

## **Holt Town Council**

**Attendees:** Cllr Rodney Smith (Mayor), Cllr Phil Wright (Deputy Mayor), Cllr Ben Philo, Cllr Simon Williams, Cllr Martin Batey, Cllr Ray Moore, Cllr Sarah Tribe, Cllr Bryan Payne, Cllr Maggie Prior, Cllr Sandy Roper and Town Clerk Gemma Harrison.

County Cllr Eric Vardy was also present.

There were 0 members of the public present.

### **1. Welcome**

1.1 Cllr Smith welcomed everyone to the meeting.

### **2. Apologies for absence.**

2.1 Apologies were received by Cllr Curley (work commitment), Cllr Wilson (family commitment) and Cllr Traynier (family commitment). All apologies were accepted.

### **3. To consider requests for dispensations from the restriction of operating in the discussion or voting on a matter in which a member has a disclosable pecuniary interest.**

3.1 None

### **4. Police Matters**

4.1 Deferred to later in the meeting, (Item 8).

### **5. Announcements by Mayor.**

5.1 None

### **6. Agree the Minutes of:** The Town Council Meeting dated Monday 13th February 2023

6.1 The minutes were circulated prior to the meeting, they were PROPOSED by Cllr Moore and SECONDED by Cllr Prior and AGREED by all.

### **7. Matters Arising (for information and not included on the main Agenda).**

7.1 Employment Land – item deferred to April's meeting. No further update.

7.2 Holt Neighbourhood Plan The examiner has shared his final report and the next stage is the referendum which is expected to be held after the election in May.

7.3 Cllr Moore asked for an update on the Albert Street toilets. Clerk to email Cllr Vardy to request an update from NNDC. It was noted that Church Street Toilets are currently closed on Sundays but agreed that Cllrs could form a rota to open them if there was the demand. GH

7.4 It was reported that the verges from the Heath Farm roundabout to the Norwich road roundabout have been damaged and that a road sweeper was needed to tidy the area up. Clerk to report to Highways. GH

7.5 The works on the old carpet shop in town are not progressing and there are concerns regarding health and safety. Clerk to email Cllr Vardy to see if NNDC have any powers to ensure the site is secure and safe to members of the public. GH

7.6 Hornsea Exhibition – It was noted than an exhibition took place at The Venue and information distributed about grant funding which will be made available to the community.

7.7 It was noted that the Clerk needs to inform residents about the three tiers of Local Government in order to better educate them on what the roles and responsibilities of each council are. GH

## **8. Police Report**

8.1 PC Graham Gower-Smith gave his report. It was confirmed that the SNAP priority for the next 3 months was targeting noisy mo-peds. PC Graham Gower-Smith confirmed that tickets have already been issued and the situation has improved.

## **9. Coronation**

9.1 A discussion took place around the planned Coronation Events, and it was suggested that HTC organise a Party in the Park event, on Saturday 6<sup>th</sup> May, to coincide with the Party in the Yard event 2pm – 5pm. Cllr Prior, Cllr Tribe, Cllr Philo, Cllr Roper all AGREED to form a committee to help organise the event at George v Playing Field. Clerk to arrange a meeting. GH

9.2 Clerk to email PC Graham Gower- Smith confirmation on what is being organised.

9.3 Clerk to ask if a fire engine is available for the event and Clerk to ask PC Graham Gower- Smith to bring the police car for the children to enjoy. GH

9.3 It was PROPOSED by Cllr Batey to purchase 350 Coronation mugs for the children in the Nursery and Primary School, this was SECONDED by Cllr Roper and AGREED by ALL. Clerk to order mugs. GH

#### PUBLIC QUESTION TIME

Limited to 15 Mins (3 Minutes per person)

None.

#### **10. Reports; To be Circulated in advance of the meeting**

10.1 Norfolk County Council – Circulated prior to the meeting. Clerk to circulate the link to the PROW map. GH

10.2 North Norfolk District Council – Cllr Vardy expressed his disappointment that that the Hopkins Planning Application was deferred. It should come back to the Development Control Committee ASAP. Cllr Vardy has supported the reduction in street market fees for Holt, the new fee's will be implemented from this month.

10.3 Cllr Payne asked whether there is anything in the budget for Holt at NNDC. Cllr Vardy stated that he has asked where the net income from car parking is spent and has been told it goes into the general reserve. Cllr Vardy would prefer to see the income spent on sustainable tourism in the town.

10.4 Cllr Moore asked what date the Public Hearing will be for the Local Plan and how HTC can submit comments/ take part. Cllr Vardy to find out and report back.

10.5 Love Holt – Report was circulated prior to the meeting; the markets will be taking place again this year on the first Sunday of the month.

10.6 Greening Holt – Cllr Tribe gave the report. Greening Holt have Secured 15-20 fruiting trees which will be planted on Spout Hills. The trees have been funded by the Feathers Hotel. Greening Holt have been gifted a 10 ft Oak it was suggested that it should be planted at Spout Hills by the stream to replace the tree which has died. Greening Holt have been looking at water capture in the town. Greening holt supported

the town litter pick in collaboration with the Eco- Church. The magnolia tree planted for the Jubilee is about to flower.

## **11. Community Support Fund**

11.1 To approve the transfer of grant funds received (£10,000) to the Community Support Fund. The fund transfer was PROPOSED by Cllr Batey and SECONDED by Cllr Wright and AGREED by all. Clerk to transfer funds. GH

## **12. Church Street – Yellow Lines**

12.1 A discussion of the temporary yellow lines on church Street were discussed and it was AGREED that the bays should be reduced to help ease congestion on Church Street. Cllrs were keen to retain as many bays as possible as they recognise the benefit they bring to the local businesses. It was AGREED that a wider passing place will make accessing Church Street easier. Cllr Williams stated he would meet with Gresham's if they were keen to discuss the yellow lines with HTC. Clerk to arrange for the emerging yellow lines to be painted over, improve signage and shorten the bay. GH

## **13. Planning**

13.1 Cllr Prior and Cllr Batey attended the recent Planning Development Meeting whereby the affordable housing at the Hopkins site was discussed. Cllr Prior updated everyone on what was discussed at the Public Hearing. Cllrs expressed their frustration and anger on the application being deferred. Cllr Batey stated Hopkins have done a survey with an independent surveyor, who confirmed the viability issue, but stated that Hopkins were already aware of the issues when they chose to develop the site. Clerk to add to the next agenda for further updates/ discussion. GH

13.2 The planning report was circulated prior to the meeting. In addition to the report Cllrs objected to the Driftway planning application on health and safety grounds, it was not appropriate to have access through a bathroom.

13.3 Cllrs also voted to object to Blyth House, due to concerns about noise and parking.

13.4 Cllrs have received correspondence regarding the proposed Valley Lane development, Cllrs discussed creating a new formal access to Spout Hills from the site. It was decided any new access would require consideration by the Spout Hills Committee. Clerk to raise with the Committee at their next meeting. GH

13.5 Clerk was asked Allison Homes on the possible cemetery extension. GH

13.6 The planning report and above amendments was PROPOSED by Cllr Batey and SECONDED by Cllr Moore and AGREED by all. Clerk to respond to NNDC. GH

#### **14. Finance (circulated prior to the meeting)**

14.1 The payments and receipts for the month of February were circulated prior to the meeting. It was noted that the finance was only recorded to the middle of month due to the Clerk processing end of year accounts. A full update on finance will be given at the April meeting. The finance (as presented) was PROPOSED by Cllr Batey and SECONDED by Cllr Wright and AGREED by all. GH

14.2 The purchase of a Barrow for the Maintenance Team was discussed. Cllr Moore PROPOSED that the Clerk look for grant funding, this was SECONDED by Cllr Prior and AGREED by all. GH

14.3 Cllr Prior PROPOSED not to pay the funding contribution of £100 for the Holt Hopper bus to be included in the new Holt Leaflet, this was SECONDED by Cllr Roper, 6 Cllrs voted in favour and 2 Cllrs abstained. The motion was not carried.

#### **15. Correspondence**

15.1 Elections – if anyone needs any help filling in nomination forms then please contact the Clerk.

15.2 Budgens – Opening at the end of month. Clerk to ask how long until the temporary building will be taken down. GH

(Cllr Moore PROPOSED to sit longer than the 2 hours stated in the Standing Orders, this was SECONDED by Cllr Philo and AGREED by all.)

#### **16. Spout Hills**

16.1 Cllr Wright gave an update on some tree work which is needed to be carried out on Spout Hills. An emergency tree quote has been received, Cllr Moore PROPOSED

the spend of £900 to take down two trees, this was SECONDED by Cllr Williams and AGREED by all. Clerk to liaise with contractor. GH

**17. To agree to Close the Meeting to members of the Public under the Public Bodies (and admission to Meetings) Act 1960**

17.1 The Personnel Committee Report, outlining staff appraisals, was circulated prior to the meeting. Cllr Prior PROPOSED the actions in the report , this was SECONDED by Cllr Wright and AGREED by all. Clerk to implement agreed actions. GH

**18. Agree date and time of next meeting.**

18.1 Monday 17th April 7pm at the Church Meeting Room.

(Please note the change of date and new location above.)

**Meeting ended at 9.07pm**