



HOLT TOWN COUNCIL

Councillors,

You are summoned to the Meeting of Holt Town Council on **Monday 10th February 2025** at 7pm at Holt Playing Fields Club House, Woodfield Road, Holt, NR25 6TX

Gemma Harrison

Town Clerk

3rd February 2025

AGENDA

1.	Welcome
2.	Apologies for absence.
3.	To consider requests for dispensations from the restriction of operating in the discussion or voting on a matter in which a member has a disclosable pecuniary interest.
4.	Police Matters.
5.	Announcements by Mayor.
6.	Agree the Minutes of: • The Town Council Meeting dated Monday 13th January 2025 • The Extraordinary Town Council Meeting dated 30th January 2025
7.	Matters Arising (for information and not included on the main Agenda). • Heath Farm Allotments • Albert Street Toilets • Post Box • Old Carpet Shop • Jubilee Slates
	PUBLIC QUESTION TIME Limited to 15 Mins (3 Minutes per person)
8.	Reports; To be Circulated in advance of the meeting. • Norfolk County Council • North Norfolk District Council • Skate Park Committee • Youth Council
9.	Planning (Report circulated prior to the meeting) 9.1 To agree the planning report for applications received since the last meeting.
10.	Finance (circulated prior to the meeting) 10.1 To approve the payments, receipts, and Bank Reconciliation for January. 10.2 To approve the revised Cemetery Fee's dated 1 st April 2025.

11.	Correspondence 11.1 Clerk to report any correspondence received since the last meeting to the meeting.
12.	Easements Letheringsett Car Park 12.1 To discuss the easements on Letheringsett Car Park and granting additional vehicle rights in perpetuity to one of the properties.
13.	Glass Recycling 13.1 To discuss installing a glass recycling bank at the Holt Sports and Social Club off Kelling Road.
14.	VE and VJ Day 14.1 To discuss the forthcoming anniversary of VE and VJ Day.
15.	To consider a resolution (Under the Public Bodies Admission to Meetings Act 1960) to exclude members of the public to discuss confidential matters; namely - • Holt Primary School • HTC Maintenance Team Equipment
16.	Agree items for the next Agenda.
17.	Agree date and time of next meeting. 17.1 Town Council Meeting Monday 10 th March 2025 at 7pm at Holt Playing Fields.