

Holt Town Council
ANNUAL RETURN - Section 2 : Statement of Accounts

Explanation of variances

This is prepared based on information in "Governance and Accountability for Local Councils : a Practitioner's Guide"

Important note: These figures have been prepared on an INCOME and EXPENDITURE basis.

Box No.	Description	31/03/2025 £	31/03/2026 £	Variance £	Variance %	Explanation Required?	Notes
1	Balances brought fwd	91513.43	99608.15				BALANCE B/F AGREES
2	Annual precept	170707.00	199026.00	28319.00	17%	Yes	HTC had to incorporate into the Precept for the first time the purchase of Nelson House (PWL B for the HTC office). The annual loan is £19,740 and up until now the money used for the loan was money gifted from North Norfolk District Council. This money lasted for 5 years. The additional precept was also used to fund the streetlighting works, costed £15,000 for 25-26.
3	Total other receipts	75678.10	139904.20	64226.10	85%	Yes	Chapel Yard was a new project completed using grant funding and doantions. £44,143 was received towards the refurbishment of the yard, (resurfacing , benches and planters). HTC also received £22690 S106 money for the Cley Road Development for the Holt Vision.
4	Staff Costs	93592.02	105536.03	11944.01	13%	No	
5	Loan interest/capital repayments	19740.94	19740.94	0.00	0%	No	
6	Total other payments	124957.42	199490.56	74533.14	60%	Yes	£76,142 payments were made for the Chapel Yard project to resurface the shopping yard. The money was grant funded and donated but HTC project managed.
7	Balances carried forward	99608.15	113770.82	14162.67	14%	No	

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8	Total Cash and Short Term Investments	99032.30	69584.20	-29448.10	30%	Yes	HTC are still waiting for some of the grant funding to be received for the Chapel Yard works. £4750 Love Your Market Town Fund £24,844 Rural England Prosperity Fund total - £29,594 (received April 2026)
9	Total Fixed Assets and Long Term Investments	1881000.00	1881000.00 957,500	0.00	0%	No	
10	Total Borrowings	361638.49	361638.49 340,482	0.00	0%	No	

This report is intended as a guide to the variances you may need to explain. The specific requirements vary between external auditors so please check the requirements shown on the pro forma provided to your council

Please note a breakdown of approved reserves will also be required if the total reserves (Box 7) figure is more than twice the annual precept value (Box 2)

Holt Town Council

24 April 2026 (2025-2026)

PAYMENTS LIST

Chapel Yard +
Fire Sign
Payments.

Voucher Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
283 Town Centre - Other	16/09/2025		Barclays Community		Great Fire of Holt sign board	Cheverton & Son Ltd	S	147.50	29.50	177.00
367 Town Centre - Other	13/11/2025		Barclays Community		replacement sign Shire Hall Plt	Richard McColl Joinery	S	3,075.00	615.00	177.00
395 Town Centre - Other	25/11/2025		Barclays Community		Insurance Claim Fire Sign	James Hallam Limited	E	-500.00		3,690.00
406 Town Centre - Other	09/12/2025		Barclays Community		Christmas trees for Town	Edgefield Nurseries	S	666.67	133.33	3,690.00
415 Chapel Yard Project	12/12/2025		Barclays Community		Sign for Chapel Yard	K Harper Signs	E	1,150.00		-500.00
442 Town Centre - Other	06/01/2026		Barclays Community		Chapel Yard Banners	AL Creative	E	75.00		-500.00
443 Town Centre - Other	05/01/2026		Barclays Community		Stage Payment, Chapel Yard	Mann Made Developments	S	24,307.50	4,861.50	800.00
470 Town Centre - Other	02/02/2026		Barclays Community		Chapel Yard Resurfacing	Mann Made Developments	S	24,307.50	4,861.50	800.00
478 Chapel Yard	03/02/2026		Barclays Community		Mistral Flag Systems Chapel Ya	Structureflex	S	1,550.00	310.00	1,150.00
479 Chapel Yard	09/02/2026		Barclays Community		Zoom Tent and Feather Flags C	Structureflex	S	1,900.00	380.00	75.00
492 Chapel Yard	24/02/2026		Barclays Community		Chapel Yard Resurfacing	Mann Made Developments	S	20,835.00	4,167.00	75.00
502 Chapel Yard	05/03/2026		Barclays Community		Chapel Yard Banners	AL Creative	E	75.00		75.00
507 Chapel Yard	05/03/2026		Barclays Community		Chapel Yard Planting	Edgefield Nurseries	S	1,050.00	210.00	75.00
538 Town Centre - Other	04/03/2026		Barclays Community		Refund of Parish Partnership	Norfolk County Council (NC	E	-2,518.88		1,260.00
554 Chapel Yard	20/03/2026		Barclays Community	HTC Credit Card	Reflectors	Amazon	S	22.11	4.42	1,260.00
Total									15,572.25	91,714.65

Holt Town Council
RECEIPTS LIST

24 April 2026 (2025-2026)

Chapel Yard.
Donations / Grant.

Vouche Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
41 Chapel Yard	08/09/2025		Barclays Community		Chapel Yard Donation - TAP &	Holt Folks	E	200.00		200.00
42 Chapel Yard	19/09/2025		Barclays Community		Chapel Yard Donation - TAP &	Williams Griffiths	E	500.00		200.00
43 Chapel Yard	10/09/2025		Barclays Community		Chapel Yard Donation - TAP &	Wandering Wheelk	E	500.00		500.00
44 Chapel Yard	10/09/2025		Barclays Community		Chapel Yard Donation - TAP &	C&O Electrical	E	500.00		500.00
45 Chapel Yard	08/09/2025		Barclays Community		Chapel Yard Donation - TAP &	Bird Ventures	E	500.00		500.00
46 Chapel Yard	08/09/2025		Barclays Community		Chapel Yard Donation - TAP &	Chapel Yard Studio	E	500.00		500.00
47 Chapel Yard	08/09/2025		Barclays Community		Chapel Yard Donation - TAP &	Dr. Sally's Botanicals	E	500.00		500.00
48 Chapel Yard	05/09/2025		Barclays Community		Chapel Yard Donation - TAP &	Makers Gallery	E	500.00		500.00
106 Chapel Yard	01/12/2025		Barclays Community		Chapel Yard Donation - TAP &	Adrian Springett	E	14,600.00		500.00
107 Chapel Yard Project	16/12/2025		Barclays Community		Chapel yard NCC grant	Norfolk C C	E	24,843.00		14,600.00
108 Chapel Yard	04/12/2025		Barclays Community		Chapel Yard Donation	Old Town Antiques	E	1,000.00		14,600.00
121 Chapel Yard	23/01/2026		Barclays Community	duplicate	North Norfolk Rural Business &	Norfolk County Council (NC	E			24,843.00
137 Chapel Yard	31/03/2026		Barclays Community		Chapel Yard payment RBCG to	Norfolk County Council (NC	E			24,843.00
Total										44,143.00
										44,143.00