



HOLT TOWN COUNCIL

Councillors,

You are summoned to the Meeting of Holt Town Council on **Monday 14th April 2025** at 7pm at Holt Playing Fields Club House, Woodfield Road, Holt, NR25 6TX

Gemma Harrison

Town Clerk

8th April 2025

AGENDA

1.	Welcome
2.	Apologies for absence.
3.	To consider requests for dispensations from the restriction of operating in the discussion or voting on a matter in which a member has a disclosable pecuniary interest.
4.	Police Matters.
5.	Announcements by Mayor.
6.	Agree the Minutes of: • The Town Council Meeting dated Monday 10th March 2025
7.	Matters Arising (for information and not included on the main Agenda). • Albert Street Toilets • Old Carpet Shop
	PUBLIC QUESTION TIME Limited to 15 Mins (3 Minutes per person)
8.	Reports; To be Circulated in advance of the meeting. • Norfolk County Council • North Norfolk District Council • Skate Park Committee • Youth Council
9.	Planning (Report circulated prior to the meeting) 9.1 To agree the planning report for applications received since the last meeting.
10.	Finance (circulated prior to the meeting) 10.1 To approve the payments, receipts, and Bank Reconciliation for March. 10.2 To approve Section 1 of the AGAR statement. 10.3 To approve Section 2 of the AGAR Statement. 10.4 To approve and note the Notice of Public Rights. 10.5 To approve the quote (as circulated prior to the meeting) for the tree survey to take place.

	10.6 To approve the quote (as circulated prior to the meeting) for the purchase of a new mower for Spout Hills.
11.	Correspondence 11.1 Clerk to report any correspondence received since the last meeting to the meeting.
12.	Holt Primary School 12.1 To receive an update on the proposed Primary School.
13.	Jubilee Slates 13.1 To receive an update on the money owed from the Holt Society for the Jubilee Slates.
14.	Visit Holt 14.1 To receive a report from Visit Holt.
15.	To consider a resolution (Under the Public Bodies Admission to Meetings Act 1960) to exclude members of the public to discuss confidential matters; namely - • Staffing – to approve the Personnel Committee Report (circulated prior to the meeting).
16.	Agree items for the next Agenda.
17.	Agree date and time of next meeting. 17.1 Town Council Annual Meeting Monday 28 th April 2025 at 7pm at the Meeting Room at St. Andrew's Church. 17.2 The Annual Town Council Meeting dated 12 th May 2025 at 7pm at the Holt Playing Fields, off Kelling Road.