



HOLT TOWN COUNCIL

Councillors,

You are summoned to the Meeting of Holt Town Council on Monday 13th May 2024 at 7pm at The Holt Playing Fields Club House, Woodfield Road, Holt, NR25 6TX.

Gemma Harrison

Town Clerk

7th May 2024

AGENDA

1.	Election of Chairman for the following year. Chairman to sign the Declaration of Office.
2.	Election of Vice Chairman for the following year. Vice-Chairman to sign the Declaration of Office.
3.	Welcome and apologies for absence.
4.	To consider requests for dispensations from the restriction of operating in the discussion or voting on a matter in which a member has a disclosable pecuniary interest.
5.	Police Matters.
6.	Announcements by Mayor.
7.	Agree the Minutes of: • Town Council Meeting dated Monday 8th April 2024
8.	Matters Arising (for information and not included on the main Agenda). • Heath Farm Roundabout • Heath Farm Allotments • Albert Street Toilets • Playing Fields Transfer from FIT • Annual Town Meeting • Old Carpet Shop • Anglian Water • BID Workshop • War Memorial
	PUBLIC QUESTION TIME Limited to 15 Mins (3 Minutes per person)
9.	Reports; To be Circulated in advance of the meeting. • Norfolk County Council • North Norfolk District Council • Love Holt • Greening Holt • Skate Park Committee
10.	Adoption of GPC 10.1 To Adopt the General Power of Competence for 24/25.

11.	HTC Streetlighting 11.1 To receive an update from the Clerk on the grant funding bid. 11.2 To receive an update from the Clerk on the recent streetlighting consultation.
12.	Benches 12.1 To receive an update on the provision of new benches for the town from business sponsors.
13.	Church Street Toilets 13.1 To receive an update on the opening of the toilets. 13.2 To agree the CCTV provision at Church Street Toilets.
14.	Planning (Report circulated prior to the meeting) 14.1 To agree the planning Report for applications received since the last meeting.
15.	Finance (circulated prior to the meeting) 15.1 To approve the payments, receipts, and Bank Reconciliation for April. 15.2 To receive an update on the Internal Audit. 15.3 To approve Section 1 of the AGAR statement. 15.4 To approve Section 2 of the AGAR Statement. 15.5 To approve and note the Notice of Public Rights. 15.6 To note a review of the Asset Register. 15.7 To discuss and agree payroll services going forward. 15.8 To approve another signatory for the bank mandate. 15.9 To discuss the latest insurance quote.
16.	Correspondence 16.1 To receive an update from the Clerk on any correspondence received.
17.	Cemetery Extension – Survey 17.1 To discuss and agree on a consultation regarding the future use of Holt Cemetery.
18.	To consider a resolution (Under the Public Bodies Admission to Meetings Act 1960) to exclude members of the public to discuss item 17.1 below which is a confidential matter. 18.1 Staffing 18.2 RTAs on the A148
19.	Agree items for the next Agenda.
20.	Agree date and time of next meeting. 20.1 Town Council Meeting Monday 10th June 2024 at 7pm at Holt Playing Fields.