



HOLT TOWN COUNCIL

Councillors,

You are summoned to the Meeting of Holt Town Council on Monday 12th February 2024 at 7pm at The Holt Playing Fields Club House, Woodfield Road, Holt, NR25 6TX.

Gemma Harrison

Town Clerk

5th February 2024

AGENDA

1.	Welcome
2.	Apologies for absence.
3.	To consider requests for dispensations from the restriction of operating in the discussion or voting on a matter in which a member has a disclosable pecuniary interest.
4.	Police Matters. • Heath Farm Roundabout Accident
5.	Announcements by Mayor.
6.	Guest Speakers Anglian Water: Proposed additional foul discharge in Holt. 6.1 To receive information about a proposed new project from Anglian Water.
7.	Agree the Minutes of: • Town Council Meeting dated Monday 8th January 2024
8.	Matters Arising (for information and not included on the main Agenda). • Employment Land • Post Box • Star Plain – Old Carpet Shop Works • To note the recent Cllr Vacancy
	PUBLIC QUESTION TIME Limited to 15 Mins (3 Minutes per person)
9.	Reports; To be Circulated in advance of the meeting. • Norfolk County Council • North Norfolk District Council • Love Holt • Greening Holt • Skate Park Committee – to agree to temporarily hold HOS funds in the HTC bank account.
10.	Heath Farm Allotments 10.1 To receive an update from the Clerk on the transfer of the allotments at Heath Farm and the agreed allocation process. 10.2 To agree the Terms of Reference for the Allotment Working Party. 10.3 To agree the allotment tenancy agreement. 10.4 To agree the allotment rules and regulations.

	10.5 To agree to sign the car park license issued by Lovells.
11.	Playing Fields 11.1 To receive an update on the transfer from FIT to HTC for The Holt Playing Fields and agree a way forward.
12.	Beresford Road Street Lighting Plan 12.1 To discuss the latest street lighting plan for the Beresford Road site.
13.	Planning (Report circulated prior to the meeting) 13.1 To agree the planning Report for applications received since the last meeting. 13.2 To receive an update from the recent Local Plan Hearings.
14.	Finance (circulated prior to the meeting) 14.1 To approve the payments and receipts for December. 14.2 To approve the cemetery fees from 1 st April 2024.
15.	Correspondence 15.1 Food Waste Composting 15.2 Streetlights on Station Way 15.3 Reports from concerned residents regarding recent accident at Heath Farm roundabout.
16.	Council Policies 16.1 To agree a Biodiversity Policy for the Council (circulated prior to the meeting). 16.2 To agree any revisions to the HTC Grievance Policy, (circulated prior to the meeting).
17.	Council Priorities 17.1 To discuss setting HTC Council Priorities for 2024/25.
18.	Town Map 18.1 To agree the final revisions to the Holt Town Map. 18.2 To receive an update from the Clerk for next steps.
19.	Public Toilets 19.1 To receive a progress report on the refurb project for the Church Street Toilets. 19.2 To receive an update on the proposed refurb for Albert Street Toilets.
20.	Agree items for the next Agenda.
21.	Agree date and time of next meeting. 21.1 Town Council Meeting Monday 11th March 2024 at 7pm at Holt Playing Fields.