

Holt Town Council

The minutes of the Holt Town Council Meeting, held at 7pm on Monday 11th December 2023 at the Meeting Room of Holt Playing Fields Association, Woodfield Road, Holt.

Attendees: Cllr Tribe (Mayor), Phil Wright (Deputy Mayor), Cllr Martin Batey, Cllr Ray Moore, Cllr Maggie Prior, Cllr Sue Barham, Cllr Chris Bishop, Cllr Bryan Payne, Cllr Rodney Smith, Cllr Sandy Roper and Cllr Simon Williams.

3 Members of public present.

1. Welcome.

1.1 Cllr Tribe welcomed everyone to the meeting.

2. Apologies for Absence:

2.1 Apologies have been received from Cllr Danny Doran (illness) and Cllr Anita Jones (family commitment).

2.2 Apologies were accepted.

3.To consider requests for dispensations from the restriction of operating in the discussion or voting on a matter in which a member has a disclosable pecuniary interest.

3.1 Cllr Batey stated that he had an interest in Item Number 13 (Planning).

3.2 Cllr Moore stated he was a member of Holt Playing Fields.

4. Police Matters.

4.1 PC Graham Gower-Smith gave his report via the Clerk. Rural crime is on the decrease. Graham is aware of cold callers operating in the area and believes the group operating have moved on.

5. Announcements by Mayor.

5.1 Cllr Tribe circulated her report prior to the meeting. It was noted that the Mayor switched the Christmas lights on at the Care Home, and represented the Town Council at the poignant Remembrance Sunday Service.

6. Agree the Minutes of the Previous Meeting (circulated prior to the meeting) dated ;

6.1 The minutes of the meeting dated Monday 13th November were circulated prior to the meeting. They were PROPOSED by Cllr Smith as accurate and correct and SECONDED by Cllr Bishop and AGREED by all.

7. Matters Arising (for information and not included on the main Agenda).

- Heath Farm Allotments – Lovells have confirmed a Draft License will be sent over to HTC shortly.
- Local Plan Public Hearings – Cllr Prior and Cllr Payne will be representing Holt Town Council at the Local Plan Hearings in January.
- Speeding Nightjar Road – Cllr Eric Vardy has spoken with PC Graham Gower- Smith and requested that a camera van is used to monitor speeding vehicles.
- Pedestrian Crossing at the Surgery – now completed.
- Peacock Lane parking and wall – Highways and planning enforcement have surveyed the site and confirmed the pavement is the width it has always been, no problems have been found. The parking is being monitored by parking enforcement and fines will be issued accordingly.
- Fish Hill Building Works –Planning enforcement have been out and inspected the site. Whilst the site is a little untidy there has been no breach of any planning condition. Work is due to commence in January. It was AGREED that the clerk will contact the NNDC Planning Team to ensure the pavement is reinstatement, a drop kerb at the side rather than at the front was requested by Cllrs. GH
- Bank Hub – Now that the Bank in Sheingham is due to close, Cllrs are keen for the Clerk to push Holt forward as an ideal location for a potential Bank Hub. Clerk to contact Steffan Aquarone to ensure this is being considered. GH
- Cemetery Extension – Clerk to speak to the landowner adjacent to the Cemetery to better understand the landownership queries on the site and to push for the HTC cemetery extension proposal to be considered. GH
- Defib grants – Clerk to email the HTC Grants Committee on potential Defib funding opportunities. GH
- Streetlights – Clerk to add the proposed additional streetlights on Letheringsett Hill and Thornage Road to Januarys Agenda. GH
- Yellow lines Kerridge Way – these are on the NCC contractor work list for re-painting.

- Rob Young – Cllrs were frustrated to the lack of response from NNDC Officer Rob Young and has been ask to escalate the employment land query to Steve Blatch and to copy in NNDC Cllrs Eric Vardy and Martin Batey. GH
- Post Box – No update.

8. Guest Speaker – Douglas Robb Gresham's Headmaster

8.1 Douglas shared with Cllrs the proposals for Holt Hall. The recent consultation event was a success with 80 members of the public attending and 30 comments received. The comments were largely positive. Some concerns have been raised with regards the Kelling Road junction with Cromer Road and parking on Kelling Road. Gresham's will be working with NCC Highways to mitigate these concerns.

8.2 Heritage and ecology constraints have been explored at length with NNDC at pre application meetings.

8.3 No trees will be removed from site; all works will be carried out sensitively to ensure the ancient woodland is protected.

8.4 Douglas confirmed a Study Centre will be built on site for children outside the school to access.

8.5 It was confirmed that there are no plans to sell any land in the town centre.

8.6 The consultation is running to 18th December 2023.

PUBLIC QUESTION TIME

Limited to 15 Mins (3 Minutes per person)

- A local resident reported a cold calling incident in town. The Police are aware and cold calling stickers will be distributed.
- The same local resident reported that parking on Cley Road was problematic.

9. Reports; To be Circulated in advance of the meeting

9.1 Norfolk County Council – Report circulated ahead of the meeting and can be seen in full at Appendix A.

9.2 Heath Road roundabout – Cllrs have consistently raised concerns about the Heath Farm roundabout. Clerk to ask Highways for a copy of the recent accident report to better understand the circumstances of the recent accident. Cllrs reiterated that they would like to see improved signage and lighting on the roundabout. A flashing

roundabout sign was suggested as something that may possibly help. Clerk to get a quote and liaise with County Cllr Eric Vardy and NCC Highways on possible solutions. GH

9.3 North Norfolk District Council – Local Plan Hearings will be held in January, Cllr Batey stated he is the Digital Champion for North Norfolk. UPP are in the town and putting in the infrastructure which is due to be live early next year. The housing crisis and homelessness is putting a huge strain on the NNDC budget.

9.4 Love Holt – report circulated prior to the meeting. Cllrs stated that it is encouraging to know that there is a waiting list for shops interested in coming to the town.

9.5 Greening Holt – reported circulated prior to the meeting.

9.6 Skate Park Committee – Cllr Roper gave an update; concerns have been raised by an existing Playing Fields committee member about a possible increase in vandalism if the proposed skate park were to go ahead. Clerk to add the Playing Fields to next months Agenda. GH

9.7 Holt Youth Council – report circulated prior to the meeting.

10. Budget

10.1 The 24/25 Budget was circulated prior to the meeting. Cllr Moore PROPOSED the Precept for 24/25 as £170,707 which equates as £89.31 per Band D property, this was SECONDED by Cllr Smith and AGREED by all. The increase of £6.48 per Band D property per year is needed to cover a rise in costs, especially NNDC election costs, electricity for the streetlights and insurance rises. The budget even with this small increase is incredibly tight for 24/5.

11. War Memorial

11.1 Cleaning of the War Memorial was discussed. It was PROPOSED by Cllr Roper to appoint Nick Hindle to carry out the restoration works, this was SECONDED by Cllr Smith and AGREED by all. Clerk to inform Nick Hindle and agree a date for the works to take place. GH

12. Grit Bins

12.1 Residents from the new Heath Farm housing estate have been in contact and asked for HTC to consider installing grit bins on the estate. The installation of 2 grit bins was PROPOSED by Cllr Barham and SECONDED by Cllr Williams and AGREED by all. Cllr Moore abstained; the motion was AGREED by everyone else present. Clerk to liaise with Highways. GH

12.2 To receive an update on the grit bin and winter weather campaign.

12.3 It was PROPOSED by Cllr Moore and SECONDED by Cllr Batey to extend the meeting beyond the agreed 2 hours as stated in the Standing Orders. Everyone AGREED and the meeting continued.

Cllr Martin Batey left the meeting so planning issues could be discussed.

13. Planning (Report circulated prior to the meeting)

13.1 The planning report was PROPOSED by Cllr Phil Wright and SECONDED by Cllr Smith and AGREED by all. Clerk to respond via the NNDC planning portal. GH

Cllr Martin Batey returned to the meeting.

14. Finance (circulated prior to the meeting)

14.1 The payments of £27,986.42 and receipts of £1,235 were PROPOSED by Cllr Wright and SECONDED by Cllr Batey and AGREED by all.

14.2 The revised quote for the accessible roundabout installation at George V was PROPOSED by Cllr Wright and SECONDED by Cllr Roper and AGREED by all. Clerk to clarify with the contractor the differences in specification for the surfacing. GH

14.3 The column replacement for a streetlight on Pereers Close, (£2154 as circulated prior to the meeting) was PROPOSED by Cllr Moore and SECONDED by Cllr Smith and AGREED BY ALL. Clerk to liaise with Cozens and arrange for it to be replaced. GH

14.4 Fish Hill – Cllr Payne asked for the quote for a new streetlight on Fish Hill to be deferred. Clerk to arrange a meeting between Cllr Payne and Cozens to discuss the new light location. GH

15. Correspondence

15.1 None.

16. Coronation Gym Park

16.1 A request has been received to install a level path to the gym equipment at Coronation Park. Clerk to discuss with the Maintenance Team to get a steer on what can be achieved. GH

17. Agree items for the next Agenda.

17.1 Playing Fields, Employment Land.

18. The meeting dates for 2024 (as circulated prior to the meeting) can be seen at Appendix B. Clerk to circulate the dates to the Playing Fields Association to ensure the hall is booked. GH

19. To agree to exclude the members of the public under the Public Bodies (Admission to Meetings) Act 1960 to discuss;

19.1 A personnel matter.

The remaining member of the public left the meeting.

The appointment of the new Town Ranger on SCP15 was PROPOSED by Cllr Prior and SECONDED by Cllr Wright and AGREED by all.

20. The next Town Council Meeting will take place on Monday 8th January 2023 at 7pm at Holt Playing Fields.

APPENDIX A – NCC REPORT

Ready to Act – new Public Health plan to improve health and wellbeing in Norfolk

Norfolk's new Public Health Strategic Plan prioritises prevention and identifies where Public Health and partners need to focus to improve health and wellbeing in the county.

The plan, being presented to Norfolk identifies opportunities for organisations and communities across the county to promote good health and support people's wellbeing.

These include promoting stop smoking initiatives and encouraging people to take up their free NHS health checks.

The publication of the plan follows the permanent appointment of Stuart Lines as Director of Public Health. Stuart has a strong background in working with local authorities to take a 'health in all policies' (HiAP) approach.

The strategic plan, called *Ready to Change, Ready to Act* details how the Council will work with key partners to help the people of Norfolk to make positive changes to their physical and mental health. It includes work to address the longer-term impacts of the pandemic, such as mental wellbeing, supporting healthy weight and promoting engagement with public health services.

Public health is all about helping people to live the healthiest lives they can. The County Council spends about £45m per year on public health services for adults and children of all ages, including drug and alcohol services, sexual health, support for giving up smoking, health visiting and health checks. It also works closely with local health services such as pharmacies and GP surgeries to provide support.

"People looking to improve their own health such as eating healthily, drinking less, quitting smoking or moving more can find advice and make a plan by going to the Ready to Change website www.norfolk.gov.uk/readytochange.

"We want people in Norfolk to start life well, live well and age well and that means promoting good health from pregnancy through to later life.

"Health in Norfolk is generally better than the national average but there are areas where we want to do more to improve people's quality of life, which is why this plan has prevention and partnership at its heart. We've developed the ten requests of those working across public services – because we know that working together and prioritising good health will improve lives and services for the people of Norfolk."

The Council wants its ten asks to be adopted by Health and Social Care partners, District Councils and voluntary sector organisations. In the longer term it plans to work with businesses to encourage them to commit to the same or similar areas. The ten asks – referred to as Ready to Change – Ready to Collaborate – are:

- **Promote and communicate** the Public Health Strategic Plan within their organisations and consider what resources can be provided to support prevention.
 - Promote and work with us on **stop smoking initiatives**.
 - Identify staff groups and individuals within your organisation for **behaviour change training** to support and advise the people they work with to make a change to improve their health. (i.e. Make Every Contact Count).
 - Promote and work with us on the **5 ways to wellbeing** (mental health promotion).
 - Promote the uptake of **NHS health checks** for staff and service users.
 - Work together to develop ways of **promoting best start in life** and healthy behaviours for children and young people.
 - Work with us to **identify and engage with individuals, groups and communities** who would most benefit from prevention interventions.
 - Actively participate and contribute to **collaborative partnerships**, such as Health & Wellbeing Partnerships, the Health Improvement Transformation Group, the Tobacco Control & Vaping Alliance, the Norfolk Drug and Alcohol Partnership, the Sexual Health Network.
 - Promote the **importance of good health** and more people actively engaging in thinking about their own health improvement.
- Work with us to embed the use of **data and intelligence** in decision-making.

Plans to support the health and social care sector through the pressures expected this winter are being put in place.

The Integrated Winter Plan, which covers the increased demand on health and social care from seasonal illnesses and cold weather, lays out what pressures can be expected and how the Council will be supporting services through the winter months.

Winter is always a time of increased calls on our health and social care sectors, and everyone who works in these areas knows just how demanding the season can be. By preparing for the winter, and making the proper investments in reablement and support for individuals and providers, we're making sure that Norfolk is well placed to meet those demands and provide the care and support our residents need over the coming months."

The County Council will be prioritising supporting people who have been ill through their recovery, helping them return home from hospital or intermediate care, and supporting people to live independent, healthy lives.

One returning measure that has made a big impact in the past is the County Council and Community Healthcare run Hospital Discharge hubs: dedicated teams identifying the care people need to have in place to safely leave hospital and putting that care in place. Thanks to the work of these hubs, 11,000 people were able to safely leave hospital in winter 2022/23, and the working will continue across winter 2023/24.

The plan is supported by the wide-ranging investment that Norfolk County Council is already making in adult social care, including:

- £1.2m investment in staffing the Hospital Discharge hubs
- £1.14m for additional re-abling capacity
- £800,000 for incentive payments for home care providers to support people out of intermediate care
- Uplifting care provider rates by £30m in 2023/24, which will support sustainability over winter
- Investment of £200,000 in step-down Housing with Care Flats that supported people out of community hospitals last winter

Alongside the successes the council and its partners have had in providing health and social care this year, including reducing the county's social care holding lists – those waiting for full packages of support to be assigned - by circa 1,000 since last winter, these plans will ensure everyone in Norfolk can access the care they need over the coming months.

Winter campaign launches to support residents in Norfolk and Waveney to stay Warm and Well.

Supported by local health and care organisations in Norfolk and Waveney the latest Warm and Well Campaign is being launched to help us all stay as well as possible during the cold months ahead.

The campaign encourages Norfolk and Waveney residents to “winter proof” their health and wellbeing by preparing for winter illnesses and reminding people what to do if they do fall ill.

Additionally, the campaign aims to support people to who may be struggling to pay bills or heat their home this winter by raising awareness of the wide range of winter hardship support that is available locally.

The [Warm and Well](#) campaign promotes some of the essential ways that residents can stay healthy, warm, and well this winter, including:

- Getting their flu and COVID-19 vaccinations as soon as they're offered them
- Keeping themselves well this winter by staying warm, keeping active, and keeping a well-stocked medicine cabinet so they are prepared for common winter illnesses
- Advice for people who look after someone at home and how to set up an emergency carer plan
- Signposting people to the hardship support that is available and providing tips on how to make homes more energy efficient.
- Encouraging use of the NHS 111 service, community pharmacies, Minor Injuries Units, and GP practice services instead of going to A&E
- Supporting people to look after their mental health

People can find all the information they need by visiting the online portal here www.winterwellnorfolkwaveney.co.uk.

Health and care leaders are encouraging all residents to make use of these resources to support their health during the coming months and help reduce pressure on local health services.

Tricia D’Orsi, Executive Director of Nursing at NHS Norfolk and Waveney, is urging people who are eligible for free flu and Covid-19 vaccines to take up the offer. She said: “Vaccination against seasonal illness is a really important way to help keep you and your loved ones safe and healthy this winter. Last year, we saw some people becoming very unwell with flu and Covid-19. Vaccination is a safe and effective way to help protect people who are at risk of getting seriously ill from flu and Covid-19 and to help keep people out of hospital over winter.”

Diane Steiner Deputy Director of Public Health at Norfolk County Council, said “Our winter wellness health portal has lots of useful health information to help you prepare for the onset of Winter. You can help reduce your risk of catching and spreading winter bugs such as the common cold or tummy bugs as well as serious illnesses like flu and COVID-19 by adopting simple measures such as washing hands regularly in soapy water for at least 20 seconds, covering your mouth and nose with a tissue when you cough or sneeze and putting the tissues straight in the bin. If you do fall ill and don’t feel well enough to do your normal activities staying at home and avoiding contact with other people until you feel better is also a sensible precaution to take.”

Bill Borrett, Chair of Norfolk and Waveney Integrated Care Partnership, said “People can feel more isolated during Winter months as they stay indoors and this can impact their mental health. We can all help by checking in regularly on friends, family and neighbours particularly during cold snaps. Connecting with your local community can make a difference for those living by themselves plus it can help lift your own mood as well”.

“Last year our winter wellness portal received thousands of visitors seeking information like how their local pharmacist can support their health. This year the portal includes even more information to help people get the support they need over the cold Winter months. Visit www.winterwellnorfolkwaveney.co.uk

APPENDIX B – MEETING DATES**Meeting Dates
2024**

Monday 8th January

Monday 12th February

Monday 11th March

Monday 8th April

Monday 13th May

Monday 10th June

Monday 8th July

Monday 9th September

Monday 14th October

Monday 11th November

Monday 9th December