



Dear Councillors,
You are summoned to the Annual Town Council Meeting of Holt Town Council on
Monday 15th May at 7pm at St. Andrew's Meeting Room, St. Andrew's Church, Holt.

Gemma Harrison
Town Clerk

10th May 2023

A G E N D A

- 1. Election of Chairman for the following year. Chairman to sign declaration of acceptance of office.**
- 2. Election of Vice-Chairman for the following year. Vice-Chairman to sign declaration of office.**
- 3. Welcome and to consider apologies and reasons for absence.**
- 4. To receive declarations of Interest and requests for dispensations by Councillors in any of the agenda items listed.**
- 5. Police Matters**
- 6. Announcements by Mayor**
- 7. Minutes of the Town Council meeting held on Monday 17th April 2023 to be approved and signed.**
- 8. Matters Arising on the Minutes (for information only and not included on the agenda)**
 - Coronation Celebrations
 - Employment Land
 - Holt Bypass
 - Bank Hub
 - Edinburgh Road – Feasibility Study
 - Albert Street Toilet Replacement
 - An update from the Norfolk Homes Cley Road site
 - Peacock Lane- Obstructing vehicles
- 9. Reports**
 - **Norfolk County Council**
 - **North Norfolk District Council**

- Love Holt
- Greening Holt
- Holt Youth Council

PUBLIC QUESTION TIME

Limited to 15 mins (3 minutes per person)

10. General Power of Competence

10.1 To agree to adopt GPC for the financial year 23/24

11. Standing Orders

11.1 To agree the Standing Orders for 23/24.

12. Committees

12.1 To discuss HTC Committees.

12.2 To agree the membership of the Personnel Committee.

13. Planning

13.1 To agree the Planning Report for May (Circulated prior to the meeting).

13.2 To receive an update on the affordable home on the Hopkins Site, off Hempstead Road.

14. Finance

14.1 To approve the Financial Report for April 2023.

14.2 To approve Section 1 of the AGAR the Annual Governance Statement for 2022/23

14.3 To approve Section 2 of the AGAR the Accounting Statements for 2022/23

14.4 To approve and to Note the Notice of Public Rights.

14.5 To agree the purchase of a new Defibrillator for the Holt Playing Fields Building.

15. Correspondence Received

15.1 Kerridge Way Parking Complaints

15.2 Budgens Temporary Building

15.3 To note the advance works notice for A148 Cromer Road single land closure for Hornsea 3. Monday – Friday – 8.30am – 4.30pm 2nd May – 18th May.

16. CCTV

16.1 To receive an update from the Clerk on possible CCTV for the town.

17. To note the date of the Next Town Council meeting Monday 12th June, Holt Playing Fields Association off Kelling Road.