

Holt Town Council

The minutes of the Holt Town Council Meeting on Monday 15th May 2023 at the Meeting Room at St. Andrew's Church, Holt.

Attendees: Cllr Sarah Tribe (Mayor), Cllr Phil Wright (Deputy Mayor), Cllr Martin Batey, Cllr Rodney Smith, Cllr Simon Williams, Cllr Ray Moore, Cllr Chris Bishop, Cllr Bryan Payne, Cllr Maggie Prior, Cllr Sandy Roper, Cllr Anita Jones, Cllr Danny Doran and Town Clerk Gemma Harrison.

5 members of the public present

1. Election of Chairman for the following year. Chairman to sign declaration.

1.1 Sarah Tribe was PROPOSED as Mayor by Cllr Williams and SECONDED By Cllr Smith and AGREED by all on a show of hands.

1.2 Cllr Tribe signed the office of declaration and thanked Cllr Smith for all his work and dedication to the role as Mayor in the previous 4 years. Cllr Tribe thanked all Cllrs for their support and looked forward to serving the residents and wider community of Holt as Mayor.

2. Election of Vice-Chairman for the following year. Vice-Chairman to sign declaration of office.

2.1 Cllr Payne PROPOSED Cllr Wright as Deputy Mayor this was SECONDED by Cllr Smith and AGREED by all present by a show of hands.

2.2 Cllr Wright signed his office of Declaration.

3. Welcome and to consider apologies and reasons for absence.

3.1 Cllr Sue Barham gave her apologies (due to a family commitment).

4. To receive declarations of Interest and requests for dispensations by Councillors in any of the agenda items listed.

4.1 None.

5. Police Matters

5.1 The Police phoned the Clerk with a verbal report about Albert Street toilets which have vandalised yet again. The children causing the damage are known to the Police and will be dealt with accordingly.

6. Announcements by Mayor

6.1 Cllr Smith gave the Mayor's report. The Mayor attended the Community event for the Coronation Picnic in the Park, Cllr Smith extended his thanks to the Police and Fire Brigade for their support on the day. The Mayor also attended the Coronation Civic Service

6.2 The Mayor has been asked to convey a message of thanks from the Deputy Lieutenant of Norfolk, Michael Gurney, on how professional Holt Town Council has been and how well the Council has conducted its business for the whole community.

7. Minutes of the Town Council meeting held on Monday 17th April 2023 to be approved and signed.

7.1 The minutes were circulated prior to the meeting, Cllr Prior PROPOSED the minutes as accurate and correct, they were SECONDED by Cllr Sandy Roper and AGREED by all.

8. Matters Arising on the Minutes (for information only and not included on the agenda)

8.1 Coronation Celebrations – the community came together to celebrate the King's Coronation at the George V Playing Field.

8.2 Employment Land – no update - to be added to next month's agenda.

8.3 Holt Bypass – vegetation starting to take over the sides of the bypass, the grass cannot be cut, the hump from a recent broken-down vehicle needs flattening.

8.4 Bank Hub – no update.

8.5 Edinburgh Road – Feasibility Study is programmed in, but no date known. Clerk to ask Highways for further information. GH

8.6 Albert Street Toilet Replacement – No date confirmed.

8.7 An update from the Norfolk Homes Cley Road site – No update Clerk to add to the next agenda. GH

8.8 Peacock Lane- Obstructing vehicles are causing a problem for residents. Kings Lynn are issuing permit to allow the obstruction of the yellow lines. Clerk to contact Kings Lynn about issuing permits and ask that the road is regularly monitored by parking enforcement. GH

8.9 Alison Homes – no update, Clerk to add to next month's agenda.

8.10 Clerk to add the Heath Farm allotments onto next month's agenda.

9. Reports

9.1 Norfolk County Council – Cllr Vardy gave his report. Cllr Vardy welcomed Martin Batey to the District Council and looks forward to working with him. Cllr Vardy welcomed the new Town Cllrs to the council. Cllr Vardy summarised the report which was circulated prior to the meeting. Cllr Vardy has been working on a Climate Strategy on how the County Council interacts with stakeholders on the current climate emergency.

9.2 Clerk to arrange for a meeting to discuss the future of the Hopper Bus and to invite Cllr Vardy along to attend as the County Cllr representative.

9.3 North Norfolk District Council – There is not a lot to report due to the elections and purdah. Pound Close development has been objected to on environmental grounds. Highways have approved the scheme.

9.4 District Cllr Martin Batey gave an update stating that the Community Connectors will be at the Youth Project on Fridays, providing help and support for debt management and mental health etc.

9.5 Love Holt – the report was circulated prior to the meeting. A new steering Group has been formed. Cllr Prior has requested a list of the Committee Names and asked HTC to be notified of future meeting dates. GH

9.6 Greening Holt – Circulated prior to the meeting. A meeting took place to discuss the Green Wheel. It is hoped the first section from the Country Park will be delivered next year.

9.7 Holt Youth Council – Cllr Roper started the Youth Council this year and the first meeting was a huge success. Fantastic ideas have been shared; the next meeting of the Youth Council will take place on Tuesday 23rd May at 5pm. The Youth Council are looking at accessible play equipment among other project ideas. A request was made for a small budget for the Youth Council to manage, clerk to add to the next Agenda. Cllr Roper extended a Thank You to The Venue for giving us the Youth Council free meetings. GH

PUBLIC QUESTION TIME

Limited to 15 mins (3 minutes per person)

No questions.

10. General Power of Competence (GPC)

10.1 The GPC for 23/24 was PROPOSED by Cllr Smith and SECONDED by Cllr Moore and AGREED by all.

11. Standing Orders

11.1 The Standing Orders for 23/2 were PROPOSED as unchanged by Cllr Payne and SECONDED by Cllr Prior and AGREED by all. Clerk to update the next review date.

GH

12. Committees

12.1 To discuss HTC Committees. Everyone asked to have a think about Committees and what they would like to go on. Communication and engagement committee was suggested.

12.2 To agree the membership of the Personnel Committee. Sarah, Phil and Rodney and AGREED by all.

13. Planning

13.1 The Planning Report for May was circulated prior to the meeting.

13.2 The land off Beresford Road and 83 Cromer Road were submitted late and discussed in the meeting. It was AGREED to SUPPORT land off Beresford Road and submit no comments to 83 Cromer Road.

13.3 The report (taking in the above comments) were PROPOSED by Cllr Prior and SECONDED by Cllr Payne and AGREED by all.

13.4 Cllr Prior, Cllr Batey and Cllr Moore gave an update on the affordable homes on the Hopkins Site. It has been confirmed that 23 affordable homes will be delivered on the site, not through traditional S106 payments but through grant funding and through Flagship.

14. Finance

14.1 The Financial Report for April 2023 was circulated prior to the meeting. The payments of £13,287 were PROPOSED by Cllr Wright and SECONDED by Cllr Batey and AGREED by all.

14.2 Section 1 of the AGAR (the Annual Governance Statement) for 2022/23 was PROPOSED by Cllr Williams and SECONDED by Cllr Moore and AGREED by all.

14.3 Section 2 of the AGAR (the Accounting Statements) for 2022/23 were PROPOSED by Cllr Batey and SECONDED by Cllr Roper and AGREED by all.

14.4 The Notice of Public Rights was PROPOSED by Cllr Smith and SECONDED by Cllr Batey and AGREED by all. Clerk to display the notice on the noticeboard and online. GH

14.5 The purchase of a new Defibrillator for the Holt Playing Fields Building was PROPOSED by Cllr Batey and SECONDED by Cllr Smith and AGREED by all. Clerk to order. GH

14.6 It was noted that the Clerk has an outstanding action to install town maps displaying the defib locations on them. GH

15. Correspondence Received

15.1 Kerridge Way Parking Complaints – It was AGREED that the Clerk ask that the current single yellow line is repainted. It was AGREED to ask the Market Committee to stop traders parking on the pinch points in town. GH

15.2 Budgens Temporary Building – The building has been dismantled.

15.3 To note the advance works notice for A148 Cromer Road single lane closure for Hornsea 3. Monday – Friday – 8.30am – 4.30pm 2nd May – 18th May.

16. CCTV

16.1 The Clerk confirmed that a meeting will be arranged to find out more information about prices for CCTV for the town. GH

17. Items for the next agenda – Litter bin on south side of the bypass, Neighbourhood Plan, Holt Youth Council Budget, CCTV, Industrial Land.

18. To note the date of the Next Town Council meeting Monday 12th June, Holt Playing Fields Association off Kelling Road.

The Meeting ended 8.28pm