



# HOLT TOWN COUNCIL

Councillors,

You are summoned to the Meeting of Holt Town Council on **Monday 13<sup>th</sup> October 2025** at 7pm at the Meeting Room at St. Andrew's Church, Church Street, Holt, NR25 6BB

Gemma Harrison

Town Clerk

6<sup>th</sup> October 2025

## AGENDA

|     |                                                                                                                                                                                                                                               |
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| 1.  | <b>Welcome</b>                                                                                                                                                                                                                                |
| 2.  | <b>Apologies for absence.</b>                                                                                                                                                                                                                 |
| 3.  | <b>To consider requests for dispensations from the restriction of operating in the discussion or voting on a matter in which a member has a disclosable pecuniary interest.</b>                                                               |
| 4.  | <b>Police Matters.</b>                                                                                                                                                                                                                        |
| 5.  | <b>Announcements by Mayor.</b>                                                                                                                                                                                                                |
| 6.  | <b>Guest Speakers – Young speakers to address the Town Council on creating a new Pump Track in Holt.</b>                                                                                                                                      |
| 7.  | <b>Guest Speakers – Bayfield Homes to address the Town Council on their proposed new housing development (land off Pound Close).</b>                                                                                                          |
|     | <b>PUBLIC QUESTION TIME</b><br>Limited to 15 Mins (3 Minutes per person)                                                                                                                                                                      |
| 8.  | <b>Agree the Minutes of:</b> <ul style="list-style-type: none"><li>• The Town Council Meeting dated Monday 8<sup>th</sup> September 2025</li></ul>                                                                                            |
| 9.  | <b>Matters Arising (for information and not included on the main Agenda).</b> <ul style="list-style-type: none"><li>• Heath Farm Allotments</li><li>• Chapel Yard Enhancement Project</li><li>• Anglian Water Road Closure Proposal</li></ul> |
| 10. | <b>Reports; To be Circulated in advance of the meeting.</b> <ul style="list-style-type: none"><li>• Norfolk County Council</li><li>• North Norfolk District Council</li><li>• Skate Park Committee</li><li>• Holt Youth Council</li></ul>     |
| 11. | <b>Yellow Line Consultation – Cley Road</b><br>11.1 To discuss the consultation on the recent yellow line proposal on Cley Road.                                                                                                              |
| 12. | <b>Planning (Report circulated prior to the meeting)</b><br>12.1 To agree the planning report for applications received since the last meeting.<br>12.2 To receive an update on the Lidl planning application.                                |

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| <b>13.</b> | <b>Finance (circulated prior to the meeting)</b><br>13.1 To approve the payments, receipts, and Bank Reconciliation for September.<br>13.2 To discuss the quotes received for the repair of the front door surround.                                                  |
| <b>14.</b> | <b>Correspondence</b><br>14.1 Clerk to report any correspondence received since the last meeting to the meeting.                                                                                                                                                      |
| <b>15.</b> | <b>Business Recognition Awards</b><br>15.1 To discuss the recent correspondence received regarding rewarding businesses in the town.                                                                                                                                  |
| <b>16.</b> | <b>Donations</b><br>16.1 To discuss launching a new campaign to raise money towards the running of Spout Hills and the Church Street Toilets.                                                                                                                         |
| <b>17.</b> | <b>HTC IT Policy</b><br>17.1 To agree the new IT Policy (as circulated prior to the meeting).                                                                                                                                                                         |
| <b>18.</b> | <b>To consider a resolution (Under the Public Bodies Admission to Meetings Act 1960) to exclude members of the public to discuss confidential matters; namely -</b> <ul style="list-style-type: none"> <li>• Holt Primary School</li> <li>• Jubilee Slates</li> </ul> |
| <b>19.</b> | <b>Agree items for the next Agenda.</b>                                                                                                                                                                                                                               |
| <b>20.</b> | <b>Agree date and time of next meeting.</b><br>20.1 Town Council Meeting Monday 10 <sup>th</sup> November 2025 at 7pm at The Holt Playing Fields, Woodfield Road.                                                                                                     |