



HOLT TOWN COUNCIL

Councillors,

You are summoned to the Meeting of Holt Town Council on Monday 11th March 2024 at 7pm at The Holt Playing Fields Club House, Woodfield Road, Holt, NR25 6TX.

Gemma Harrison

Town Clerk

4th March 2024

AGENDA

1.	Welcome
2.	Apologies for absence.
3.	To consider requests for dispensations from the restriction of operating in the discussion or voting on a matter in which a member has a disclosable pecuniary interest.
4.	Police Matters.
5.	Announcements by Mayor.
6.	Agree the Minutes of: • Town Council Meeting dated Monday 12th February 2024
7.	Matters Arising (for information and not included on the main Agenda). • Cemetery Extension • Heath Farm Roundabout • Employment Land • Post Box – Star Plain
	PUBLIC QUESTION TIME Limited to 15 Mins (3 Minutes per person)
8.	Reports; To be Circulated in advance of the meeting. • Norfolk County Council • North Norfolk District Council • Love Holt • Greening Holt • Skate Park Committee
9.	Heath Farm Allotments 9.1 To receive an update on the allotment transfer. 9.2 To allocate the new tenants to the Heath Farm Allotments via a public ballot.
10.	Playing Fields 10.1 To receive an update on the transfer from FIT to HTC for The Holt Playing Fields and agree a way forward.

11.	Hornsea Grant Funding 11.1 To discuss projects which may be suitable for bids under the recent Hornsea Grant Funding Initiative.
12.	Planning (Report circulated prior to the meeting) 12.1 To agree the planning Report for applications received since the last meeting.
13.	Finance (circulated prior to the meeting) 13.1 To approve the payments, receipts, and Bank Reconciliation for February. 13.2 To approve the quote received for the Gym Equipment servicing. 13.3 To approve the quote for ROSPA training.
14.	Correspondence 14.1 Antisocial behaviour on the bench outside Butcher Andrews. 14.2 Request for a picnic bench at George V.
15.	Church Street Toilet 15.1 To receive an update on the refurb works for the Church Street Toilets. 15.2 To discuss the reopening and possible launch of the refurbished toilet facility.
16.	Council Priorities 16.1 To discuss setting HTC Council Priorities for 2024/25.
17.	Town Annual Meeting 17.1 To discuss the format of the Annual Town Meeting.
18.	Review HTC Policies 18.1 To review and agree the HTC Co-option Policy (circulated prior to the meeting). 18.2 To review and agree the HTC Standing Orders (circulated prior to the meeting).
19.	Agree items for the next Agenda.
20.	Agree date and time of next meeting. 20.1 Town Council Meeting Monday 8th April 2024 at 7pm at Holt Playing Fields.