



# HOLT TOWN COUNCIL

Councillors,

You are summoned to the Meeting of Holt Town Council on Monday 11<sup>th</sup> September 2023 at 7pm at The Holt Playing Fields Club House, Woodfield Road, Holt, NR25 6TX.

Town Clerk

6<sup>th</sup> September 2023

## AGENDA

|     |                                                                                                                                                                                                                                                  |  |
|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 1.  | <b>Welcome</b>                                                                                                                                                                                                                                   |  |
| 2.  | <b>Apologies for absence.</b>                                                                                                                                                                                                                    |  |
| 3.  | <b>To consider requests for dispensations from the restriction of operating in the discussion or voting on a matter in which a member has a disclosable pecuniary interest.</b>                                                                  |  |
| 4.  | <b>Police Matters.</b>                                                                                                                                                                                                                           |  |
| 5.  | <b>Announcements by Mayor.</b>                                                                                                                                                                                                                   |  |
| 6.  | <b>Agree the Minutes of:</b> <ul style="list-style-type: none"><li>• Town Council Meeting dated Monday 10<sup>th</sup> July 2023</li></ul>                                                                                                       |  |
| 7.  | <b>Matters Arising (for information and not included on the main Agenda).</b> <ul style="list-style-type: none"><li>• Industrial Land</li><li>• Neighbourhood Plan</li><li>• Painting the Underpass</li><li>• UPP Broadband</li></ul>            |  |
|     | <b>PUBLIC QUESTION TIME</b><br>Limited to 15 Mins (3 Minutes per person)                                                                                                                                                                         |  |
| 8.  | <b>Reports; To be Circulated in advance of the meeting</b> <ul style="list-style-type: none"><li>• Norfolk County Council</li><li>• North Norfolk District Council</li><li>• Love Holt</li><li>• Greening Holt</li></ul>                         |  |
| 9.  | <b>Hopper Bus</b><br>9.1 To discuss recent correspondence received on the Hopper Bus Service (which has ceased to exist). To discuss alternatives and possible short-term solutions to ensure residents have continued access to Holt Surgery.   |  |
| 10. | <b>Defibrillators</b><br>10.1 To receive an update on the Defibs in town.<br>10.2 To receive an update and agree future Defib training.<br>10.3 To receive an update on map boards for the town car parks, which will contain Defib information. |  |

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| <b>11.</b> | <b>Planning (Report circulated prior to the meeting)</b><br>11.1 To agree the planning Report for applications received since the last meeting.                                                                                                                                        |  |
| <b>12.</b> | <b>Finance (circulated prior to the meeting)</b><br>12.1 To approve the payments and receipts for July and August.<br>12.2 To approve the conclusion of Audit 22/23<br>12.3 To agree the Car Park Permit Charges for 23/24 for Letheringsett Car Park.                                 |  |
| <b>13.</b> | <b>Correspondence</b><br>13.1 Orchard Park - thank you from residents.                                                                                                                                                                                                                 |  |
| <b>14.</b> | <b>Road Name Request</b><br>14.1 To agree the road names for the new Hopkins Estate as per the request from NNDC.                                                                                                                                                                      |  |
| <b>15.</b> | <b>Holt Youth Council and George V Playing Field</b><br>15.1 To receive an update from the recent Youth Council Site visit.<br>15.2 To review a proposal from Youth Council for an accessible roundabout for George V Play Area.                                                       |  |
| <b>16.</b> | <b>Love Holt BID Proposal</b><br>16.1 To update Cllrs on the Love Holt BID Proposal.                                                                                                                                                                                                   |  |
| <b>17.</b> | <b>New Post Box Location</b><br>17.1 To discuss the need for an additional post box location in the town centre.                                                                                                                                                                       |  |
| <b>18.</b> | <b>Holt Playing Fields</b><br>18.1 To discuss the future of Holt Playing Fields and what role HTC may play.                                                                                                                                                                            |  |
| <b>19.</b> | <b>To consider a resolution (Under the Public Bodies Admission to Meetings Act 1960) to exclude members of the public to discuss a confidential personnel matter.</b> <ul style="list-style-type: none"> <li>• Maintenance Team Recruitment</li> <li>• Project Officer Role</li> </ul> |  |
| <b>20.</b> | <b>Agree items for the next Agenda.</b>                                                                                                                                                                                                                                                |  |
| <b>21</b>  | <b>Agree date and time of next meeting.</b><br><b>21.1 Town Council Meeting Monday 9<sup>th</sup> October 2023 at 7pm at Holt Playing Fields.</b>                                                                                                                                      |  |