

Minutes of the Holt Town Council Meeting on

Monday 10th March 2025 at 7pm

at the Holt Playing Fields, Kelling Road, NR25 6TX

Attendees: Cllr Sarah Tribe (Mayor), Cllr Ray Moore, Cllr Bryan Payne, Cllr Rodney Smith, Cllr Sue Barham, Cllr Tony Pointer, Cllr Simon Williams, Cllr Anita Jones, Cllr Sandy Roper and Town Clerk Gemma Harrison.

Two members of the public were present.

PC Graham Gower- Smith was present.

1. Welcome

1.1 Cllr Tribe welcomed everyone to the meeting.

2. Apologies for absence.

2.1 Apologies received from Cllr Wright, Cllr Bishop, Cllr Batey and Cllr Prior. All apologies were accepted.

2.2 It was noted that County Cllr Eric Vardy had also sent in apologies.

3. To consider requests for dispensations from the restriction of operating in the discussion or voting on a matter in which a member has a disclosable pecuniary interest.

3.1 Cllr Roper stated she is a member of the Owl Skate Park and Cllr Williams stated he had a payment listed under Section 10 (finance).

4. Police Matters.

4.1 PC Graham Gower- Smith attended the meeting to give his report. There have been two incidents of knife crime in the town, which have both been successfully dealt with. There will be a continued Police presence in town over the coming weeks.

4.2 A question was asked about whether the Devolution and LGR plans would affect the Police boundaries. PC Graham Gower-Smith stated that he was not aware of any changes at this current time.

5. Announcements by Mayor

5.1 None.

6. Agree the Minutes of:

- The Town Council Meeting dated Monday 10th February 2025

The minutes were circulated prior to the meeting, they were PROPOSED as accurate and correct by Cllr Moore and SECONDED by Cllr Simon Williams and AGREED by all.

7. Matters Arising (for information and not included on the main Agenda).

- Heath Farm Allotments – Lovells have advised that they will be putting in the revised planning amendments needed to reflect the layout of the allotments on the ground. The process will take at least 12 weeks, the new tenants have been advised.
- Albert Street Toilets – NNDC have advised the toilets will be open shortly.
- Post Box – No update, Clerk to chase. GH
- Old Carpet Shop – work due to start imminently. Cllr Williams asked the Clerk to find out whether temporary car parking could be put in again on Church Street. GH
- It was noted there had been another accident at the Heath Farm roundabout. Cllrs stated the solar lights were not appropriate and better lighting was needed. Clerk to report to Highways and chase the speed review on the A148. GH

PUBLIC QUESTION TIME

Limited to 15 Mins (3 Minutes per person)

No questions.

8. Reports; To be Circulated in advance of the meeting.

- Norfolk County Council – Cllr Moore requested a map showing the public rights of way in Holt on. GH
- North Norfolk District Council – It was noted that the Local Government Review was under way with one proposal splitting North Norfolk into two large unitary

authorities, an east and west split. Cllrs to send their comments to the Clerk to share with NNDC. GH

- Skate Park Committee – Cllr Roper stated they need to pay FIT for the lease required. A clothing bank will shortly be installed on site at the Playing Fields.

9. Planning (Report circulated prior to the meeting)

9.1 The planning report for applications received since the last meeting was circulated prior to the meeting.

PF/24/2611 – Land west of Nightjar Road was discussed. Cllrs were keen to OBJECT to the planning proposal as it would be being built on land designated for employment. Cllrs stated the existing landowner has already taken 6 hectares of land out of the Emerging Local Plan and as such this land should not be built upon, without further employment land being provided.

The planning report along with the above comments were PROPOSED by Cllr Payne. SECONDED by Cllr Roper and AGREED by all. Clerk to write to NNDC. GH

10. Finance (circulated prior to the meeting)

10.1 The payments of £18,034.29, the receipts of £1813.32, and Bank Reconciliation (Appendix A) for the month of February was circulated prior to the meeting.

10.2 The finance was PROPOSED by Cllr Jones and SECONDED by Cllr Moore and AGREED by all. Clerk to arrange for the outstanding payments to be made. GH

11. Correspondence

11.1 The Clerk reported that a complaint had been received about deer eating flowers in the cemetery. Cllrs sympathised with the complainant but noted that unless the vehicle gates and pedestrian gates are closed, then deer will find their way into the cemetery. It was AGREED the hedges would be looked at and any larger gaps closed where possible.

12. Holt Vision

12.1 The Holt Vision and next steps were discussed. It was noted there was no funding available to deliver any of the projects contained in the vision. S106 monies from the Cley Road development would shortly be transferred over from NNDC to HTC, some

of the funding could be put towards finishing off the document and holding a public consultation. Everyone agreed that the vision needs to be transparent, and a public consultation, when resources allow, would be welcomed. Cllrs AGREED to familiarise themselves with the vision and feedback any ideas/edits to the Clerk.

13. Jubilee Slates

13.1 No update. Item deferred to April's meeting.

14. To consider a resolution (Under the Public Bodies Admission to Meetings Act 1960) to exclude members of the public to discuss confidential matters; namely -

- Holt Primary School

14.1 Cllrs AGREED to exclude members of the public.

(2 members of the public left the meeting).

14.2 A discussion took place on the proposed delayed build of the Holt Primary School. Cllrs noted that the cost of the new school at Wyndham was believed to be 11.5 million pounds. Cllrs asked why the cost of the Holt School was considerably more (estimated at 13 million for an identical building), especially as the land was gifted as part of the Lovells development and money has been secured via a S106 agreement. Cllrs asked whether land valuations had been carried out on the current school site. Clerk to chase. GH

14.3 Cllrs were keen to see NCC progress with planning especially given how long the planning permission process takes. Clerk to suggest to NCC that planning is progressed. GH

14.4 Cllrs raised concerns regarding the health and safety of the current school building. The traffic noise and fumes impact learning. Cllrs also stated that Holt is expanding with new housing and as such there will be more pressure on the Primary School going forward.

14.5 Clerk to liaise with County Cllr Eric Vardy and MP Steffan Aquarone on next steps. GH

15. Agree items for the next Agenda.

15.1 Jubilee Slates, Holt Primary School, Albert Street Toilets, Old Carpet Shop.

16. Agree date and time of next meeting.

16.1 Town Council Meeting Monday 14th April 2025 at 7pm at Holt Playing Fields.

16.2 Annual Town Meeting Monday 28th April 2025 at St. Andrew's Meeting Room.

Meeting ended 20.39

Appendix A

Bank Reconciliation

Holt Town Council

3 March 2025 (2024-2025)

Prepared by:

Approved by: Date:

Date:

Name and Role (Clerk/RFO etc)

Name and Role (RFO/Chair of Finance etc)

Bank Reconciliation at 03/03/2025

Cash in Hand 01/04/2024 90,814.37

ADD

Receipts 01/04/2024 - 03/03/2025 253,062.19

343,876.56

SUBTRACT

Payments 01/04/2024 - 03/03/2025 242,853.90

A Cash in Hand 03/03/2025 101,022.66

(per Cash Book)

Cash in hand per Bank Statements

Petty Cash 03/03/2025 0.00

Barclays Community Account 03/03/2025 77,727.30

Barclays Business Tracker Account 03/03/2025 11,774.34

Barclays Business Saver Account 03/03/2025 13,771.18

103,272.82

B

Less unrepresented payments

Plus unrepresented receipts

Adjusted Bank Balance 101,022.66

101,022.66

2,250.16

A = B Checks out OK