllr Tribe (Illness) and Cllr Philo (Family Commitment). Apologies were accepted.

2.2 It was noted that Cllr Wilson will be arriving to the meeting slightly late.

3. To consider requests for dispensations from the restriction of operating in the discussion or voting on a matter in which a member has a disclosable pecuniary interest.

3.1 None.

4. Police Matters

4.1 PC Graham Gower Smith gave an update. A small group of children have been causing trouble in the town. Arrests have been made and bail conditions given. PC Graham Gower-Smith is working with all agencies in order to push the children in the right direction. Residents and Cllrs are encouraged to report all abuse and vandalism through 101, the Town Clerk or the Norfolk Constabulary website. The Police are doing their best and working hard to try and resolve the problems.

PC Graham Smith stated he has monitored HGVs on Hempstead Road and it is only a few using Hempstead Road and that the majority of HGV's are now using the Heath Farm Road.

5. Announcements by Mayor

5.1 Cllr Smith announced that he represented Holt Town Council by attending The Venue on Christmas Day afternoon to help out with the Community Christmas Lunch. It was noted that the Gresham's Headmaster was also present and helping. Another good turn out with over a hundred residents being catered for.

6. To agree the minutes of the Town Council Meeting dated Monday 12th December 2022.

6.1 The minutes were circulated prior to the meeting. They were PROPOSED as accurate and correct by Cllr Traynier and SECONDED by Cllr Batey and AGREED by all.

7. Matters Arising

7.1 Letheringsett Car Park – it was noted that the resurfacing will be taking place on 18th January.

7.2 Second Homes Business Rates – Clerk to chase NNDC for a response to previous email sent.

(Cllr Wilson joined the meeting)

7.3 Industrial Meeting – Clerk to circulate the meeting date as soon as known. Clerk to circulate to Cllrs the planning update document located on the NNDC website. GH

8. Reports

8.1 NCC / NNDC – Cllr Eric Vardy gave his report. Residents set to benefit from £2 price cap fare. Each journey maximum £2. Trod footpath along Norwich Road, worthwhile to investigate working with the developer and NCC and NNDC to improve Holt Country Park. (Clerk to set up a meeting). It was noted that Martin Wilby has resigned from Cabinet and Graham Plant has taken his place. Eric has agreed to pay towards the feasibility study for a mini roundabout for Charles Road and Edinburgh

Road, which was welcomed by Cllrs. Clerk to send email to Cllr Vardy regarding the bus improvements needed in the town. GH

8.2 Parking charges in EDP – Cllr Eric Vardy is against the proposal. The reasoning behind the proposal is to do with the payment of parking attendants. NNDC contribute £5000 towards the parking attendants, there is currently a shortfall. A decision has not been made; the proposals are still being discussed.

8.3 Cllr Moore asked for an update on Changing Places in Albert Streetcar Park. Clerk to contact NNDC for an update. GH

8.4 Love Holt report was circulated prior to the meeting. Love Holt is at a junction, it was set up in 2019 and has been a communication platform. Worked alongside the Christmas Lights, Holt Festival and Holt Markets. Number of empty shops are starting to increase in the town and a decision needs to be made on whether to continue Love Holt or not. More volunteers are needed to do more work to add value to the town.

8.5 Greening Holt report was circulated prior to the meeting. It was noted that the re-launch of Greening Holt is taking place on 21st January at 10am in The Feathers.

9. Kingsley Care Home

9.1 The proposed name for the new care home was suggested as King Charles III Care Home this was PROPOSED by Cllr Smith and SECONDED by Cllr Prior and AGREED by all. Queens Meadows lies adjacent and Coronation Road and Charles Road nearby thereby a reference to the King would be very much welcomed by Cllrs. Cllr Smith to report back to Kingsley Care. RS

9.2 Cllr Traynier to contact local resident regarding the naming of the new gym equipment site and report back to the Clerk. LT

10. Glaven Valley Conservation Appraisal

10.1 The consultation has been extended it was noted that the plan needed amending to exclude the Gladman's site in the Glaven Valley Conservation area. Clerk to draft comments and circulate. GH

11. Community Support Funding

11.1 £10,000 grant funding has been received for Community Support Funding and a discussion took place on what the fund should be spent on. Electric blankets and pre-paid cards for metres was discussed. It was PROPOSED by Cllr Moore that the Clerk manages the fund, this was SECONDED by Cllr Smith and AGREED by all. It was AGREED that the funding should only be spent on Holt residents and suggested the North Norfolk Food Bank should be notified so they can help direct people in the direction of HTC for further support. GH

12. Icy Pavements

12.1 A discussion took place around the icy pavements after the recent cold spell, and whilst it was AGREED HTC didn't have the equipment of capacity to clear pavements, it was AGREED that HTC could lead a campaign in October. The campaign will encourage the community to help take ownership of the areas, they live in. Clerk to ask Love Holt to support campaign. A map has been created to show the location of grit bins. Clerk to chase NCC regarding the missing grit bin on The Close. GH

13. Correspondence

13.1 None

14. Finance

14.1 Payments, receipts, and Bank Reconciliation (Appendix A) were circulated prior to the meeting. Cllr Traynier PROPOSED the payments of £50,038.22 and Cllr Batey SECONDED, the payments, which were AGREED by all present. GH

15. PLANNING

15.1 The Planning Report was circulated prior to the meeting, the report was PROPOSED by Cllr Batey and SECONDED by Cllr Moore and AGREED by all. GH

16. The time and date of next meeting was confirmed as Monday 13th February 7pm at The Playing Fields Association.

17. The public were asked to be excluded from the meeting under the Public Bodies (and Admissions to Meetings) Act, in order to allow HTC to discuss a Personnel Matter.

17.1 It was noted that a member of the Maintenance Team had resigned, Cllrs all wished the staff member all the very best for the future.

The meeting ended at 8.40pm

Appendix A

Holt Town Council

6 January 2023 (2022-2023)

Prepared by:

Approved by: Date:

Date:

Name and Role (Clerk/RFO etc)

Name and Role (RFO/Chair of Finance etc)

Bank Reconciliation at 31/12/2022		
Cash in Hand 01/04/2022		
ADD		
Receipts 01/04/2022 - 31/12/2022	293,034.10	A
SUBTRACT	209,051.39	
Payments 01/04/2022 - 31/12/2022		
Cash in Hand 31/12/2022		
(per Cash Book)		
502,085.49		
233,314.73		
268,770.76		
Cash in hand per Bank Statements	0.00	B
Less unrepresented payments	13,439.14	
Plus unrepresented receipts	34,385.93	
Adjusted Bank Balance	221,294.37	
269,119.44		
393.68		
268,770.76		
45.00		
268,725.76		
A = B Checks out OK		

Petty Cash 31/12/2022 Barclays Business Saver Account 31/12/2022 Barclays Business Tracker Account

31/12/2022 Barclays Community Account 31/12/2022