

Holt Town Council

Attendees: Cllr Rodney Smith (Mayor), Cllr Phil Wright (Deputy Mayor), Cllr Ben Philo, Cllr Simon Williams, Cllr Ray Moore, Cllr Sarah Tribe, Cllr Bryan Payne, Cllr Maggie Prior, Cllr Sandy Roper, Cllr Melandra Curley and Town Clerk Gemma Harrison.

County Cllr Eric Vardy gave his apologies.

1. Welcome

1.1 Cllr Smith welcomed everyone to the meeting.

2. Apologies for absence.

2.1 Apologies received by Liz Traynier, Cllr Martin Batey and Cllr Iain Wilson.

2.2 County Cllr Eric Vardy and District Cllr Georgie Perry-Warnes sent their apologies.

3. To consider requests for dispensations from the restriction of operating in the discussion or voting on a matter in which a member has a disclosable pecuniary interest.

3.1 None.

4. Police Matters.

4.1 CCTV has been suggested by PC Graham Gower-Smith as a solution to help tackle the ongoing vandalism in the town. Clerk to investigate. **GH**

5. Announcements by Mayor.

5.1 The Mayor attended the Methodist Service and represented HTC.

5.2 Cllr Traynier has served 20 years as a Holt Town Cllr before choosing to step down in May. Cllr Traynier was presented with a bouquet of flowers to say thank you for her years of dedication to the town. Unfortunately, Cllr Traynier was unable to attend the meeting, so the Clerk presented Cllr Traynier with the flowers prior to the meeting taking place. The Mayor extended his huge thanks and appreciated to Cllr Traynier for her contribution to HTC over the last 20 years.

6.

6.1 Agree the Minutes of:

- Town Council Meeting dated Monday 13th March 2023

The minutes were circulated prior to the meeting, Cllr Wright PROPOSED the minutes as accurate and correct, they were SECONDED by Cllr Williams and AGREED by all.

7. Matters Arising (for information and not included on the main Agenda).

- Employment Land – Holt. Clerk to go back to Rob Young at NNDC for an update, Cllrs are keen to promote the employment land which is available in the town. Clerk to ask landowner for clarification on employment land availability, Clerk to see if HTC can help promote any land available. GH
- Church Street – Yellow Lines have been reduced on Church Street to alleviate the congestion problems previously suffered.
- NCC Highways still need to clean up the bypass, white lines and hatching need re-doing. Clerk to chase. GH
- Clerk to chase to Allison Homes with regards cemetery expansion. GH
- Clerk to ask Steffan Aquarone for an update on the bank hub. GH
- Cllrs requested an update on the Albert Street Toilet replacement. GH
- Allotments Heath Farm – Clerk to chase Lovells for an update. GH
- Clerk to chase Edinburgh Road roundabout feasibility study to see what is happening. GH
- Clerk to email James Nicholls of Norfolk Homes regarding an update on proposed works on the Cley Road site. GH

PUBLIC QUESTION TIME

Limited to 15 Mins (3 Minutes per person)

None

8. Reports; To be Circulated in advance of the meeting

- **Norfolk County Council** – circulated prior to the meeting. Funding is available from Cllr Vardy for environmental projects including re-wilding.

- **North Norfolk District Council** – circulated prior to the meeting and can be seen in Appendix B.
- **Love Holt** – circulated prior to the meeting
- **Greening Holt** – circulated prior to the meeting. Need to agree the location of the oak tree and 5 whips which have been gifted for George V Play Area. Clerk to arrange collection. GH.

9. **Coronation**

9.1 Clerk updated Cllrs on the celebrations. Clerk to ask Community First Responders whether they can attend the event. GH

10. **Affordable Homes**

10.1 The Clerk, Cllr Batey and Cllr Prior gave an update on the affordable home allocation on the new Hopkins Site (off Hempstead Road) in Holt. The NNDC Development Control Committee are meeting on Thursday 20th April to determine the outstanding planning application to remove all affordable housing from the site. HTC are objecting and will be speaking at Committee to this effect.

11. **Planning (Report circulated prior to the meeting)**

11.1 The planning Report for April was circulated at the meeting.

11.2 Cllrs stated that PF/23/0537 – Land West of Pound Close was out of Character with the Georgian Town of Holt. Removal of surface drainage needs to be carefully considered to ensure it does not interfere with Spout Hills. The integrity of Spout Hills and Glaven Valley is paramount. Cllrs AGREED to OBJECT.

11.3 Cllr Wright PROPOSED the planning report, incorporating the above comments, and Cllr Prior SECONDED the report which was AGREED by all. Clerk to respond. GH

11.4 Vehicles down Peacock Lane are causing an obstruction. Clerk to liaise with PC Graham Gower-Smith and Highways to tackle the ongoing problems. GH

12. Finance (circulated prior to the meeting)

12.1 The payments and receipts for the month of February and March were circulated prior to the meeting. The payments for February of £20,187.92 and £33,776.94 for March were PROPOSED by Cllr Roper and SECONDED BY Cllr Wright and AGREED by all.

12.2 Cllrs asked for an update from The Holt Society on the fundraising for the Jubilee Slates. Clerk to chase. GH

13. Correspondence

13.1 Elections – Clerk gave an update on the forthcoming elections taking place on 4th May 2023.

13.2 Budgens - The new store is now open. Clerk to ask when the old Budgens is being taken down. GH

13.3 HTC considered a request regarding the installation of a new streetlight on Letheringsett Hill. Cllrs all AGREED to support the request. Clerk to send an email to Eric Vardy to ask NCC to install a streetlight. GH

14. Highways and Footpaths

14.1 Clerk to purchase highway repeater stickers to go on lampposts on Norwich Road to help reiterate to drivers the 30mph speed limit. GH

14.2 There are single yellow lines on Kerridge Way, but these are not enforced. HTC agreed to monitor the situation. Clerk to ask for the lines to be re-painted. GH

14.3 The Clerk gave an update on the Green Wheel. Cllr Curley PROPOSED to transfer £2000 funds from the play area budget to the new Green Wheel project. This is because Lovells have committed to funding new play equipment on the Beresford Road site. This proposal was SECONDED by Cllr Prior and AGREED by all. Cllr Roper stated that she would like to see more accessible play equipment installed on George V, Clerk to investigate what equipment is available. GH

15. Agree date and time of next meeting.

15.1 Annual Town Meeting Monday 24th April at 7pm at the Meeting Room at St. Andrew's Church.

16.2 Annual Town Council Meeting Monday 15th May 7pm at the Meeting Room at St. Andrew's Church

Meeting ended 20.35pm

Appendix A

North Norfolk District Council

April 2023

Cllr. Eric Vardy & Cllr. Georgina Perry-Warnes

- There is a potential enforcement issue at Heath Farm, Holt (PF/19/1066, CD/21/0448), which has been raised by a local resident, relating to the location and design of reptile hibernacula. In addition, a number of works are failing to comply with the approved landscaping and ecological mitigation/enhancements. The enforcement team have been notified, and it is being followed up with the developers.
- Following new UK Government legislation, it will be necessary for voters visiting the polling stations on Thursday 4th May to provide photo ID to receive a ballot paper. For those voters without an accepted form of identification, they can either choose to vote by post (having advised NNDC in advance) or they will need to have applied for and received a free Voter Authority Certificate (VAC) ahead of the election, or to have appointed a proxy (who has suitable ID or VAC) to vote on their behalf. Details of accepted photo ID are provided on the attached poster / flyer

The way you vote at your polling station is changing...

From **May 2023** new UK government legislation contained within the Elections Act 2022 means all voters voting in person at the polling station will need to provide photographic identification before being issued with your ballot paper.

Please see overleaf for accepted forms of identification

If you do not have one of the accepted forms of identification you may apply for a **free** Voter Authority Certificate at www.gov.uk/apply-for-photo-id-voter-authority-certificate

Please visit our website at www.north-norfolk.gov.uk/voterID for more information or email us at electoralservices@north-norfolk.gov.uk or call 01263 513811

Postal Votes

You **DO NOT** need to provide photographic ID if you have a **POSTAL VOTE**. For more information and if you wish to apply for a postal vote please visit our website to download an application form or request one by emailing us at postalvotes@north-norfolk.co.uk or call 01263 513811 or collect a form from our Cromer or Fakenham offices

Please act now to:

ENSURE YOU EITHER HAVE ONE OF THE ACCEPTED FORMS OF PHOTOGRAPHIC ID LISTED OVERLEAF

OR

YOU COMPLETE AN APPLICATION FOR A FREE VOTER AUTHORITY CERTIFICATE BEFORE THE DEADLINE OF 5PM ON TUESDAY 25TH APRIL 2023

OR

YOU APPLY FOR A POSTAL VOTE BEFORE THE DEADLINE OF 5PM ON TUESDAY 18TH APRIL 2023

The accepted forms of photographic identification are:

- a passport issued by the UK, any of the Channel Islands, the Isle of Man, a British Overseas Territory, an EEA state, or a Commonwealth country
- a driving licence issued by the UK, any of the Channel Islands, the Isle of Man, or an EEA state
- a biometric immigration document
- an identity card bearing the Proof of Age Standards Scheme hologram (a PASS card)
- a Ministry of Defence Form 90 (Defence Identity Card)
- a Blue Badge
- a national identity card issued by an EEA state
- an Older Person's Bus Pass
- a Disabled Person's Bus Pass
- an Oyster 60+ Card
- a Freedom Pass
- a Scottish National Entitlement Card issued in Scotland
- a 60 and Over Welsh Concessionary Travel Card issued in Wales
- a Disabled Person's Welsh Concessionary Travel Card issued in Wales
- a Senior SmartPass issued in Northern Ireland
- a Registered Blind SmartPass or Blind Person's SmartPass issued in Northern Ireland
- a War Disablement SmartPass issued in Northern Ireland
- a 60+ SmartPass issued in Northern Ireland
- a Half Fare SmartPass issued in Northern Ireland
- an Electoral Identity Card issued in Northern Ireland

EXPIRED DOCUMENTS ARE SUITABLE PROVIDING THE PHOTOGRAPH IS A TRUE LIKENESS




Please visit our website at www.north-norfolk.gov.uk/voterID for more information or email us at electoralservices@north-norfolk.gov.uk

- As you are aware, the application to allow Hopkins Homes to abandon its commitment to provide affordable homes on its Hempstead Road development is coming back before the Development Committee on Thursday. Cllr. Perry-Warnes will speak at the meeting, representing disappointment with the developer's attitude towards its obligation to the Holt community, but supporting the outcome that the original affordable homes provision will now be available through Flagship.