



HOLT TOWN COUNCIL

Councillors,

You are summoned to the Meeting of Holt Town Council on **Monday 8th June 2026** at 7pm at The Holt Playing Fields (Football Club), Woodfield Road, Holt, NR25 6TX.

Gemma Harrison

Town Clerk

1st June 2026

AGENDA

1. **Welcome**
2. **Apologies for absence**
3. **To consider requests for dispensations from the restriction of operating in the discussion or voting on a matter in which a member has a disclosable pecuniary interest.**
4. **Police Matters** – Feedback from HTC's response to the *The Have Your Say* Neighbourhood Police Consultation.
5. **Announcements by Mayor**

PUBLIC QUESTION TIME

Limited to 15 Mins (3 Minutes per person)

6. **Agree the Minutes of The Annual Town Council Meeting dated Monday 11th May 2026.**
7. **Matters Arising (for information and not included on the main Agenda).**
 - NNDC Dog Fouling Signage
 - Electronic Information Point
8. **Reports; To be circulated in advance of the meeting.**
 - Norfolk County Council
 - North Norfolk District Council
 - Skate Park Committee
9. **Planning (Report circulated prior to the meeting)**
 - 9.1 To agree the planning report for applications received since the last meeting.
 - 9.2 To discuss any applications received since the planning report was published.
 - 9.3 To receive an update on the Aldi and Lidl Planning Applications.
 - 9.4 To receive an update on the land off Pound Close Development.
10. **Finance (circulated prior to the meeting)**
 - 10.1 To approve the payments, receipts and bank reconciliation for May.

10.2 To discuss the quote received for sign writing on Nelson House.

10.3 To discuss the quote received for ventilation works at Church Street Toilets.

10.4 To approve the revised AGAR Statement Section 2.

10.5 To discuss advertising on the Owl Trail Website.

11. Correspondence

11.1 Clerk to report any correspondence received since the last meeting.

12. Holt Primary School

12.1 To receive an update on the proposed new Primary School for Holt.

13. Heath Farm Allotments

13.1 To receive an update on the transfer of the Heath Farm Allotments.

14. Holt Market Charter

14.1 To receive an update on the Holt Market Charter and correspondence from NNDC.

15. Community Grants

15.1 To consider all the applications received for the HTC Annual Community Grant Fund and agree the grant amount for the successful applications.

16. Policies

16.1 To review and adopt the following HTC policies

- Standing Orders
- Financial Regulations
- Financial Risk Management Policy

17. Mobile Connectivity / Digital Switchover

17.1 To discuss poor mobile connectivity in the town and the impact on the programmed Digital Switchover.

18. Bus Shelter Grant Scheme

18.1 To note the new NCC Bus Shelter Grant Scheme and to discuss installing a shelter in front of the North Norfolk Railway on Cromer Road.

19. HTC Committees 2026

19.1 To adopt the revised HTC Committees for 2026 (as circulated prior to the meeting).

20. Agree items for the next Agenda

21. Agree date and time of next meeting.

21.1 Holt Town Council Meeting Monday 13th July 2026 at Holt Playing Fields.